



Agenda
Regular Council Meeting
July 28, 2026, at 7:00 p.m.
Council Chambers

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
 - 2.1 Council Meeting Agenda
- 3. DELEGATIONS & HEARINGS**
 - 3.1 Cst. James Whidden and Cst. Joshua Van Eyk, RCMP Ross River/Faro Detachment
- 4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS**
- 5. ADOPTION OF MINUTES**
 - 5.1 Minutes of the July 7, 2026, Regular Meeting of Council
 - 5.2 Minutes of the July 9, 2026, Special Meeting of Council
- 6. BUSINESS ARISING FROM MINUTES**
- 7. FINANCIAL**
 - 7.1 Finance Report
- 8. REPORTS**
 - 8.1 Mayor's Report
 - 8.2 Council Reports
 - 8.3 Administration's Reports
 - 8.3.1. Chief Administrative Officer
 - 8.3.2. Manager of Operations
 - 8.3.3. Manager of Recreation and Culture
- 9. BYLAWS**
 - 9.1 2025-08 – Procedures Bylaw – Third Reading
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
 - 11.1 Town of Faro's Top Three Infrastructure Priorities
 - 11.2 Swim Yukon Swim Meet in Faro – August 7 – 9, 2026
 - 11.3 Ballfield Gazebo

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

- 12.1 Letter from Yukon Energy, dated June 30, 2026, re: Air Emissions Permit No. 60-010-01 – Part 5 – and Inspection Report No. 2026-003 Response
- 12.2 Letter from Honorable Brad Cathers, Minister of Health and Social Services, dated July 22, 2026, re: Electronic Medical Records (EMF) for Community Health Centres

13. PUBLIC QUESTION PERIOD

14. IN-CAMERA

- 14.1 Employment Matter - in accordance with Municipal Act Section 213 (3)(d) re: Performance Appraisal
- 14.2 Legal Matter - in accordance with Municipal Act Section 213 (3)(f) re: S.C. No. 26-A0017

15. ADJOURNMENT



**Minutes
Regular Council Meeting
July 7, 2026, at 7:00 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	CAO	Kimberly Ballance
Councillors	Gary Jones	Executive Assistant/	Trudy Amos
	Wendy Michell-Larocque	Finance Assistant	
	Michelle Vainio		
	Neil Yee		

Delegation: Grace Bowers, Chair, Del Van Gorder (DVG) School Council
(electronically)

Public Present: 4

Public on Zoom: 7

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Council Meeting Agenda

Resolution No 26-256

Vainio, Michell-Larocque

RESOLVED THAT the Agenda for the July 7, 2026, Regular Meeting of
Council be adopted as presented.

Carried

Resolution No 26-257

Michell-Larocque, Yee

RESOLVED THAT Council do now move into Committee of the Whole to hear from the
delegation.

Carried

3. DELEGATIONS & HEARINGS

3.1 Grace Bowers, Chair, Del Van Gorder (DVG) School Council re: Request for
Collaboration on Government Staff Housing Shortages

Have hired a principal and are hoping to coordinate with the Town to strike a
meeting on the need for teacher housing with Minister Kent. Faro needs
teachers here in order to maintain its school. A discussion with the Territorial

Government is needed to better understand Yukon Housing availability and its use for employees in Faro, and to discuss possible subsidies for privately owned rental accommodations in the absence of Yukon Housing units. Consideration for use of a Town-owned staff house was also discussed.

Resolution No 26-258

Jones, Vainio

RESOLVED THAT Council do now revert into Regular Meeting of Council.

Carried

4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS

- 4.1 DVG School Council re: Request for Collaboration on Government Staff Housing Shortages

Resolution No 26-259

Yee, Michell-Larocque

RESOLVED THAT Council directs the CAO to request a meeting with the Honourable Scott Kent, Minister of Education and Minister of Housing re: Government Staff Housing Shortages, and to coordinate this meeting with the Chair of the DVG School Council.

Carried

5. ADOPTION OF MINUTES

- 5.1 Minutes of the June 16, 2026, Regular Meeting of Council

Resolution No 26-260

Michell-Larocque, Yee

RESOLVED THAT the Minutes of the June 16, 2026, Regular Meeting of Council be adopted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

7. FINANCIAL

- 7.1 Finance Report

Resolution No 26-261

Vainio, Michell-Larocque

RESOLVED THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and acknowledge the Cheque Register for the period June 10 - 23, 2026.

Carried

8. REPORTS

- 8.1 Mayor's Report

- Attended prior Carmacks Mayor, Lee Bodie's funeral with Councillor Jones and Councillor Vainio on July 4, 2026. Well attended and some great memories and stories told about him.
- July 4, 2026 – Tintina Gun Club held a Poker Rally and sold all 52 hands and had a good turnout.

- 8.2 Council Reports

Councillor Jones

- Yukon Golf Association is funding a Golf Pro who is coming to Faro on July 10-11. Everyone is welcome to attend, and it is free of charge.

Councillor Vainio

- Golf Tournament is happening July 16-18, 2026. Lots of volunteers are busy making this happen.
- Ball Tournament was a success, although she was unable to attend
- Kevin Barr and Boyd Benjiman played live music in Faro on June 30 which was great to see.
- Good Canada Day events including the Parade which she participated in.
- Attended prior Carmacks Mayor, Lee Bodie's funeral. Well attended and many regional representatives were there.

Councillor Michell-Laroque

- Very good feedback from players and participants on the ball field conditions. Really appreciate the effort from staff to make improvements to the facility and work with the organizers.

Councillor Yee

- Kevin Barr and Boyd Benjamin played in the Circle of Trees, and he was happy to be asked to be involved in setting up the sound system for the event.
- Canada Day was good with many participants in the parade including two fire trucks.
- Advised that there was a recent Yukon News article about transparency and information provision by municipalities in the Yukon and other jurisdictions. Perhaps it would be good to have a policy to outline what additional public information is available so that individual motions would not be required to approve the release of information to the public.

8.3 Administration's Reports

8.3.1. Chief Administrative Officer

8.3.2. Manager of Operations

8.3.3. Manager of Recreation and Culture

The CAO responded to questions from Council on the Administrative Reports.

9. BYLAWS

9.1 2025-08 – Procedures Bylaw – Third Reading

Council discussed the bylaw and requested changes to clarify specific sections including additional references to the Municipal Act, removal of the Consent

Agenda process and modifications to the Regular Agenda Format, Delegation rules, and Council Report sections. A final version will be forthcoming for Council's consideration.

- 9.2 2026-05 – Official Community Plan Bylaw – First Reading
Resolution No 26-262 Vainio, Jones
 RESOLVED THAT Council provide First Reading of Bylaw 2026-05, being the
 Official Community Plan Bylaw.
 Carried
 Councillor Yee opposed

Council discussed the Official Community Plan document as presented including the population information. Administration advised that there would be minor reformatting completed, including a Table of Contents update, prior to advertising the document to the public in advance of the Public Hearing.

10.UNFINISHED BUSINESS

- 10.1 Community Development Fund (CDF) Funding Agreement for Faro Weight Room Upgrades (Project No. CDF-2-1182)
Resolution No 26-263 Jones, Yee
RESOLVED THAT the CAO is hereby authorized and directed to execute the Funding Agreement (Transfer Payment) No. T00031988 for Faro Weight Room Upgrades (Project No. CDF-2-1182).
Carried
- 10.2 Donation Policy – Draft
Resolution No 26-264 Michell-Larocque, Yee
RESOLVED THAT Council hereby accepts the Donation Policy (2026-09-P) as presented.
Carried
- 10.3 Road Naming Policy – Draft
Resolution No 26-265 Michell-Larocque, Vainio
RESOLVED THAT Council hereby accepts the Road Naming Policy (2026-10-P) as presented; and,
FURTHER THAT Resolution 24-297, dated August 13, 2024, which adopted the Street Naming Policy (2024-12-001), is hereby repealed.
Carried

11. NEW BUSINESS

- 11.1 Removal of Caveat for Lot 32, Plan 31525
Resolution No 26-266 Jones, Michell-Larocque
 WHEREAS the Town of Faro has verified that the property owner has
 satisfied the building requirement set out in the sale agreement for Lot 32;

NOW THEREFORE BE IT RESOLVED THAT the CAO is hereby authorized and directed to withdraw the caveat from Lot 32, Plan 31525 which was registered in the Land Titles Office by the Town of Faro on November 30, 2017 (Interest # 100208416).

Carried

- 11.2 Recreation Rules Policy (2026-07-P) – Proposed Amendment
Resolution No 26-267

Michell-Larocque, Jones

RESOLVED THAT Council hereby amends the Recreation Rules Policy (2026-07-P) as presented.

Carried

- 11.3 Fee Schedule Amendments
Resolution No 26-268

Michell-Larocque, Vainio

RESOLVED THAT Council adopts the amendments to the Fee Schedule as presented.

Carried

- 11.4 Council's Review of Potential Pecuniary Interests re: Faro Mine Remediation Project's Tse Zul Camp Potable Water and Septic Project
Council discussed the potential for the Mayor to have a pecuniary interest in relation to the Town's lobbying efforts on this project. The specific question being: Does Mayor Bowers have a pecuniary interest, as a shareholder for his business, in the Town of Faro's lobbying efforts regarding the Faro Mine Remediation Project's Tse Zul Camp Potable Water and Septic Project?

Mayor Bowers will consider this using the Department of Community Services Pecuniary Interest Test Questions and bring forward a determination or a recommendation to Council on whether a legal opinion should be acquired.

- 11.5 Request for Detailed Vendor Information re: 2025 Financial Statement Note 16.

Resolution No 26-269

Jones, Yee

WHEREAS Section 236 (2) of the Municipal Act provides that Council may authorize the CAO to provide access to any municipal record in the possession of the municipality that is not already set out in Section 236 (1).
NOW THEREFORE BE IT RESOLVED THAT Council authorizes the CAO to provide the Town of Faro's standard, detailed vendor listing, upon request and subject to payment of fees set out in the Fees & Charges Bylaw.

Carried

Resolution No 26-270

Vainio, Jones

RESOLVED THAT Council extend the meeting past 10 pm

Carried

- 11.6 Code of Conduct for Employees – Draft Bylaw
Council concurred with the draft as presented. Administration advised that the draft will be circulated to employees and the Union and will be subsequently brought back to Council.

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

13. PUBLIC QUESTION PERIOD

Resolution No 26-271

Jones, Yee

RESOLVED THAT Council do now move into Committee of the Whole for public question period.

Carried

Public Questions

Resolution No 26-272

Yee, Jones

RESOLVED THAT Council do now revert into Regular Meeting of Council.

Carried

Resolution No 26-273

Michell-Larocque, Vainio

RESOLVED THAT Council recess at 10:07 p.m. for five minutes and reconvene in-camera.

