



Agenda

Town of Faro Regular Council Meeting February 3, 2026, at 7:00 p.m. Council Chambers

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
 - 2.1 Council Meeting Agenda
- 3. DELEGATIONS & HEARINGS**
- 4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS**
- 5. ADOPTION OF MINUTES**
 - 5.1 Minutes of the January 20, 2026, Regular Meeting of Council
- 6. BUSINESS ARISING FROM MINUTES**
- 7. FINANCIAL**
 - 7.1 Finance Report
- 8. REPORTS**
 - 8.1 Mayor's Report
 - 8.2 Council Reports
 - 8.3 Administration's Reports
 - 8.3.1. Chief Administrative Officer
 - 8.3.2. Manager of Operations
 - 8.3.3. Manager of Recreation and Culture
 - 8.4 Committee Meeting Minutes
 - 8.4.1. Health and Safety Committee Meeting Minutes – November 25, 2025
- 9. BYLAWS**
- 10. UNFINISHED BUSINESS**
 - 10.1 Housing Accelerator Fund - Residential Conversion Grant Policy
 - 10.2 Association of Yukon Communities (AYC) Resolutions for Consideration
- 11. NEW BUSINESS**
 - 11.1 Draft letter to Yukon Energy Corporation re: Air Emissions Permit No. 60-010-01 Noise Management Requirements
 - 11.2 Council Open House
 - 11.3 Public Works Truck – Proposed Purchase

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

13. PUBLIC QUESTION PERIOD

14. IN-CAMERA

15. ADJOURNMENT



**Minutes
Town of Faro Regular Council Meeting
January 20, 2026, at 7:00 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	CAO	Kimberly Ballance
Councillors	Gary Jones	Executive Assistant/	Trudy Amos
	Wendy Michell-Larocque	Finance Assistant	
	Michelle Vainio		
	Neil Yee		

Public Present: 8

Public on Zoom: 2

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Council Meeting Agenda

Resolution 26-07 Vainio, Michell-Larocque

RESOLVED THAT the Agenda for the January 20, 2025, Regular Meeting of Council be adopted as presented.

Carried

Resolution 26-08

Jones, Vainio

RESOLVED THAT Council do now move into Committee of the Whole to hear from the delegations.

Carried

3. DELEGATIONS & HEARINGS

3.1 Sgt Cedric Proulx, RCMP Ross River/Faro Detachment Commander and Constable Kristin Larton,

Sgt Proulx provided an overview of his written report, including a slight increase in calls over the holiday season, which is typical for that time of year. The RCMP participated in some good community visits during the month. They noted there is no update on staffing information at this point but are hopeful for additional updates soon.

Council requested clarification on statistical trend differences from 2024 to 2025, discussed participation by the RCMP at a future Council Open House, and asked if there were any concerns that stood out in the community during the extreme temperatures in December.

Resolution 26-09 Michell-Larocque, Vainio
RESOLVED THAT Council do now revert into Regular Meeting of Council. Carried

4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS

5. ADOPTION OF MINUTES

5.1 Minutes of the December 16, 2025, Regular Meeting of Council

Resolution 26-10 Jones, Michell-Larocque
RESOLVED THAT the minutes of the December 16, 2025, Regular Meeting of Council be adopted as presented.

Carried

5.2 Minutes of the January 12, 2026, Special Meeting of Council

Resolution 26-11 Jones, Vainio
RESOLVED THAT the minutes of the January 12, 2026, Special Meeting of Council be adopted as presented.

Carried

5.3 Minutes of the January 16, 2026, Special Meeting of Council

Resolution 26-12 Vainio, Michell-Larocque
RESOLVED THAT the minutes of the January 16, 2026, Special Meeting of Council be adopted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

7. FINANCIAL

7.1 Finance Report

Council requested clarification of Cheque Nos. 3119, 3150, 3159, 3160 and 3176.

Resolution 26-13 Jones, Yee
RESOLVED THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and acknowledge the Cheque Register for the period December 11, 2025 – January 14, 2026.

Carried

7.2 Change in Travel Reimbursement

Council members noted that the rate seemed high, but is based on Canada Revenue Agency's rates.

Resolution 26-14

Michell-Larocque, Jones

WHEREAS Canada Revenue Agency has amended the reasonable per-kilometre allowance from \$0.76 to \$0.78 for the first 5,000 kms driven, and from \$0.70 to \$0.72 after 5,000 kms driven;

NOW THEREFORE BE IT RESOLVED THAT the 2026 rates on Expense Account Claim - Schedule "A", Bylaw 2014-10, change to \$0.78 for the first 5,000 kms driven and \$0.72 after 5,000 km driven.