Carried

14. IN-CAMERA

- 14.1 Land Matter – in accordance with Municipal Act Section 213 (3)(e) re: Proposed Disposition of Land Lot 19-1, 19-2 and 19-3
- 14.2 Employment Matter - in accordance with Municipal Act Section 213 (3)(c&d) re: Employment Matter
- 14.3 Employment Matter - in accordance with Municipal Act Section 213 (3)(d) re: Performance Appraisal

Resolution No 26-274

Jones, Michell-Larocque

RESOLVED THAT Council revert into the Regular Meeting of Council at 10:26 p.m.

Carried

15. ADJOURNMENT

Resolution No 26-275

Jones, Vainio

RESOLVED THAT the July 7, 2026, Regular Meeting of Council be adjourned at 10:26 p.m.

Carried

Approved at the Regular Meeting
Council held on July 28, 2026, by
Resolution # 26-___

Jack Bowers, Mayor

Kimberly Ballance, CAO



**Minutes
Special Meeting
July 9, 2026, at 7:30 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	CAO	Kimberly Ballance
Councillors	Gary Jones	Executive Assistant/	Trudy Amos
	Michelle Vainio	Finance Assistant	
	Neil Yee		

Delegations: The Honourable Cory Bellmore, Minister of Community Services and Minister responsible for the Yukon Lotteries Commission, Damien Burns, Deputy Minister, Amanda Janssens, Community Services, Community Advisor

Public Present: 3

Public on Zoom: 0

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Council Meeting Agenda

Resolution 26-277

Jones, Yee

RESOLVED THAT the agenda for the July 9, 2026, Special Meeting be adopted as presented.

Carried

Resolution 26-278

Vainio, Yee

RESOLVED THAT Council move into Committee of the Whole

Carried

3. NEW BUSINESS

3.1 Topics for discussion with the Honourable Cory Bellmore, Minister of Community Services & Minister responsible for the Yukon Lottery Commission

Minister Bellmore thanked Council for their hospitality and the opportunity to meet today.

3.1.1. Comprehensive Municipal Grant (CMG)

Faro had a small CMG decrease this year for the first time in recent history. Council understands that the Government of Yukon is in a tough financial situation, but there are a lot of pressures including infrastructure maintenance and electricity costs that drive the cost of operating the municipality and the CMG is an important part of municipal operating funding. Discussed the statistical information that forms the basis of the grant formula.

3.1.2. Infrastructure Replacement (Water/Sewer/Road) Phase 2 & 3A

The completion of this project is important to the community and will likely require more funding than what was originally approved. This will probably result in a scope reduction to meet the cost that was approved under the ICIP program.

The incomplete nature of Phase 2 and the need for BST in 2027 is important but it may not be in the best interest of the Town to undertake the balance of the work if it required the Town to accept the responsibility for the incomplete nature of the work.

The Town is interested in taking on Phase 3A in its entirety but are working on this implementation through a Transfer Payment Agreement with Infrastructure Development Branch. Any assistance in getting a TPA completed for the engineering works would be helpful.

Completion of road resurfacing would be useful in the Town, even in the absence of underground infrastructure works. This was restricted under some of the prior funding programs.

3.1.3. Municipal Act Review

There is an unofficial Municipal Act Review committee that is working on gathering information and identifying matters that are important to update. Once the Legislative Review process is formalized there will be a full consultation process that will be undertaken.

Council discussed some matters for review including Code of Conduct minimum standards and external oversight. This is an ongoing discussion, and a wider jurisdictional review is underway.

Another matter of interest for review is Section 236 of the Act which allows municipalities to have a lower level of transparency than other jurisdictions, although the section is permissive enough to allow Councils to provide a higher level of transparency. The Minister recommended that Council discuss this matter further with other municipalities to determine the best path forward.

3.1.4. Faro Solid Waste Facility – Regionalization & Chateau Jomini Demolition
Discussed Faro's landfill and identified that while it is not part of a regional landfill agreement, there may be some benefits to being part of that agreement and discussion. The Town is currently taking waste from outside of its boundary and remains interested in having a regionalization agreement conversation.

3.1.5. Arena Ice Plant Funding

There is a great opportunity to increase arena programming and community development through the installation of an artificial ice plant. The Town would be looking for support on this through Federal and Territorial governments and understands that there are some options for funding federally. Looking for support from the Territorial Government. Minister Bellmore noted that funding might be available through Community Development Fund (CDF) and Yukon Lotteries Capital funding programs but strongly recommended that the Town complete its due diligence on considering the costs of operating and maintaining this type of infrastructure. The group also discussed options for private funders such as the mining companies, and the cost of operations.

3.1.6. Community Development Fund

Minister Bellmore congratulated the Town of Faro on the award of the CDF funding for the Weight Room Equipment for \$73,800 and also announced funding for the Town's Wildfire Protection Plan in the amount of \$45,000 to complete the implementation of this work.

3.1.7. Other

Discussed concerns locally about the lack of return transportation following Medivac trips to Whitehorse from Faro. This has been raised with the Minister of Health but no update at this time. Additional information will follow.

Discussed medical transportation and appointment coordination for those who live in the communities. There is a need to be creative and find solutions to ensure community members can access health services. There may be some funding opportunities coming forward to assist in health related and inter-community transportation.

Council offered its appreciation and thanks to Community Services for the assistance they provide to the community. There is also a lot of good work completed by the Department of Highways on the 4-season maintenance on the Robert Campbell Highway. Council appreciates their effort.

Resolution 26-279

Jones, Vainio

RESOLVED THAT Council revert into the Special Meeting at 8:45 p.m.

Carried

4. ADJOURNMENT

Resolution 26-280

Jones, Vainio

RESOLVED THAT the July 9, 2026, Special Meeting be adjourned at 8:45 p.m.

Carried

Approved at the Regular Meeting
Council held on July 28, 2026, by
Resolution # 26-___

Jack Bowers, Mayor

Kimberly Ballance, CAO



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Kimberly Ballance, CAO
Re: CAO's Report to Council – July 28, 2026, Regular Meeting

Phase 2 & 3A Infrastructure Replacement

- Met with Infrastructure Development Branch (IDB) on July 8 and discussed their requirements for Transfer Payment Agreements (TPA) for the remainder of Phase 2 and all of Phase 3A.
- Phase 2 & 3A will require separate TPAs because of differences in the funding program terms. While the projects would be best served with the coordination of tendering for the construction work required, it may not be in the Town's best interests to take on the incomplete portion of Phase 2. Additional information is required to decide on this and will be provided by IDB as part of the Draft TPA.
- Phase 3A will be initiated with the development of a TPA for engineering only. It will not include construction. This will enable the Town to verify the scope of work, detailed design and attain a construction cost estimate.

Recycling Changes for Commercial Businesses

- Circular Materials has provided direction to Tintina Ventures that they are not permitted to accept commercial recycling as part of the program. The Town currently collects corrugated cardboard from 2 businesses.
- Both businesses have been advised that the Town will continue to collect their cardboard but will be depositing it at the landfill in the interim. They have also been advised that changes to collection are *likely* to be coming. Both businesses have provided useful input for Administration's consideration.
- The current cost of \$307.20/quarter for cardboard collection does not cover the cost for collection in terms of employee time / equipment use. Nor does it consider the cost for landfill deposition in terms of volume for waste deposited.
- Administration will be bringing forward a recommendation to Council on how to proceed based on the terms of its Solid Waste Permit, operational requirements, and proposed costs.

Capital Budget Update

- Deposits have been paid on two trucks for the Public Works Department (Ford F150s) and they will be picked up in ~August/September. This was completed following a thorough assessment of available options from multiple vendors.

- The contract for the demolition/removal of three derelict trailers has been awarded through a Request for Quote process (20, 27 and 29 Lapie Cres). This work is anticipated to occur in Aug/Sept.
- Fire Department Wireless Headsets and the Water Tank for the Rescue Truck have been purchased but are not yet installed. Additional assistance will be needed for installation. Turnout Gear has not yet been ordered.
- Water Treatment Plant Automatic Recirculation Project has been initiated, and the Distribution Generator (link to SCADA) is nearing completion. Well #6 foundation/fencing will commence shortly and will be completed by the Public Works Department.
- Arena – A review ice surface work is underway including assessment of historical engineering work to determine the best course of action for the pad.
- Ballfield Gazebo – Insurance options including demolition is included on the agenda as a separate item for Council's consideration.
- Weight Room Equipment (purchase and installation) is in the process of being competitively bid. Project is to be completed by the end of December.
- Circle of Trees – Lights for 13 trees have been purchased, Yukon Energy has agreed to complete the installation of the lights (date not yet confirmed), and Tom Baylis will be completing the underground wiring installation with the assistance of Public Works.
- Mitchell Road Rest Stop Upgrades – Outhouses have been sourced and are in the purchasing process.
- No update is available on the Town's application to CanNor for Solar Complex Asbestos Remediation.
- Other projects remain in preliminary stages.

Communications Training

- Working to schedule the Communications / Media Training for Council and the senior management team. Currently set for November 4-5, 2026.

Upper Bench Dust Control

- Met with Infrastructure Development Branch on July 8 and raised the question of timeline for application as this was scheduled for completion at the end of June. No firm timeline has been provided.

Promotional / Advertising

- Letters will be sent for local/regional businesses to consider advertising in a future version of the Faro Guide using the new fees. No letters will be sent to non-paying participants (i.e. societies) since it has not been confirmed that this project will proceed until we verify the number of paying participants.

Chateau Jomini Demolition

- A recommendation was issued by YESAB, dated July 23, 2026, with the following assessment outcome.