Carried

8. REPORTS

8.1 Mayor's Report

- Noted that during the extreme cold conditions in December, there were several people in the community who maintained important frontline services, including Atilla Heipel and Jordie Amos, the Yukon Energy Staff who sustained electricity production. The community is thankful for their effort. He also thanked the North of 60 drivers who hauled fuel to keep the energy generation capacity running locally and throughout the region.
- Thanked Patti McLeod, MLA for Watson Lake-Ross River-Faro, for being a strong advocate for Faro, demonstrated by her many visits to the community and assisting the Town of Faro to advocate for the importance of Health Centre operations and firewood security.
- Advised that Council's Special Meeting held on January 16, 2026, was to repeal resolution 25-477, initially passed on December 16, 2025. This resolution's purpose was to put in place sanctions against Councillor Yee, which were initially imposed by a majority of Council in April 2025 and formally adopted by resolution in December 2025 due to unacceptable behaviour by Councillor Yee at the January 14, 2025, Council Meeting, as well as for his refusal to sign the Code of Conduct. The ongoing conflict has hampered the ability of Council to do the important work of the Town, and therefore Council has repealed the sanctions unanimously. Mayor Bowers made a commitment to abide by the bylaws and policies of the Town and to provide leadership at Council Meetings, moving forward.

8.2 Council Reports

Councillor Vainio

- Thanked the many frontline workers who helped keep the community safe during the cold snap, including our municipal employees.

- Thanked Patti McLeod, MLA for Watson Lake-Ross River-Faro, for her advocacy on the health care front.
- Extended a welcome to the Town's new Management Employees, Akram Shah, Manager of Finance and Danny Granberg, Manager of Operations.
- Noted that while the Yukon Quest will not be happening this year, the Arctic Ultra will be again ending their race in Faro. There has been a lot of work done by Adam Minder to open and groom the trail for the Arctic Ultra, which deserves recognition and thanks.

Councillor Jones

- Advised that the AYC Conference will be held in May and that Council's proposed resolutions will need to be brought forward for submission.
- Thanks to Patti McLeod, MLA for Watson Lake-Ross River-Faro, and Minister Brad Cathers and Council Members for their work on the health care front.

Councillor Yee

- Nice to see the Arena has opened and has had good participation at public skating and hockey so far.
- Would like to reschedule the Council Open House, following its cancellation in December.
- Responded to the fire at the Ball Field's Gazebo in late December.
- Thanked the front-line Yukon Energy workers for their effort during the cold snap. Remains unsatisfied with the lack of noise mitigation measures associated with the generators. Advised that he thinks the Town should take action to address noise mitigation measures.
- Provided an update about his court case against Yukon Energy for charging users for activities that were not approved in their permit, since he has now received notice that he has won. This matter will now be returned to the Energy Board for direction on rebates for customers. He advised that the letter in S. 12.4 on today's agenda includes incorrect information, such as the reference to the Supreme Court instead of the Court of Appeal.
- Distributed a document relating to the information presented in the Official Community Plan and Zoning Bylaw about the population in Faro for consideration prior to the Bylaw receiving final approval.
- Noted that he was happy to see that the public question period has been added to the updated draft, but would like to see it widened to include any matter of interest to the public, including not only questions but also any comments on a matter.
- Council has been discussing the potable water/septic project at the Faro Mine Site, but he would like to see additional research to better

identify a solution that reflects the interests of the community and local businesses. This potable water/septic portion of the project has been part of the project plan from the outset, however when the Town was consulted through the YESAB process on the overall project, it does not appear to have been responding to these requests for input. This will be a challenging issue to pursue given the lack of participation by the Town in the process, but if we are going to proceed, the Town should undertake research to quantify the impacts on the Town and the local economy.

- The sanctions that were apparently put against me did not comply with the Code of Conduct. Noted that he has been following, and will continue to follow, the Code of Conduct. There have been ongoing issues that have happened and since the January 14, 2025, Council Meeting, that have demonstrated non-compliance with the Code of Conduct by Council Members. Noted that since the retribution has ended, he hopes that apologies will be made and Council can move forward.
- Advised that he has submitted a few resolutions for consideration later in the agenda to address his concerns about the implementation of the apparent sanctions that were provided to him at his property in April 2025. He identified that Council Members' attendance at his property was an inappropriate method of delivering information, and he hopes that now that the retribution has ended that Council can move forward.