- *Under s. 56(1)(b) of the Yukon Environmental and Socio-economic Assessment Act, the Watson Lake Designated Office recommends to the Decision Body that the Project be allowed to proceed, subject to specified terms and conditions. The Designated Office determined that the Project is likely to have significant adverse environmental effects in or outside Yukon that can be mitigated by those terms and conditions.*

The terms and conditions of the recommendations are as follows:

- 1. The Proponent shall attempt to schedule demolition activities between October 1 to March 31 to avoid disturbing roosting bats or nesting birds. If demolition activities must be conducted outside this timeframe, a qualified environmental professional shall conduct pre-demolition surveys to determine the presence of roosting bats or nesting birds.*
- The complete Evaluation Report is available on the YESAB site (Documents Tab) or here: <https://yesabregistry.ca/projects/7930f94c-7fce-418f-91a6-be132ba25dba/documents>

Action Items:

- Develop drafts of the following for Council's consideration:
 - Zoning Bylaw – Final Draft planned for 3rd reading presentation at the August 18 Council Meeting
 - Code of Conduct for Employees– draft for review by Employees & Union; Code of Conduct for Council – draft is underway
 - Communications Policy – draft underway and planned for presentation to Council prior to training event.
 - Municipal Vehicle Use Policy – draft underway; insurance requirements are being reviewed
 - Snow Plowing Policy – draft underway; awaiting receipt of input from Public Works Department
 - Fit for Work Policy – new (and repeal current Alcohol and Drug Use Policy)
 - CAO Bylaw – new; it appears that the most recent version of this bylaw was mistakenly repealed in 2018.
 - Solid Waste Bylaw – review
 - Traffic / Speed Bylaw – review
 - Snowmobiles, Motorcycles, Vehicles Bylaw – review
 - Mobile Home Park - update
 - Firearms bylaw - review
 - Fire Department Enactment – review
 - Water and Wastewater Bylaw (2025 adoption) – amendment
 - Maintenance Bylaw - update
 - Cemetery Bylaw – update
 - Animal Control Bylaw – update



TOWN OF FARO MEMORANDUM

To: Mayor & Council July 23, 2026
From: Morgan Manuel, Manager of Recreation and Culture
Re: July 28, 2026 - Report to Council

Current Priorities

- Territorial Swim Meet – August 7-9 in Faro
 - We will be hosting the Inter-Community Territorial Swim Meet this August
 - Kellen is working on getting our swim team prepared
 - Hosting participants at the Rec Centre overnight
 - We are expecting teams from Watson Lake, Faro, Mayo and Dawson City
- Ball fields
 - Still developing a plan for the grass outfield – The sand that PW put down has already made a big difference
 - Assessing fences on both fields to identify necessary repairs
- Summer Programs
 - Jr Golf
 - Partnering with the Golf Club
 - Starting July 28th and running for 4/5 weeks
 - Every Tuesday night from 4:00-5:30
 - Youth Softball/Girls at bat
 - Two Girls at Bat sessions scheduled for July 27th and 29th
 - Youth Softball will start Aug 3rd and run for 5/6 weeks
- Summer Hiring
 - Lifeguard - We will not be hiring a 3rd lifeguard this Summer
 - Recreation Programmer – Posting closes July 27, beginning to set up interviews based on applications received to date
 - Recreation Student – Letter of Offer to be sent

Planning Work

- Kids Club/Fall Program planning
- Replacing all of the Recreation Centre's folding chairs and purchasing more tables
- Improving seasonal storage in the curling rink
- Seniors Trip Planning
 - Mid September
 - Setting a date for a planning meeting – mid August
- Birthday Party Packages at the Rec Centre
 - Nerf

- Laser Tag
- Bouncy Castle
- Skating (Seasonal)

Program / Event Evaluation

- Golf Pro visiting the Faro Golf Club
 - PGA of Canada Pro Daniel Sheriff visited the Faro Golf Club on July 10, 11th to offer free golf lessons
 - There was a great turnout with over 20 people attending lessons. Thank you to the Faro Golf Club executive for helping facilitate this!
- Summer Day Camps
 - Yukon U STEM Camp
 - Well attended with close to 20 participants
 - Outdoor Adventure Camp
 - 16 Participants took part
 - Art Camp
 - 16 Participants registered

Training

- Morgan has completed his WHMIS training
- Scheduling training for all other rec staff once our summer programs wind down



**TOWN OF FARO
BYLAW 2025-08**

A Bylaw to Amend the Procedures Bylaw for the Town of Faro to regulate the proceedings of meetings and identify meeting procedures for the transaction of business

WHEREAS Section 210 of the Municipal Act, RSY 2002, c. 154 (the Act), provides that Council shall, by bylaw, make rules governing its meeting procedures; and

WHEREAS notice of a proposed amendment to the Procedures Bylaw must be given at the Regular Meeting preceding the Council Meeting at which the first reading of the amendment will occur (s. 210 (3)(b) of the Act);

NOW THEREFORE the Council of the Town of Faro in the Yukon Territory hereby enacts an amended Procedures Bylaw in the form attached in Schedule "A"; and,

FURTHER THAT Bylaw No. 2007-05 is hereby repealed; and,

FURTHER THAT this bylaw shall come into full force and effect upon final passing thereof.

NOTICE OF INTENT: November 18, 2025

READ A FIRST TIME: December 2, 2025

READ A SECOND TIME: December 2, 2025

READ A THIRD TIME: July 28, 2026

Jack Bowers, Mayor

Kimberly Ballance, CAO

SCHEDULE "A"
PROCEDURES BYLAW

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1 PURPOSE

To establish the Town of Faro' procedures for governing the calling, place and proceedings of Meetings and provide notice of Meetings to the public.

2 DEFINITIONS

In this Bylaw, the following words shall have the meaning given herein:

"Acting Mayor" – shall mean the Member selected by Council to preside at a Meeting in the absence of the Mayor or Deputy Mayor.

"Administration" – shall mean the administrative and operational arm of the municipality, comprising of its various departments and including its employees who operate under the leadership of the CAO.

"Business Day" – shall mean a day on which the Town Office is open for business.

"CAO" – shall mean the Chief Administrative Officer appointed by the Council of the Town of Faro, or person designated as the Acting CAO.

"Chair" – shall mean the Mayor, Deputy Mayor, Acting Mayor or person given the responsibility to direct the conduct of a Meeting.

"Committee" – shall mean any advisory or other Committee, Sub-Committee or similar entity that is carrying out a power, duty or function delegated by Council but excluding Committee of the Whole. Committees may only be created by a Resolution of Council which identifies its purpose, term, appointees and any other requirements deemed necessary by Council.

"Committee of the Whole" – shall mean all the Members of Council present at a Meeting while sitting in Committee.

"Council" – shall mean the Council of the Town of Faro.

"Delegation" – shall mean a person(s) addressing Council, Board or Committee at a Meeting for the purpose of making a request or recommendation.

"Deputy Mayor" – shall mean the person appointed as Deputy Mayor by Council.

"Mayor" – shall mean the person elected to the position of Mayor for the Town of Faro.

"In-Camera Meeting" – shall mean a Meeting closed to the public in accordance with Section 213 of the Municipal Act and Section 5.4 of this Bylaw.

“Majority” – shall mean more than half of the Members present and voting on an issue. The count shall include only those present including the Chair of the Meeting.

“Meeting” – shall mean any Regular, Special, In-Camera or other Meeting of Council or Committee.

“Member” – shall mean a Member of Council or a Committee as the case may be.

“Main Motion” – shall mean a question to be considered by Council or Committee which is moved, seconded, presented, read by the Chair and is subject to debate.

“Municipal Act” – shall mean *the Municipal Act, RSY 2002, C. 154*

“Presentation” – shall mean a person(s) providing information to Council, Board or Committee at a Meeting on an issue that impacts the community in a broad manner (e.g. RCMP Report).

“Point of Order” – may be called by any Member of Council and means to call attention to:

- (a) any breach of the Rules of Debate of Council; or
- (b) any defect in the constitution of any Meeting of the Council; or
- (c) the use of improper, abusive or offensive language; or
- (d) notice of the fact that the matter under discussion is not within the scope of the proposed motion; or
- (e) any other informality or irregularity in the proceedings of Council.

“Quorum” – shall be the minimum number of Members of Council or Committee that must be present at a Meeting to vote on motions and Bylaws. This number shall be equal to a majority of members of Council or Committee as the case may be. Quorum may be reduced to two (2) members if, due to a pecuniary interest of a member of council in relation to a matter, only two members of council are entitled to vote on the matter, those two members constitute a quorum for the matter.

“Recorded Vote” – shall mean the recording in the Minutes the name and vote of every Member present on any matter or question.

“Resolution” – shall mean a motion that has been voted on by Council or a Committee and represents a binding decision of Council.

“Special Circumstances” – shall mean a situation or the threat of an impending situation, which may affect the environment, the life, safety, health and/or welfare of the general public or the property of the residents of the Town of Faro, or to prevent serious damage, disruption of work, or to restore or to maintain essential service to a minimum level.

3 GENERAL PROVISIONS

- 3.1 Where rules are not provided within this Bylaw for the proceedings of the Council or Committees, Roberts Rules of Order shall prevail.
- 3.2 In the event of any conflict between the provisions of this Bylaw and those contained in any of the authorities set out previously, the provisions of this Bylaw shall apply.
- 3.3 Subject to the Municipal Act, the rules established in this Bylaw shall be the rules governing the proceedings of the Council and its Committees.
- 3.4 An amendment, suspension or repeal of this Bylaw shall be considered at any Meeting of Council, where Notice of the proposed amendment, suspension or repeal was given at a previous Regular Meeting of Council. Council may not waive such Notice.
- 3.5 Council may suspend the Notice Provisions of this Bylaw where there are Special Circumstances.

4 NOTICE OF COUNCIL MEETINGS

- 4.1 The CAO shall give Notice of each Inaugural and Regular Meeting to all residents of the Municipality by posting on the Municipal Office bulletin board, a notice which lists:
 - the type of Meeting
 - date and time of Meeting
 - location of Meeting
- 4.2 The CAO shall give 24 hours' Notice of each Special Meeting to the public by posting on the Municipal Office bulletin board a Notice which lists:
 - the type of Meeting
 - date and time of Meeting
 - location of Meeting
 - the issue(s) to be discussed

- 4.3 The CAO shall give Notice of each Meeting to all members of Council and to other persons as the CAO deems advisable in writing.
- 4.4 The CAO may provide additional notifications and may create procedures to identify other methods of notice (online, digital sign, additional posting locations etc.) which may vary based on legislative requirements or the nature of the Meeting.

5 MEETINGS

5.1 Inaugural Meetings

- 5.1.1 The Inaugural Meeting of Council shall be held within 14 days after a General Election.
- 5.1.2 The date, time and location of the Inaugural Meeting will be set at the discretion of the CAO.

5.2 Regular Meetings

- 5.2.1 Regular Meetings of Council shall be held in the Municipal Council Chambers as follows:
- on the first and third Tuesday of each month at 7:00 p.m. with the following exceptions:
 - the Meeting scheduled for the first Tuesday in January will be cancelled;
 - the Meeting scheduled for the first Tuesday in August will be cancelled;
 - on such other day and place as may be determined by a majority of Council upon the passing of a Resolution.
 - when the day for a Regular Scheduled Meeting of Council falls on a Holiday, Council shall meet at the established hour on the next following day which is not a Holiday, Saturday nor Sunday.
- 5.2.2 Regular Meetings of Council may continue after 10:00 p.m. with a motion carried by a majority vote by Council.
- 5.2.3 Regular Meetings of Council may continue past 11:00 p.m. with a motion carried by a unanimous vote by Council.

5.3 Special Meetings

- 5.3.1 In accordance with Section 214 (1) of the Municipal Act, the CAO shall call a Special Meeting of Council when requested in writing by the Mayor or any two (2) Council Members.
- 5.3.2 The CAO may call a Special Meeting if they can confirm that a quorum will be available for the meeting.
- 5.3.3 In accordance with Section 214 (2) of the Municipal Act, twenty-four (24) hours' notice shall be provided to all Members of Council and the public by the CAO of all Special Meetings. Notice shall be provided in writing and must state the nature of the business to be discussed.
- 5.3.4 The only business to be dealt with at a Special Meeting is that which is given in the Notice of the Meeting.
- 5.3.5 Special Meetings of Council may continue beyond 3 hours with a motion carried by a majority vote by Council. No such vote shall be required when a start- and end-time have been set out during the initial scheduling of the meeting.
- 5.3.6 Special Meetings of Council may continue beyond 4 hours with a motion carried by a unanimous vote by Council. No such vote shall be required when a start- and end-time have been set out during the initial scheduling of the meeting.

5.4 In-Camera Meetings

- 5.4.1 All Meetings shall be open to the public except that a Meeting or part of a Meeting may be closed to the public in accordance with Section 213(3) of the Municipal Act.
- 5.4.2 No Member, Officer or employee of the Town shall disclose the content of the matter or substance of the deliberations of a Closed Meeting, unless expressly authorized to do so by Council or as required by law.
- 5.4.3 The CAO shall be present at all Closed sessions.

6 DUTIES AND ROLES OF THE CHAIR

6.1 Role of Chair

6.1.1 It shall be the role of the Chair to:

- a) open the Meeting by taking the Chair and calling the Members to order.
- b) advise that anyone present may not record (video or audio) without permission.
- c) announce the business before Council in the order in which it is to be acted upon.
- d) receive and submit, in the proper manner, all motions presented by the Members.
- e) put to a vote all motions which are moved and seconded, or necessarily arise in the course of the proceedings and to announce the result.
- f) decline to put to a vote, motions that infringe upon the rules of procedure.
- g) designate the Member who has the floor when two (2) or more Members wish to speak at the same time.
- h) restrain the Members within the rules of order when engaged in debate.
- i) make any decision required to maintain order and decorum.
- j) call by name any Member persisting in breach of the rules of order of the Council and order the Member to vacate the Council Chambers.
- k) authenticate by signature all Bylaws, Resolutions and Minutes of the Council.
- l) inform the Council, when necessary or when referred to for the purpose, on a Point of Order.
- m) represent and support the Council, declaring its will and obeying its decisions in all things.
- n) adjourn the Meeting without the question being put in the case of grave disorder arising in the Council Chambers.
- o) order any individual or group in attendance at the Meeting to cease and desist any behaviour which disrupts the order and decorum of the Meeting, and to order the individual or group to vacate the Council Chambers where such behaviour persists.
- p) adjourn the Meeting when the business is complete.
- q) shall vote on all motions.

7 CONDUCT OF MEMBERS AND GUESTS

7.1 Role of Members

7.1.1 It shall be the role of the Members to:

- a) participate in Council Meetings and Committee Meetings to which the member is appointed by Council;
- b) keep in confidence matters that are discussed at In-Camera Meetings

7.2 No Member shall:

7.2.1 speak disrespectfully of:

- a) the reigning Sovereign or any of the Royal Family;
- b) the Governor-General of Canada;
- c) the Government of Canada;
- d) the Government of the Yukon;
- e) a current or previous member of Council; or
- f) a current or previous employee of the Town of Faro.

7.2.2 use indecent, offensive or insulting language;

7.2.3 speak on any subject other than the subject in debate;

7.2.4 disobey the rules of Council or a decision of the Chair regarding order or practice or upon the interpretation of the rules of Council. If a Member persists in any such disobedience after having been called to order by the Chair, the Chair shall forthwith put the question "that such Member be ordered to leave his / her seat for the duration of the Meeting of the Council", and there shall be no amendments, debate or adjournment allowed on the question, but if the Member apologizes, he/she may, by vote of the remaining Members of Council, be permitted to retake his/her seat.

- a) Notwithstanding Section 7.2.4 of this Bylaw, a Member of Council may make a motion to appeal the decision of the Chair in accordance with Section 207 (4) of the Municipal Act.

7.3 No Member or Guest shall:

- a) record (video or audio) any Meetings without the prior permission of the Council;

- b) use offensive words or unparliamentary language in or against the Council or against any member, staff or guest;
- c) disturb the Council, staff or guest, by any disorderly conduct disconcerting to the speaker or the Assembly;
- d) speak on any subject other than the subject in debate;
- e) disobey the rules of Council or the decisions of the Chair on questions of order or practice or upon the interpretation of the rules of Council; or
- f) be permitted to retake their seat after being ordered to vacate, having committed a breach of any rule of the Council, until the next Meeting and without making an apology to Council.

7.4 Members of the public attending the meeting electronically must truthfully identify themselves by name or by turning on their video. Persons who fail to comply with this requirement upon request by Council will be removed from the Meeting.

7.5 Persons shall be allowed to address Council or Committee with the permission of the Council or Committee. The Chair shall be permitted to authorize such persons to address Council or Committee, however the Chair's determination may be appealed by the remaining members of the Council or Committee by Resolution.

8 CALL TO ORDER / ATTENDANCE

8.1 Within fifteen (15) minutes after the time set for a Meeting, and if the Chair does not attend, the designate shall call the Members to order if a quorum is present and shall preside during the Meeting or until the arrival of the Chair. Where the Chair has advised the CAO that he/she will not be at the Meeting the designate will be advised as soon as practicable.

8.2 If no quorum is present within twenty (20) minutes after the time set for a Meeting, the CAO shall record the names of those present and the Meeting shall stand adjourned until the same time on the following day which is not a Holiday, Saturday nor Sunday. If no quorum is present at the rescheduled Meeting, the Meeting shall stand adjourned until the next Regular Meeting.

8.3 A Member shall contact the CAO to advise that he/she will not be present at the Meeting as soon as practicable. Should a Member advise that they will be absent for two (2) or more consecutive Regular Meetings, the CAO will include on the next Regular Agenda, a Motion to authorize a Leave of Absence for the Member. The absence of a Council Member from one (1) Regular Meeting or Special Meeting shall not require a Council Approval for a Leave of Absence nor will it impact their remuneration.

- 8.4 If the CAO has been notified by a sufficient number of Members prior to the scheduled Meeting that there will be no quorum; the CAO may cancel the Meeting of Council or Committee. The CAO shall post the Notice of Cancellation on the Municipal Office bulletin board as soon as practicable.

9 PROCEEDINGS OF COUNCIL MEETINGS

- 9.1 The CAO shall have prepared, for the use of Members, an Agenda as set out below for Regular and Special Meetings. Amendments to the Agenda format may be made by the CAO for Committee Meetings.

9.1.1 Agenda for a Regular Meeting of Council

AGENDA

Town of Faro – Regular Council Meeting

Month / Day / Year @ Time

Council Chambers

1 CALL TO ORDER

2 ROLL CALL

3 DISCLOSURE OF PECUNIARY INTEREST

4 DELEGATIONS AND PRESENTATIONS

5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS

6 MINUTES

6.1 The review and passing of the Minutes of the previous Meetings.

6.2 Minutes of Committees

7 REPORTS

7.1 Reports from Members of Council

7.2 Finance Report

7.3 Administrative Reports

7.3.1 Chief Administrative Officer

7.3.2 Manager of Operations

7.3.3 Manager of Recreation and Culture

8 BYLAWS

9 MOTIONS / ITEMS FOR DIRECTION

- 10 PUBLIC QUESTION PERIOD**
- 11 IN-CAMERA MEETING**
- 12 IN-CAMERA MEETING REPORT**
- 13 ADJOURNMENT**

9.1.2 Agenda for a Special Meeting of Council

AGENDA

Town of Faro – Special Council Meeting
Month / Day / Year @ Time
Council Chambers

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 DISCLOSURE OF PECUNIARY INTEREST**
- 4 MATTER(S) FOR WHICH SPECIAL MEETING WAS CALLED**
- 5 ADJOURNMENT**

- 9.2 The CAO is responsible for the creation of Agendas for all Meetings of Council. The CAO will coordinate its preparation with the Chair.
- 9.3 The CAO will maintain and update procedures for the distribution of the Agenda Package to Council and the public. The CAO will implement distribution processes that are appropriate for individual Members of Council and for the public.
- 9.4 The business of Council shall, in all cases, be taken up in the order in which it stands upon the Agenda, or unless otherwise decided by a majority of Council.
- 9.5 With the approval of Council, a matter of an urgent nature may be added to the Agenda for Council's consideration subject to compliance with any required notice provision set out in legislation or municipal bylaw. This will be completed via a Resolution of Council. The item shall be provided in writing to the CAO prior to the commencement of the Meeting.

- 9.6 At each Meeting, the Minutes of the preceding Meeting(s) shall be submitted for adoption and, once approved by a majority of Members present, shall be signed by the Chair and the CAO.
- 9.7 The CAO is hereby authorized to make minor deletions, additions or other changes in form to any Resolution or Bylaw before it is signed or sealed for the purpose of ensuring complete implementation of the actions of Council forming the subject matter. This includes minor amendments to the Minutes or as requested by Council prior to their approval of the Minutes.

10 DELEGATIONS AND PRESENTATIONS

- 10.1 A person who would like to appear as a Delegation or Presentation in a Meeting of Council, Board or Committee must complete and submit the prescribed form (Appendix "A") and a copy of their Delegation Report / Presentation Report to the CAO by noon on Wednesday, one week prior to a Council Meeting.
- 10.2 The subject matter of Delegation / Presentation must be a matter within municipal jurisdiction.
- 10.3 A Delegation / Presentation consisting of one (1) person shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter beyond the five (5) minute time limit.
- 10.4 A Delegation / Presentation consisting of more than two (2) persons shall be limited to two (2) speakers, and each shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter(s) beyond the ten (10) minute time limit.
- 10.5 The CAO is authorized to provide delegates / presenters with an alternate time beyond the limits set out in Section 10.3 and 10.4 if requested upon submission of the prescribed form (Appendix "A").
- 10.6 Council may, but is not required to, make a decision in response to a Delegation / Presentation following the Delegation / Presentation. Council may request that Administration bring forward a recommendation at a subsequent Meeting.
- 10.7 Members of Council or a Committee may seek clarification from the presenter(s) but will not enter into debate on the subject matter.