Councillor Michell-Larocque

- Really appreciate the hard work completed by everyone to reopen the Health Centre. There is currently one nurse on duty, with various nurses cycling through the community. Requested patience from the community and support in moving forward in a positive manner.
- Have been working with the Junior Canadian Rangers at their shooting practices at the Recreation Centre. They may be able to send some members to competitions.

8.3 Administration's Reports

8.3.1. Chief Administrative Officer

CAO Ballance summarized her written report and responded to questions from Council.

8.3.2. Manager of Operations

CAO Ballance responded to questions from Council.

8.3.3. Manager of Recreation and Culture

CAO Ballance responded to questions from Council.

9. BYLAWS

9.1 Bylaw No. 2025-06 – Lot 42 Property Acquisition Bylaw – Third Reading
Resolution 26-15 Michell-Larocque, Yee
RESOLVED THAT Council provide Third Reading of Bylaw 2025-06 – Lot 42 Property Acquisition Bylaw.

Carried

9.2 Bylaw No. 2025-10 – Municipal Auditor Bylaw – Third Reading
Resolution 26-16 Yee, Michell-Larocque
RESOLVED THAT Council provide Third Reading of Bylaw 2025-10 – Municipal Auditor Bylaw.

Carried

9.3 Bylaw No. 2025-07 – Zoning Bylaw – Second Reading
Resolution 26-17 Jones, Michell-Larocque
RESOLVED THAT Council provide Second Reading of Bylaw 2025-07 – Zoning Bylaw.

Carried

10. UNFINISHED BUSINESS

10.1 Amend Workplace Violence, Discrimination and Harassment Policy
Resolution 26-18 Michell-Larocque, Jones
RESOLVED THAT Council amend the Town of Faro's Workplace Violence, Discrimination and Harassment Policy as presented.

Carried

10.2 Recycling Agreement Termination & Disposition of Balers
Resolution 26-19 Jones, Michell-Larocque
RESOLVED THAT Council hereby terminates the Memorandum of Understanding with Faro Woodwork & Bottle Depot for Non-Refundable Recycling Services.

Carried

Resolution 26-20 Jones, Vainio
RESOLVED THAT Council authorizes and directs the CAO to take the necessary action to dispose of two (2) balers to Tintina Ventures Ltd Yukon Inc 845243 as outlined in the Recommendation to Council dated January 5, 2026, re: Termination of Recycling MOU and Disposition of Balers.

Carried

10.3 Bylaw 2025-08 – Amendments proposed for Procedural Bylaw

Council discussed the addition of the Public Question period and discussed the draft rules. Amendments will be made to allow a person to ask a question or provide a comment about anything related to the municipality. Council also discussed the inclusion of Section 7.5 which allows the Chair to permit a member of the public to speak during the meeting without having to go into Committee of the Whole.

Two members of Council identified that they would prefer not to move to a Consent agenda as it appeared that it may be onerous for the Chair to manage and may not improve the efficiency of the Meetings.

Council discussed whether there should be Procedural Rules added for the Council Reports section related to content including limitations based on matters related to municipal jurisdiction / community relevancy as well as the addition of a 10-minute time limit, subject to extension by Council. A draft will be returned to Council at a forthcoming meeting for consideration.

Council discussed differences between meetings and training events, such as the Annual Association of Yukon Communities (AYC) Conference. Local training sessions and workshops, such as the strategic planning workshop, should be held as public meetings, but may be held in-camera if the topic is in accordance with the Municipal Act provisions for this purpose.

Council discussed the Reconsideration rules and definition of what would constitute reconsideration.

Resolution 26-21

Jones, Vainio

RESOLVED THAT Council recess at 9:00 p.m. for five minutes.

11. NEW BUSINESS

11.1 Proposed MOU – Town of Faro and Del Van Gorder School

Council concurred with the inclusion of the Recreation Centre, including the pool, and the Arena as part of this MOU.

Resolution 26-22

Vainio, Michell-Larocque

RESOLVED THAT Council authorizes and directs the Mayor to execute the Memorandum of Understanding between the Town of Faro and Del Van Gorder School as presented.

Carried

11.2 Safe Sport Policy (2026-02)

Council discussed the policy as presented, including the provisions for sanctions identified.