- 10.8 A presenter shall be limited to two (2) Delegations / Presentations in a calendar year on the same subject matter, unless deemed appropriate by the CAO (i.e. RCMP presentations to Council).
- 10.9 The CAO shall have the discretionary authority to determine whether sufficient detail has been provided in the prescribed form (Appendix "A") and to request additional information as required from the presenter or an Employee of the Town.
- 10.10 The CAO shall have the authority to determine the Meeting at which a Delegation / Presentation will be scheduled, having regard to time sensitive issues.
- 10.11 The CAO reserves the right to deny a Regular Meeting Delegation / Presentation request where the subject matter includes content which falls within Section 213(3) of The Municipal Act. The CAO may schedule an In-Camera delegation / presentation as appropriate.

11 MOTIONS AND ORDER OF PUTTING QUESTIONS

- 11.1 All Motions must be properly moved and seconded and shall be in writing.
- 11.2 Notwithstanding Section 11.1 of this Bylaw, Motions that are properly moved and seconded may be introduced verbally, pertaining to the following:
- a) a Point of Order or Point of Personal Privilege;
 - b) a Motion to defer; (see Section 11.9)
 - c) a Motion to withdraw a Motion before the Chair;
 - d) a Motion to recess;
 - e) a Motion for the previous question which shall not be passed without a majority vote of all Members; (see Section 11.7)
 - f) a Motion that the Council resolve itself into Committee of the Whole, and/or to rise into Council;
 - g) a Motion to separate a question;
 - h) a Motion to continue a Regular Council Meeting beyond 10:00 p.m. or a Special Meeting beyond 3 hours;
 - i) a Motion to continue a Regular Council Meeting beyond 11:00 p.m. or a Special Meeting beyond 4 hours;
 - j) a Motion to adjourn a Meeting.
- 11.3 Motions that have been introduced in accordance with Section 11.2 shall be duly recorded in the Minutes.

- 11.4 After a Motion is read or stated by the Chair, it shall be deemed to be in possession of the Council and can be withdrawn before decision or amendment, only with leave of Council expressed by a Motion put forth by the mover of the original Motion.
- 11.5 A Motion properly before Council for decision, must receive disposition before any other Motion can be received except a Motion to amend, defer (adjourn debate) for the previous question, to adjourn a Meeting, to extend the hours of closing proceedings, or on a matter of a quorum.
- 11.6 A Motion to amend:
- a) may be presented verbally or in writing;
 - b) shall receive disposition of Council before a previous amendment on the question;
 - c) the question shall be allowed only once;
 - d) shall be relevant to the question to be received.
- 11.7 A Motion for the previous question (to call the question):
- a) cannot be amended;
 - b) on the main Motion, cannot be proposed when there is an amendment under consideration;
 - c) shall preclude all amendments of the main question;
 - d) when resolved in the affirmative, the question is to be put forthwith without debate or amendment;
- 11.8 A Motion to adjourn the Council Meeting:
- a) shall always be in order, except as provided in this Section, and shall be put immediately without debate;
 - b) when resolved in the negative, cannot be made again until after some intermediate proceeding has been completed by Council;
 - c) is not in order when a Member is speaking, nor during the verification of a vote;
 - d) cannot be amended; and
 - e) is not in order immediately following the affirmative Resolution of a Motion for the previous question.
- 11.9 A Motion to defer:
- a) shall always be in order, except as provided in this Section and shall be put immediately;
 - b) shall be debated only on the date or time to which the item will be deferred;

- c) when resolved in the negative, cannot be made again until after some intermediate proceeding has been completed by Council;
 - d) is not in order when a Member is speaking, nor during the verification of a vote; and
 - e) is not in order immediately following the affirmative Resolution of a Motion for the previous question.
- 11.10 After a question is finally put by the Chair, no Member shall speak to the question, nor shall any other Motion be made until after the vote is taken and the result has been declared.
- 11.11 If a Member disagrees with the declaration of the Chair on the result of a vote, such Member must object immediately after such declaration, and request that the vote be retaken, and when so requested, the Chair shall have the vote retaken.
- 11.12 Debate shall be restricted to each proposal in its turn when a question has been separated upon the agreement of Council.
- 11.13 The manner of determining the decision of Council on a Motion shall be indicated by visual or vocal means as declared by the Chair, except for recorded votes.
- 11.14 Upon enactment, every Bylaw shall be endorsed by the Chair and the CAO with the date of enactment thereof and the Corporate Seal shall be affixed thereto.

12 RULES OF DEBATE

- 12.1 Every Member at a Council Meeting, including the Chair, shall vote when a question is put, except where he/she is prohibited by statute from voting or disqualified to vote by reason of a Declared Pecuniary Interest, or is absent from the Council Chambers when the question is put.
- 12.2 If any Member present at a Meeting of Council does not vote when a question is put, he/she shall be deemed as voting in the negative, except where he/she is excused by Council from voting on the matter, prohibited from voting by statute or disqualified by reason of a Declared Pecuniary Interest.
- 12.3 Any question on which there is an equality of votes shall be deemed to be negative.
- 12.4 Any Member who has declared a Pecuniary Interest in an Item on an Agenda shall leave the meeting during the time that the matter is being

considered, or voted on, so as to not influence the discussion or determination by Council. Such action shall be noted in the Minutes.

Members who declare a Pecuniary Interest in an Item are not required to leave the room if the declaration relates to Section 193.02 (2) or 193.02 (3) of the Act (excerpt is provided below for ease of reference, but is subject to legislative amendments)

193.02 (2) If the matter with respect to which the member of council has a pecuniary interest is the payment of an account for which funds have previously been committed, it is not necessary for the member of council to withdraw from the council meeting.

193.02 (3) If the matter with respect to which the member of council has a pecuniary interest relates to a question on which, under this Act or another enactment, the member of council as an elector, taxpayer or an owner of property has a right to be heard by the council

- 12.5 Any Member who is not disqualified from voting by any Act may request that a recorded vote be taken prior to, or immediately subsequent to the taking of a vote.
- 12.6 Upon a recorded vote being requested by a Member on any matter or question, the CAO shall ask those Members voting in favour of the question to indicate in a vocal or visible manner until their vote has been recorded. The CAO shall then ask those Members voting in opposition to the question to indicate in a vocal or visible manner until their vote has been recorded. Any Member who does not indicate his/her vote at the time of a recorded vote shall be deemed to be voting in the negative.
- 12.7 The CAO shall record the manner in which each Member voted in the Minutes by listing the Members in alphabetical order by last name. The CAO will also record the name of any Member who was prohibited or excused from voting.
- 12.8 Every Member speaking on any question or Motion shall address the Chair.
- 12.9 When two (2) or more Members wish to speak, the Chair shall designate the Member who is to have the floor and the Member, who in the opinion of the Chair, first requested to speak shall have the floor.
- 12.10 Each Member shall be allowed to speak only once on the question for a maximum period of five (5) minutes, except the Member who has made a Motion and/or an amendment to such Motion, shall be permitted the final

reply to close the debate, and such final reply shall be limited to three (3) minutes.

- 12.11 A Member may speak a second time to a question, upon the concurrence of the Chair, but only if the question has not yet been put to a vote, and the Member shall be permitted an additional three (3) minutes, after which the Member who moved the Motion being debated, shall be granted a final reply which shall be limited to three (3) minutes.
- 12.12 No Member shall interrupt the Member who has the floor, except to raise a Point of Order or a question of quorum.
- 12.13 When a Member raises a Point of Order, the Member shall ask leave of the Chair to raise a Point of Order, and after a leave is granted, shall state the Point of Order to the Chair and the Chair shall then state and decide upon the Point of Order; and
- a) thereafter, the Member shall address only the Chair for the purpose of appealing to Council from the decision of the Chair; and
 - b) if no Member appeals, the decision of the Chair shall be final; and
 - c) Council, if appealed to, shall decide the question, without debate, and its decision shall be final.
- 12.14 No person except Members and Officers of the Town of Faro shall be allowed to come to the Council table during the sittings of Council without permission from the Chair or Council.
- 12.15 When the Chair is putting a question, Members shall remain in their seat and make no noise or disturbance.
- 12.16 When a Member is speaking to an issue, Members shall remain in their seat and make no noise or disturbance.

13 RECONSIDERATION

- 13.1 Any Member may bring forward a Motion for reconsideration.
- 13.2 An issue shall not be brought back for reconsideration for a period of 12 months from the date that the Motion was originally determined.
- 13.3 A request for reconsideration by a majority of members of Council will override the reconsideration rule set out in section 13.2. This will require the completion of the Form in Appendix B and submission of it to the CAO who will include it on the next Regular or Special Meeting of Council, as necessary.

14 ACCESS TO INFORMATION FOR COUNCIL

- 14.1 Members of Council shall have access to information through the CAO in order to fulfill their mandate as a Member, provided he/she is not prohibited by statute from having such information.
- 14.2 Files and documents may not be removed from the care and control of the CAO and, under no circumstances, shall such material be removed from the Municipal Office, except as required by Statute.

15 ELECTRONIC PARTICIPATION AT MEETINGS

- 15.1 Members of Council or Committee may participate electronically in Meetings that are open or closed to the public, and their participation will be included in determining whether a quorum of members is present at any point in time.
- 15.2 The CAO shall determine the method of electronic participation that will be utilized and will consider the method based on available technology, budgetary considerations and transparency of the method to the public.
- 15.3 Members of Council that wish to participate in a Meeting electronically shall make arrangements with the CAO as soon as possible prior to the Meeting. The CAO will endeavour to make this option available, however precedence shall be given to the Members participating in person.
- 15.4 The CAO and Council shall ensure that the Meeting is not unnecessarily delayed or interrupted due to a Member's participation via an electronic means including the following:
 - if a telephone line is staticky making it difficult for Council or the public to hear the Member, who is participating electronically, the method will cease to be utilized at that Meeting;
 - if an internet or WIFI connection does not have sufficient speed to allow for viewing/hearing the Member, who is participating electronically, the method will cease to be utilized at that Meeting;
 - if a Member or Council is experiencing technical difficulties in setting up or keeping a connection with a Member who is participating electronically, precedence will be given to the Members participating in person and the method will cease to be utilized at that Meeting;
 - If a member(s), who is participating electronically, is required for the purposes of quorum, and their electronic connection is lost, the meeting shall be recessed for a period of not more than 15 minutes to

re-establish the connection. If a connection cannot be re-established, then the meeting is deemed to be over.

- 15.5 A Member's electronic participation in a Meeting shall be recorded in the Minutes of the Meeting as such. Electronic participation shall be considered in determining Council Member attendance.
- 15.6 Members shall not be permitted to participate electronically for a period of more than two (2) consecutive, Regular Meetings without being authorized to do so by a Resolution of Council.
- 15.7 Members participating electronically in a In-Camera Meeting will take all measures possible to ensure that their participation does not permit non-members to hear, see or participate in the Meeting proceedings. Security of In-Camera Meeting information is paramount. If a Member is unable to abide by this provision, they should not participate in the In-Camera Meeting.

16 COUNCIL REPORTS

- 16.1 Reports from Members of Council may include:
 - Summary of Meetings or Events attended by the Member that are relevant to the municipality's jurisdiction or are of general interest to the community at large
 - Summary of training undertaken by the Member in the performance of their duties
 - Notice of upcoming meetings, events or training that the Member will be attending
- 16.2 Reports from Members of Council shall not include:
 - Matters which Council deems should be discussed In-Camera
 - Matters which Council deems to be outside of the scope of municipal jurisdiction or are not deemed by Council to be of general interest to the community at large
 - Matters that Council deems should be included as a stand-alone agenda item (i.e. complicated matters that should be presented with a staff report to ensure all members have quality background information).
- 16.3 Council reports may be limited in duration by Council Resolution.
 - Council reports will generally not exceed 10 minutes in length.
 - A Member may call a Point of Order to put forward a motion to limit the duration of another Member's report which shall be voted upon immediately, and if approved, will immediately cause the reporting Member to cease their report.

- 16.4 Written Reports of Council, if prepared, shall be submitted to the CAO for inclusion in the agenda package. Council Members will verify the submission timeline with the CAO for this purpose.

17 PUBLIC QUESTION PERIOD

- 17.1 Members of the Public must be recognized by the Chair to ask a question during the Public Question Period.

- 17.2 Members of the Public must identify themselves prior to asking their question / providing a comment.

- 17.3 No Member of the Public who has been authorized to ask a Question during the Public Question period shall:

17.3.1 speak disrespectfully of:

- a) the reigning Sovereign or any of the Royal Family;
- b) the Governor-General of Canada;
- c) the Government of Canada;
- d) the Government of the Yukon;
- e) a current or previous member of Council; or
- f) a current or previous employee of the Town of Faro.

17.3.2 use indecent, offensive or insulting language

17.3.3 disobey a decision of the Chair regarding meeting procedures or decorum.

- 17.4 If a Member of the Public persists in any such disobedience after having been called to order by the Chair, the Chair shall withdraw the persons permission to speak for the rest of that Meeting's Public Question period.

- 17.5 The Chair is authorized to determine the number of questions that will be permitted from a Member of the Public as well as the total amount of time that will be provided for Public Question Period.

APPENDIX "A" TO BYLAW NO. 2025-08

DELEGATIONS AND PRESENTATIONS REQUEST

By completing and signing this form I agree that I have received and reviewed the rules for giving a Delegation or Presentation and understand that I will be required to follow the procedures laid out in the Town of Faro' Procedures Bylaw.

I understand that this Delegation / Presentation Request Form is a public document and will be part of the Agenda Package for Council and the public.

Presenter(s) Name(s): _____

Presenter(s) Signature(s): _____

Phone Number or Email: _____

Date Request Submitted: _____

Available Dates to Present: _____

(Note: Actual Presentation date to be determined by CAO)

Nature of Business (please attach additional information as required)