Resolution 26-23

Jones, Michell-Larocque

WHEREAS the adoption of a Safe Sport Policy is a funding requirement for the Canadian Parks and Recreation Association (CPRA);

NOW THEREFORE BE IT RESOLVED THAT Council adopt the Town of Faro's Safe Sport Policy as presented.

Carried

11.3 Draft Plan for Residential Lots on Rose Crescent and Ladue Drive

Council concurred that the two lots closest to the course should not be developed due to their proximity to the course and potential for damage. The plan will be amended prior to submitting it.

Resolution 26-24

Michell-Larocque, Yee

WHEREAS the Yukon Government's Land Development Branch has requested Council approval of its draft plan prior to initiating its detailed design;

NOW THEREFORE BE IT RESOLVED THAT Council approve the draft plan for the Residential Lots on Rose Crescent and Ladue Drive (dated October 31, 2025) as amended.

Carried

11.4 Proposed Motion Concerning Questions for MP Dr Hanley

Council discussed the procedure for Item Nos. 11.4, 11.5 and 11.6 due to their length, content and because copies of the Proposed Motions were included in the Agenda Package for Council and the Public's review.

Resolution 26-25

Bowers, Jones

RESOVED THAT Council approves that the Proposed Motions for Item 11.4, 11.5 and 11.6 be read only if they have a mover and a seconder.

Carried

Michell-Larocque and Yee opposed

Councillor Yee moved the Proposed Motion. There was no seconder.

11.5 Proposed Motion Concerning Sanctions Letters

Councillor Yee moved the Proposed Motion. There was no seconder.

11.6 Proposed Motion Concerning Mayor and Council Visits to Private Residences

Councillor Yee moved the Proposed Motion. There was no seconder.

11.7 Housing Accelerator Fund - Draft Residential Conversion Grant Policy
Council provided direction to Administration on the draft policy. A final version will be forthcoming for Council's approval.

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

12.1 Letter from Transport Canada, dated December 12, 2025, re: Proposed Regulation to Repeal Various Obsolete Airport Zoning Regulations
Additional information was requested and will be provided to Council upon receipt.

12.2 Letter from YG Department of Environment, dated January 2, 2026, re: Yukon Extended Producer Responsibility
Council discussed this letter as presented.

12.3 Email from Yukon Energy, dated December 31, 2025, re: Follow-up to Town of Faro questions
Council discussed the email as presented.

Councillor Vainio left the meeting at this point.

The Air Emissions Permit has been issued and requires the completion of a sound modelling report by June 30, 2026, and a Noise Management Plan following the completion of the report.

Resolution 26-26 Bowers, Jones
RESOLVED THAT Council extend the Regular Meeting of Council past 10:00 p.m. Carried

Councillor Vainio returned to the meeting at this time.

12.4 Letter from Premier Dixon, dated January 2, 2026, re: Mandate Letters for Cabinet
Council reviewed the letter as presented, noting that these are issues that are facing all the communities.

13. PUBLIC QUESTION PERIOD

Resolution 26-27 Vainio, Michell-Larocque
RESOLVED THAT Council do now move into Committee of the Whole to hear from the delegations. Carried

Council responded to questions from the public.

Resolution 26-28 Michell-Larocque, Vainio
RESOLVED THAT Council do now revert into Regular Meeting of Council.
Carried

Resolution 26-29 Jones, Vainio
RESOLVED THAT Council recess at 10:13 p.m. for five minutes and reconvene in-camera.
Carried

14. IN-CAMERA

14.1 Employment Matter - in accordance with Municipal Act Section 213 (3)(c & d)
re: Employment Matter

Resolution 26-30 Jones, Yee
RESOLVED THAT Council revert into the Regular Meeting of Council at 10:51 p.m.
Carried

15. ADJOURNMENT

Resolution 26-31 Jones, Michell-Larocque
RESOLVED THAT the January 20, 2026, Regular Meeting of Council be adjourned at
10:52 p.m.
Carried

Approved at the Regular Meeting of
Council held on February 4, 2026, by
Resolution # 26-___

Michelle Vainio, Deputy Mayor

Kimberly Ballance, CAO



**TOWN OF FARO
MEMORANDUM**

To: Mayor & Council, CAO
Date: January 28, 2026
From: Akram Shah, General Manager, Finance
Re: Report to Council Meeting February 3, 2026

Please be advised that the deadline to claim 2025 Homeowner's Grant is **February 15th, 2026**. GST return has been filed, and Town is expecting a refund \$23,274.74

Payroll:

01/21/2026 Town Employees	\$ -42,136.20	Pay Period Jan 5 – Jan 18, 2026
01/21/2026 Fire Fighters	\$ -1,784.21	November & December 2025

Payment Register Summary January 15 – January 28, 2026

Administration	\$ -977.77
Environmental Services	-5,870.55
Professional Fees	-268,331.45
PW & Gardening	-22,896.50
Recreation & CRIC	-11,503.12
Utilities	-35091.63
Total	-344,671.02

Resolution: 26-__

THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and acknowledge the Cheque Register for the period January 15, 2026 – January 28, 2026.