Delegation / Presentation Submitted: Yes / No

~~~~~

FOR CAO USE:

Delegation or Presentation (circle one)

Staff Report / Recommendation Required: Yes / No

Staff Person: \_\_\_\_\_

Delegation / Presentation Approved: Yes / No

Date of Meeting: \_\_\_\_\_ Extended Time permitted: Yes / No \_\_\_\_\_

CAO: \_\_\_\_\_ Date: \_\_\_\_\_

## DELEGATIONS AND PRESENTATIONS

1. A person who would like to appear as a Delegation or Presentation in a Meeting of Council, Board or Committee must complete and submit the prescribed form (e.g. Appendix "A") and a copy of their Delegation Report / Presentation Report to the CAO by 12:00 noon on Wednesday, a week prior to a Council Meeting.
2. The subject matter of Delegation / Presentation must be a matter within municipal jurisdiction.
3. A Delegation consisting of one (1) person shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter beyond the five (5) minute time limit.
4. A Delegation consisting of more than two (2) persons shall be limited to two (2) speakers, and each shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter(s) beyond the ten (10) minute time limit.
5. A Presentation to Council will be provided with a time limit by the CAO.
6. Council may but is not required to make a decision in response to a Delegation / Presentation during the Delegation / Presentation. Members of Council or a Committee may seek clarification from the presenter(s) but will not enter into a debate on the subject matter.
7. A presenter shall be limited to two (2) Delegations / Presentations in a calendar year on the same subject matter, unless deemed appropriate by the CAO.
8. The CAO shall have the discretionary authority to determine whether sufficient detail has been provided in the prescribed form (e.g. Appendix "A") and to request additional information as required from the presenter or an Employee of the Town of Faro.
9. The CAO shall have the authority to determine the Meeting at which a Delegation / Presentation will be scheduled, having regard to time sensitive issues.
10. The CAO reserves the right to deny a Regular Meeting Delegation / Presentation request where the subject matter includes content which falls within Section 213(3) of The Municipal Act. The CAO may schedule an In-Camera delegation / presentation as appropriate.

**APPENDIX "B" TO BYLAW NO. 2025-08**

**COUNCIL REQUEST FOR RECONSIDERATION**

WHEREAS Section 13.3 of the Town of Faro' Procedural Bylaw requires that the majority of the Members of Council is required to Reconsider an Item prior to the 12 month timeline set out in Section 13.2.

NOW THEREFORE the following Members of Council of the Town of Faro, representing a majority of the Council, wish to reconsider the Resolution or Bylaw No.:

-----  
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| NAME OF MEMBER | SIGNATURE OF MEMBER |
|----------------|---------------------|
| 1. _____       | _____               |
| 2. _____       | _____               |
| 3. _____       | _____               |
| 4. _____       | _____               |
| 5. _____       | _____               |

|                                   |
|-----------------------------------|
| <b>CAO Use Only:</b>              |
| <b>Date:</b>                      |
| <b>Time Received: a.m. / p.m.</b> |



## Recommendation to Council

**Re:** Top Three Infrastructure Priorities

**Date:** July 22, 2026

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### Recommendation

That Council approve the following as the Town of Faro's top three Infrastructure Priorities:

- Phase 2 & 3A Infrastructure Work - Completion of BST on Douglass Drive, Infrastructure Replacement for Bell Avenue and Dawson Drive
- Drinking Water Treatment – Replacement of UV system to ensure continued provision of safe drinking water
- Recreation Centre Exterior Façade & HVAC Rehabilitation (Roof, Window/Exterior Doors, Exterior Cladding, HVAC) – to ensure facility is maintained for long-term community recreation and emergency use

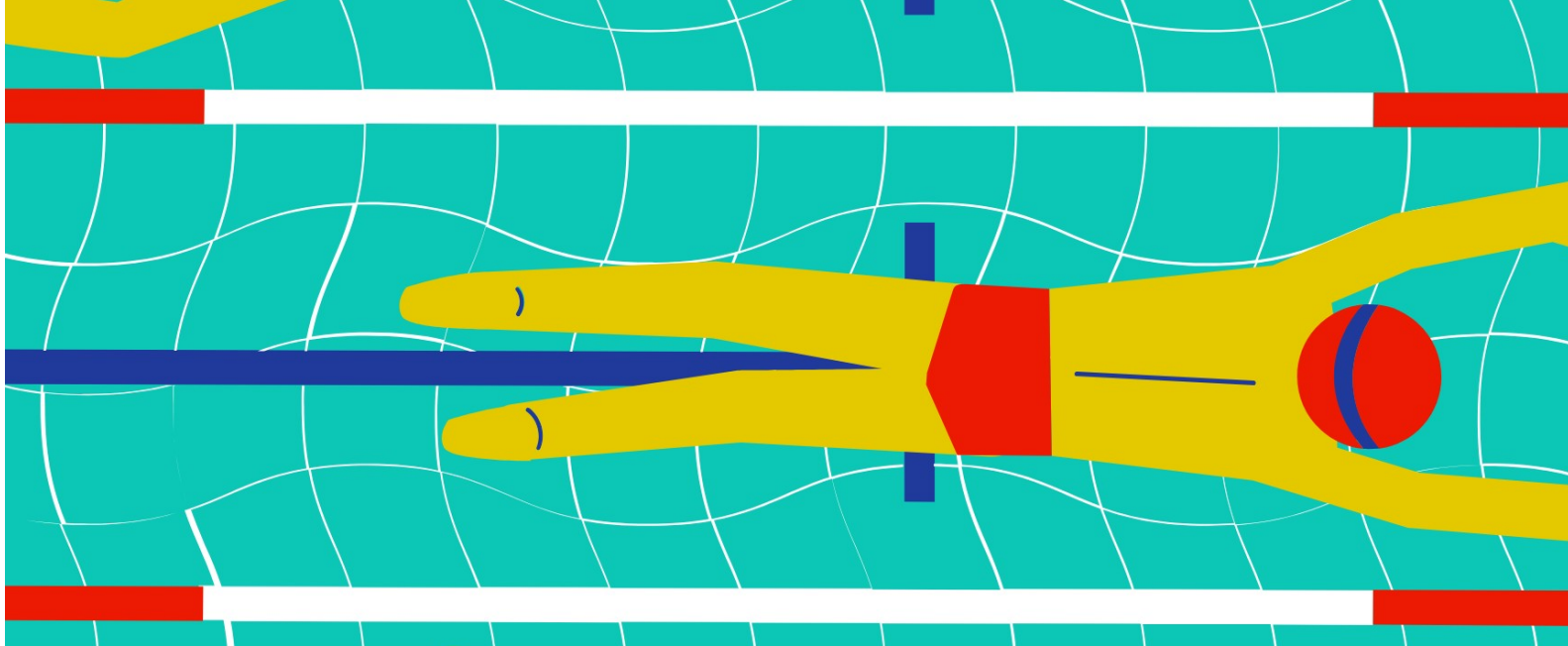
### Background

The Yukon Government is requesting the Town of Faro's submission of up to 3 projects. These projects are to be the most pressing infrastructure needs within the organization. These will be used to inform the Government of Yukon's fall budget request and will become an annual tool to recalibrate community projects requests.

This information is being requested so that the Ministry of Community Services can develop a Community Infrastructure Development Plan (CIDP) which will support better alignment of community infrastructure priorities and available funding. It is intended to improve transparency and provide communities with greater clarity around support for their infrastructure priorities. The process will also support the recent resolution from the Association of Yukon Communities to work collaboratively with rural communities to plan, design, consult on and deliver infrastructure projects.

While there are many priorities for the Town of Faro, the three recommended above appear to represent the most pressing infrastructure needs to ensure the health and safety of the community.

Submitted by: Kimberly Ballance, CAO



**2026**  
**YUKON**  
**TERRITORIAL**  
**SUMMER**  
**SWIM MEET**

**FARO - YUKON**

**QUESTIONS?**  
**CALL/TEXT/EMAIL**  
**ISABEL**

**(867) 335-7718**  
**ISABEL.PARKKARI**  
**@GAMIL.COM**

**AUGUST 7-9**



## Recommendation to Council

**Re:** Ballfield Gazebo

**Date:** July 24, 2026

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### Recommendation

That Council accept the settlement offer presented under the Town of Faro's Insurance Policy for the demolition and reconstruction of the Ballfield Gazebo in the amount of \$76,000.

That Administration proceed with the development of a facility plan for its replacement for consideration by Council.

### Background

There was a fire at the Ballfield Gazebo in late December 2025. The Town submitted a claim through its insurance company, and an adjuster was assigned to complete a site inspection, cost estimate and recommendation.

The adjuster completed a review of information from multiple sources including the Fire Chief, Deputy Chief, CAO, building contractors and Building Official. The RCMP was also involved in this process due to the nature of the fire, and the assignment of an Incident Number as required by the Insurance Company.

Following the completion of the Insurance Company's review, the gazebo will require demolition based on the inability to verify its structural integrity and the cost analysis for its replacement. The foundation can be reutilized for the construction of a new facility, subject to the plans for a new facility's design/construction.

The settlement offer presented is for \$81,000 but includes a reduction of \$5,000 for the Town's deductible for the claim, resulting in a settlement amount of \$76,000.

Submitted by: Kimberly Ballance, CAO

June 30, 2026

Elizabeth Barker, Environmental Protection Analyst  
Yukon Government, Department of Environment, Standards & Approvals Section  
Box 2703  
Whitehorse, Yukon Y1A 2C6

(via email to: [elizabeth.barker@yukon.ca](mailto:elizabeth.barker@yukon.ca))

Dear Ms. Barker,

**RE: AIR EMISSIONS PERMIT NO. 60-010-01 – PART 5 – AND INSPECTION REPORT NO 2026-003 RESPONSE**

Pursuant to the above-mentioned permit and inspection report, I am pleased to provide the following Noise Modelling Update for the Faro Generating Station (FGS). This modelling work covers the requirements Part 5.1 of the FGS Air Emissions Permit, and addresses the generating capacity discrepancy from a February 3rd site inspection.

Part 5, Item 1 of the Air Emissions Permit requires the following respecting a noise modelling update:

- a. Modelling for the expected operating scenario;*
- b. Modelling for the worst-case operating scenario with a full station capacity of 20.4MW;*
- c. Noise contour mapping for the community of Faro; and,*
- d. An assessment of adjustments in accordance with the British Columbia Energy Regulator (BCER).*

The report attached to this letter covers the requirements of Part 5, Item 1, and ensures the capacity being assessed is up to date with the inspection report, which identified a 0.4MW discrepancy in the generating capacity. Based on the attached report there is a 1.3 dBA exceedance at one of the residential receptors when the station is at full capacity operation.

**PART 5.2:**

Yukon Energy is required to create a noise management plan to ensure compliance with BCER. At the request of the Faro Town Council, Yukon Energy is meeting with the Faro community on July 29<sup>th</sup> to present the updated noise modelling report and to request input on the noise management plan. Based on the updated noise modelling report, Yukon Energy will create a noise management plan that includes identified mitigations to ensure noise meets permissible sound levels in accordance with the BCER. The noise management plan will outline a schedule for implementation of identified mitigations and will be developed with input from the Faro community. After the community's input, Yukon Energy will submit the noise management plan for approval by an environmental protection analyst no later than October 30<sup>th</sup>.

**PART 5.3:**

Any noise mitigations identified through the noise management plan will be implemented on the approved schedule. Yukon Energy will conduct a sound level survey to verify compliance with permissible sound levels. The schedule for the mitigations and sound level survey will be submitted with the requirements of 5.2 and will be concurrently seeking approval by an environmental protection analyst.

**CLOSING**

Please contact me by telephone at 867.332.6492 or by email: [jared.lapierre@yec.yk.ca](mailto:jared.lapierre@yec.yk.ca) if you have any questions, comments, or concerns with this submission.

Thank you.

Yours Sincerely,



Jared Lapierre  
Environmental Programs Coordinator

Attachment

SLR Consulting (Canada) Ltd., June 2026, *Faro Generating Station – Noise Modelling Update*, Prepared for Yukon Energy Corporation



**To:** Jared Lapierre

**From:**

**Company:** Yukon Energy Corporation

**SLR Consulting (Canada) Ltd.**

**cc:**

**Date:** June 25, 2026

**Project No.** 212.089080.00001

**Revision** 0

**RE: Faro Generating Station – Noise Modelling Update**

---

## 1.0 Introduction

SLR Consulting (Canada) Ltd. (SLR) has completed an acoustical modelling assessment of the Yukon Energy's Faro Generating Station (the Facility). SLR previously prepared a noise modelling assessment for the Facility dated November 23, 2023. This memo updates the prior assessment to reflect the current operations of the Facility.

SLR has also previously completed a noise survey in the surrounding community with the report dated October 5, 2022.

## 2.0 Facility Description

The current facility has ten operational diesel-fired generating units with a total power generating capacity of 20.975 MW:

- FD7 Caterpillar 3612 3.0 MW genset located within a permanent building
- YM20-YM26, 7 Caterpillar 3516C 1.825 MW (each) trailer mounted gensets, "Rental Units".
- FD8 & FD9 Caterpillar C175-16 2.6 MW gensets (each) located within modularized acoustic enclosures.

The Faro Generating Station typically provides power to the town of Faro during the winter when hydro-electric power is unavailable.

The substation equipment, including transformers, which are adjacent to the Facility do not produce appreciable noise in comparison with the generating equipment.

A site layout is shown below in Figure 1 below.

## 2.1 Operational Scenarios

This assessment has evaluated the following operational scenarios. Historically, 7 rental units were aligned along the south side of the property, adjacent to the 2 south rental units shown in the Figure. Historical sound levels are presented as a reference to current Facility operations. Note the numbering below has been utilized to ensure consistency with the prior reporting.

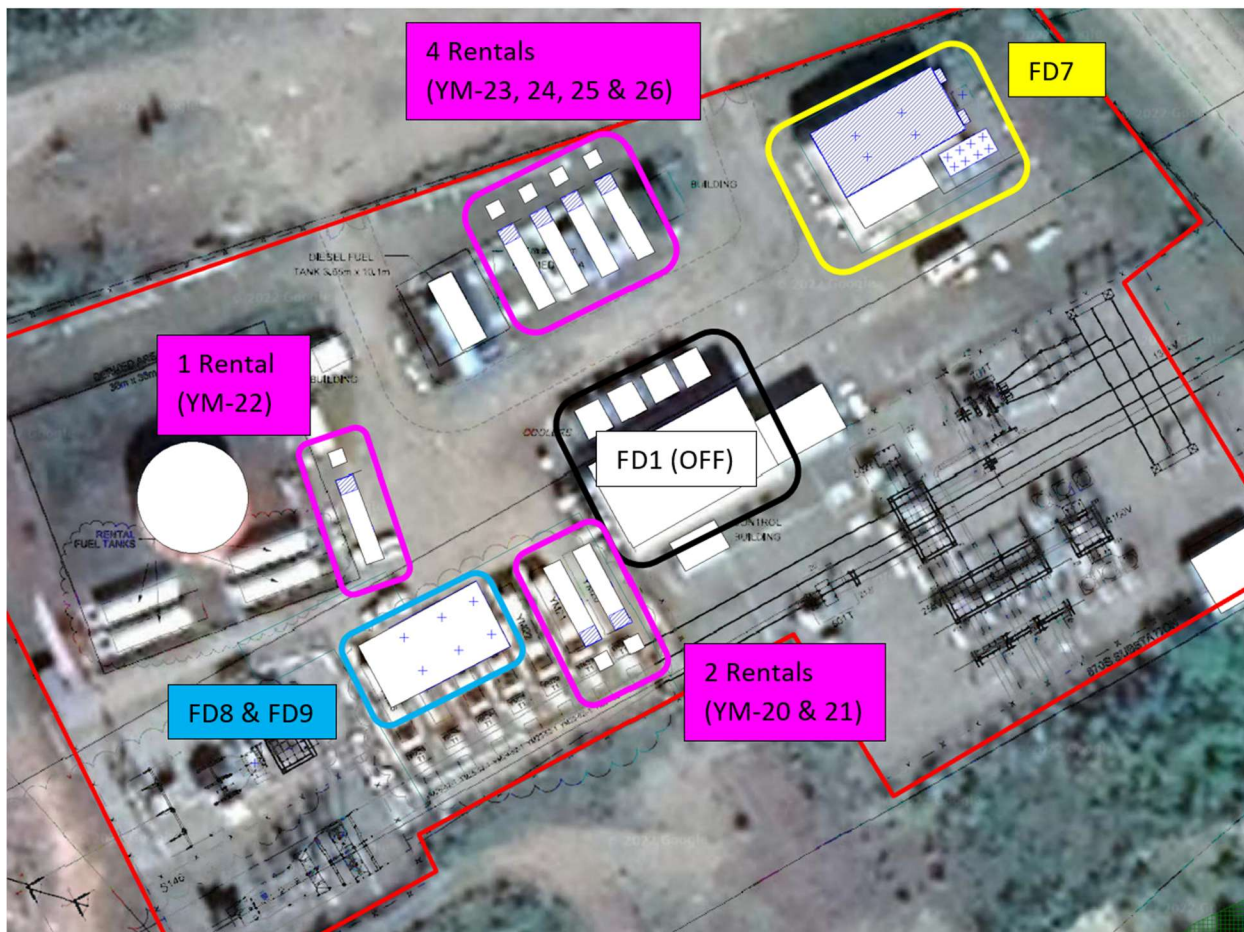
### 0 Historical Operations

- a) 7 rental units (historical locations) + FD7

### 3 Current Operations

- a) 7 rental units + FD7, FD8, & FD9 positioned as shown in Figure 1.
- b) Same as 3a, but with the access doors of the rental units closed.

Figure 1 Site Layout



### 3.0 Noise Criteria

Yukon does not have a noise regulation that would be applicable to the Project. However, the BC Energy Regulator (BCER) Noise Control Best Practices Guideline (the Guideline) is commonly used within the Yukon. YEC shall compare Facility sound levels against the BCER Guideline.

The BCER Guideline sets limits for environmental sound produced by facilities under BCER jurisdiction. The Guideline limits facility operational sound by specifying daytime and nighttime permissible sound levels (PSLs) that should not be exceeded at residential dwellings located in the vicinity of BCER regulated facilities. In cases where there are no dwellings within 1.5 km of the facility, the default applicable criterion is a nighttime PSL of 40 decibels A-weighted energy level equivalent (dBA  $L_{eq}$ ) at 1.5 km from the facility boundary.