Moved: _____

Seconded: _____

Any discussion?

All in Favour?

Carried/Defeated



TOWN OF FARO MEMORANDUM

To: Mayor & Council January 29, 2026
From: Kimberly Ballance, CAO
Re: CAO's Report to Council – February 3, 2026 Regular Meeting

Budget 2026

- Fire Department Budget draft has been completed.
- Recreation and Culture, Operations and Capital Budget reviews remain in development.

Zoning Bylaw

- Public Hearing is set for February 26 at 6 pm, with a Special Meeting / Council Workshop to follow. The Public Hearing requires specific public notice so can't be changed without incurring additional costs for advertising in the newspaper.

Employment Matters

- Violence & Harassment Training for Employees has been set for the week of March 9th
- Violence & Harassment Training for Council and Volunteer Firefighters will be completed by way of a policy review and sign-off.
- Code of Conduct Complaint Processes are underway

Action Items:

- Develop drafts of the following for Council's consideration:
 - Codes of Conduct – Employee and Council
 - CAO Bylaw - update
 - Communications Policy – new
 - Hiring Policy – update
 - Vehicle Use Policy – new
 - Sale / Acquisition of Land Policy – new
 - Noise Bylaw – update
 - Solid Waste Bylaw – review
 - Fees Bylaw – review
 - Snow Plowing Policy – new
 - Traffic / Speed Bylaw – review
 - Snowmobiles, Motorcycles, Vehicles Bylaw – review
 - Mobile Home Park - update
 - Firearms bylaw

- Fire Department Enactment – review
- Water and Wastewater Bylaw (2025 adoption) – amendment
- Maintenance Bylaw - update
- Cemetery Bylaw – update
- Animal Control Bylaw – update



TOWN OF FARO MEMORANDUM

To: Mayor & Council January 29, 2026
From: Danny Granberg, Manager of Operations
Re: Operations Report to Council – February 3, 2026 Regular Meeting

Current Priorities

- Budget 2026
 - Vehicle and Equipment assessment underway
 - Staffing / Contracting assessment underway
 - Internal budget review (Mark, PW dept, Admin)
- Work with Mueller remains underway at Pumphouse 3, Arena concession, Public Works shop, and Water treatment plant
- Fire Smart 2025/2026
 - Work is now completed; Final report to be completed shortly
- Grader Snow gate has been installed
- Reviewing proposals for Engineering Services

Planning Work

- Fire Smart 2026/2027
 - Need to complete an assessment for the future work to be completed prior to new application being submitted for 2026
- Strategic Plan – review 2025-2028; Goal and action items, implementation

Training

- Water and wastewater training is underway for 5 employees to update their EOCP compliance.
- Basic Small Water System Operations training to be completed in February by myself.

Meetings

- Participated in a Senior Management Meeting with the CAO and all Managers; reviewed Strategic Plan, Purchasing Policy, upcoming all-staff training
- Public Works - daily morning planning, tasks and objectives



TOWN OF FARO MEMORANDUM

To: Mayor & Council January 29, 2026

From: Morgan Manuel, Manager of Recreation and Culture

Re: February 3, 2026 - Report to Council

Current Priorities

- Finalizing Ice Worm Squirm program
 - Crokicurl materials have been ordered
- Budgeting for capital projects and purchases
 - Ball diamonds – grass outfield
 - Sand pad leveling and compacting at the arena
- Crane & Sheep Festival (May 1-3)
 - Keynote speaker
 - Corporate sponsors
 - Bat house workshop
- Learn to skate program started January 28
 - Every Wednesday until the end of the season
 - Kids/Youth 4-5 pm
 - Adults 5-7 pm

Planning Work

- Youth Group Ski Trip Dates and plan
- Senior's events
 - Leather working
 - Carpet bowling in Ross River
 - Carpet bowling tournament in March
- Crane & Sheep Planning meeting #2
 - February 25, 2026 – Youth Lounge

Program / Event Evaluation

- Rec Hockey continues to be very well attended – numbers at the arena are up significantly
- Curling rink reorganization and asset management are ongoing

Training

- JH&S Worker training is underway for Morgan
- WHMIS training for all Rec Staff



Joint Health and Safety Committee Meeting
November 25, 2025 10:30 a.m.