The Guideline requires that the cumulative sound level at a receptor is compared against the PSLs to assess compliance. The cumulative sound level includes the subject facility sound, other regulated energy-related facility sound contributions and the assumed ambient sound level. The Guideline prescribes nighttime ambient sound levels based on dwelling density and proximity to transportation categories. The Guideline employs adjustments to the PSL to account for daytime activities, seasonal adjustments, ambient sound level discrepancies, and temporary activities as appropriate.

For winter operation, the Guideline allows for a Class A1 adjustment of +5 dBA for wintertime operation.

Low frequency noise (LFN) is evaluated in a complaint-driven process. In the event of an LFN complaint, two conditions must be met to indicate such a concern:

- The C-weighted decibel (dBC) value minus the A-weighted decibel (dBA) value must be greater than or equal to 20 decibels (dB).
- There must be a tonal component between 20–250 Hertz (Hz).

The C-weighted decibel values minus the A-weighted decibel values are presented for informational purposes only, as an indication of the potential for excess low frequency noise. LFN is evaluated by sound monitoring in the event of a valid complaint.

#### 3.1 Project Permissible Sound Levels

The PSL for each assessed receptor was determined based on the criteria in the Guideline. From review of satellite imagery, all residences in the town of Faro will have a dwelling density of 9-160 dwellings. Also, it has been assumed that there are no heavily travelled roads in the town. Therefore, all residences will have a standard nighttime PSL of 43 dBA and a corresponding daytime PSL of 53 dBA. Applying the seasonal A1 adjustment for winter operation, the applicable nighttime PSL is 48 dBA and daytime PSL is 58 dBA.

The Facility is assumed to operate continuously during both daytime and nighttime periods. Therefore, sound levels will only be compared against the more stringent nighttime criteria.



## 4.0 Acoustical Modelling

### 4.1 Source Sound Power Levels

Sound power levels of the FD7 and rental (YM) genset units were determined from on-site sound level measurements conducted on March 29-30, 2022. Sound power levels of the FD8 & FD9 units were determined from manufacturer's data and information provided by Yukon Energy. Overall sound power levels per unit are shown in Table 1.

**Table 1: Facility Sound Power Levels**

| Equipment                            | Octave Band Sound Level, dB |       |        |        |        |       |       |       |       | dBA |
|--------------------------------------|-----------------------------|-------|--------|--------|--------|-------|-------|-------|-------|-----|
|                                      | 31.5 Hz                     | 63 Hz | 125 Hz | 250 Hz | 500 Hz | 1 kHz | 2 kHz | 4 kHz | 8 kHz |     |
| YM Rental Unit (each)                | 115                         | 116   | 118    | 115    | 113    | 112   | 110   | 107   | 108   | 117 |
| YM Rental Unit w/ door closed (each) | 115                         | 115   | 118    | 114    | 112    | 111   | 108   | 103   | 102   | 116 |
| FD7                                  | 113                         | 117   | 117    | 116    | 116    | 114   | 111   | 108   | 103   | 119 |
| FD8 & FD9 (each)                     | 116                         | 117   | 112    | 101    | 96     | 95    | 91    | 92    | 107   | 107 |

### 4.2 Sound Propagation Modelling

A three-dimensional computer sound model was constructed using CadnaA®, version 2026 MR1, an environmental sound propagation program developed by DataKustik GmbH. The ISO 9613-2 (1996) calculation method for outdoor sound propagation from industrial facilities was used and accounts for the following:

- Geometric spreading;
- Ground attenuation;
- Atmospheric absorption;
- Barrier attenuation;
- Reflection from surfaces; and
- Moderate downwind conditions.

Predicted sound levels were calculated for a temperature of 0°C and a relative humidity of 70%, which are default nighttime meteorological condition per the standard. ISO 9613-2 conservatively assumes each receptor is downwind from every sound source, or comparable to mild inversion conditions. Downwind or inversion conditions produce downward refraction of air-borne sound, resulting in enhanced sound propagation between the source and receptor.

The terrain was modeled using 1 m resolution elevation data from Natural Resources Canada.

The default ground factor was set to  $G = 1$  across the study area to represent acoustically absorptive ground, simulating snow-covered winter conditions. The site area was assigned a ground factor of  $G = 0.3$ . Foliage was included in the modelling at a height of 11m for the forested areas between the generating station and the receptors.



The order of reflections in the model was set to 2, accounting for the contributions of sound reflected from buildings (genset enclosures) on site.

Sound levels at receptors and for generation of sound contours were calculated at a height of 1.5 m above ground.

The modelling has assumed full load operation of all equipment during nighttime periods.

## 5.0 Results

Modelled sound levels at the surrounding community receptors are shown below in Table 2. The receptors have been selected to represent the various areas in town and to provide continuity from the prior assessment and survey. Note that receptor R3 represents the RCMP office and it is expected that it does not meet the definition of a dwelling in the BCER's Noise Guideline. Results are presented at this location for informational purposes.

All scenarios show a reduction in the sound levels in comparison with the historical operations. The full current operations have resulting sound levels below the winter nighttime PSL at all residential receptors except the critical receptor, R4, which represents the residences along Kitza Ave. This location is elevated and has direct line of sight to the Facility. Nevertheless, the sound levels during full current operations (3b) at R4 show a reduction of 2.6 dBA from the historical sound levels (0a) and are 1 dBA over the PSL.

**Table 2: Modelling Results**

| Operational Scenario                                                               | Sound Pressure level (dBA) |                      |                            |                              |                             |                           | Winter Nighttime PSL (dBA) |
|------------------------------------------------------------------------------------|----------------------------|----------------------|----------------------------|------------------------------|-----------------------------|---------------------------|----------------------------|
|                                                                                    | R2<br>130<br>Dawson<br>Dr. | R3<br>RCMP<br>Office | R4<br>146<br>Kitza<br>Ave. | R5<br>356<br>Campbell<br>St. | R6<br>504<br>Douglas<br>Dr. | R7<br>502<br>Ladue<br>Dr. |                            |
| <b>0a)</b> 7 rental units (historical locations) + FD7                             | 50.3                       | 55.5                 | 51.4                       | 44.9                         | 42.0                        | 43.7                      | <b>48</b>                  |
| <b>3a)</b> Full current operations; 7 rental units, FD7, FD8, & FD9                | 47.9                       | 53.0                 | 49.3                       | 42.2                         | 42.0                        | 43.6                      | <b>48</b>                  |
| <b>3b)</b> Full current operations; 7 rental units (doors closed), FD7, FD8, & FD9 | 46.7                       | 52.5                 | 48.8                       | 41.9                         | 41.4                        | 42.9                      | <b>48</b>                  |



## 6.0 Statement of Limitations

This report has been prepared by SLR Consulting (Canada) Ltd. (SLR) for Yukon Energy Corporation (Client) in accordance with the scope of work and all other terms and conditions of the agreement between such parties. SLR acknowledges and agrees that the Client may provide this report to government agencies, interest holders, and/or Indigenous communities as part of project planning or regulatory approval processes. Copying or distribution of this report, in whole or in part, for any other purpose other than as aforementioned is not permitted without the prior written consent of SLR.

Any findings, conclusions, recommendations, or designs provided in this report are based on conditions and criteria that existed at the time work was completed and the assumptions and qualifications set forth herein.

This report may contain data or information provided by third party sources on which SLR is entitled to rely without verification and SLR does not warranty the accuracy of any such data or information.

Nothing in this report constitutes a legal opinion nor does SLR make any representation as to compliance with any laws, rules, regulations, or policies established by federal, provincial territorial, or local government bodies, other than as specifically set forth in this report. Revisions to legislative or regulatory standards referred to in this report may be expected over time and, as a result, modifications to the findings, conclusions, or recommendations may be necessary.





## 7.0 Closure

Should you have any questions about the assessment described herein, please contact the undersigned.

Regards,

**SLR Consulting (Canada) Ltd.**



**Arthur Küpper, P.Eng.**

Principal Acoustics Engineer & Environmental Noise  
Team Lead



**Curtis Makky, CET**

Senior Acoustics Consultant





Office of the Minister  
PO Box 2703, Whitehorse, Yukon Y1A 2C6

July 22, 2026

Mayor Jack Bowers  
Town of Faro  
PO Box 580  
Faro, YT Y0B 1K0

via email: [mayor.bowers@faroyukon.ca](mailto:mayor.bowers@faroyukon.ca)

A handwritten signature in blue ink that reads "Jack".

Dear Mayor Bowers,

**RE: Introducing Electronic Medical Records (EMR) for Community Health Centres**

I am pleased to be able to confirm that the Department of Health and Social Services will be implementing an electronic medical record system, called Plexia, in all community health centres.

Plexia is already in use in other clinical settings in the Yukon and expanding it to community health centres will make it easier to share patient information across the health system. It is currently in use at Yukon medical clinics, the Constellation Clinic, and the Whitehorse Walk in Clinic. Due to the fact that developing and implementing a broader, new electronic medical record system is expected to take at least three more years, we are acting now to provide the most widely-used in the Yukon electronic medical record system to all rural health centres.

Plexia will help meet Community Nursing's immediate need for an electronic medical record. Planning also continues for a broader electronic medical record platform for the Yukon, guided by a Steering Committee, made up of partners including the Yukon Hospital Corporation, Yukon Medical Association, and the Council of Yukon First Nations.

The phased rollout of Plexia is planned across communities beginning October 2026. If all goes according to plan, it is hoped to be running in all communities by March 2027.

To support a successful and clinically safe rollout, plans may need to be adjusted depending on staffing levels, operational readiness and each community's capacity to support sustainable implementation. If work is not complete by the end of the fiscal year, it would be continued in early 2027/28.



Strong safeguards are built into the system to protect personal health information. Implementing an EMR in community health centres will also support recruitment and retention efforts by modernizing clinical tools and is one part of a broader strategy to improve access to consistent health services in communities.

We recognize the importance of working in partnership with First Nations governments and communities. We are committed to ongoing engagement with First Nations and community leadership and health partners throughout planning and implementation to ensure the system supports community needs and priorities.

In September, the Department of Health and Social Services will host an information session with community partners prior to launch. We will continue to share updates as planning progresses and welcome opportunities to connect with you.

If you have any questions, please feel free to contact Cathy Stannard, Director of Community Nursing, at 867-332-1158 or [catherine.stannard@yukon.ca](mailto:catherine.stannard@yukon.ca).

Sincerely,



Hon. Brad Cathers  
Minister of Health and Social Services

cc: Patti McLeod, MLA for Watson Lake-Ross River- Faro  
Kimberly Ballance, CAO, Town of Faro