Attendance:	Denise Schneider	Co-chair
	Mark Vainio	Acting Co-chair
	Kimberly Ballance	Member
	Morgan Manuel	Member
	Aaron Salo	Member
	Ryan Belling	Alternate

1. Call to Order

The meeting was called to order at 10:35 a.m.

2. Adoption of Agenda

Moved by M. Vainio, Seconded by A. Salo

THAT the Agenda be accepted as presented.

CARRIED

3. Adoption of Minutes

Moved by M. Vainio, Seconded by K. Ballance

THAT the Minutes of October 16, 2025 be accepted as presented.

CARRIED

4. Reports

Incident Reports

There were no incidents reported.

Inspection Checklist

None of the checklists were updated; they should be done for the next meeting.

5. Old Business

Updated TOR

This was deferred to the next meeting.

Personal Incident Report

D. Schneider provided an updated form for review; a final copy will be presented at the next meeting for approval.

Incident Tracking Spreadsheet

D. Schneider provided the updated form; it will be placed on the "O" drive.

Tailgate Documentation Form & Topics

D. Schneider provided the updated list of monthly topics. It, along with the correlating documents, are stored on the "O" drive.

6. New Business

Meeting Dates

M. Manuel requested that meeting days are moved to Tuesdays at the same time to accommodate his work schedule. The Committee agreed.

Employee Rotation

This item will be reviewed at a later date.

Policy Review and Recommendation

K. Ballance provided the final copy. The Committee recommends that:

1. Council adopt the updated Violence, Discrimination and Harassment Prevention Policy and Procedures and repeal the non-compliant versions; and,
2. Training for all employees and Council members be initiated as soon as possible.

7. Action Items

See attached.

8. Adjournment

The meeting was adjourned at 10:56 a.m.

Approved by the

Committee

on Jan 20, 2026



Denise Schneider, Co-Chair



Mark Vainio, Acting Co-Chair

Presented to Council
at the Regular Meeting
held on _____ by
Resolution # 25-

Jack Bowers, Mayor

Kimberly Ballance, CAO



RESIDENTIAL CONVERSION GRANT POLICY

2026-03-P

Approved by Resolution No: 26-??

February 3, 2026

Next Review - 2030

1.0 PURPOSE

The Town of Faro recognizes the need to convert properties that are currently underutilized or vacant or non-residential to residential through the creation of dwellings units. As noted in 2024 Official Community Plan redevelopment of abandoned homes in Faro could assist meeting the needs of projected future population growth in the Town. This policy supports the Town's objective to increasing housing supply, revitalizing the remaining Faro Real Estate properties and supporting mixed-use development, like that of housing units on industrial and commercial properties.

2.0 POLICY STATEMENT

The Residential Conversion Grant aims to increase the availability of dwelling units by developing underutilized or vacant or non-residential properties for residential use, bringing non-conforming properties into compliance with zoning regulations cleaning up and rehabilitating underutilized and vacant properties and supporting affordable and diverse housing solutions through efficient use of existing buildings and infrastructure. The goal of this policy is to provide opportunities for underutilized or vacant or non-residential properties to be redeveloped by residents to increase housing stock and encourage investment within the Town.

3.0 DEFINITIONS

Residential Conversion Grant: Financial assistance provided by the Town of Faro to support property owners to create dwelling units on underutilized or vacant or non-residential properties.

Dwelling Unit: as defined by the Town of Faro Zoning Bylaw, and fully serviced with water, sewer and electricity.

Lottery: A randomized selection process used to allocate grant funds among eligible applicants who have met the necessary application criteria.

Non-Confirming: failing to conform or comply with the relevant planning or zoning documents.

Non-residential: properties used or zoned as other than Residential.

Town: means the Town of Faro.

Underutilized: means a property which contains land, building and/or structures that are not being used to their full potential. Potential in this case means converting or rehabilitating to residential use through the creation of a dwelling unit(s).

Vacant: means a property, building or structure where it is clear that no one is using the property as intended, maintenance may still be occurring and there may be no clear signs of neglect. This also includes derelict properties, buildings and structures.

4.0 DEVELOPMENT GRANTS

- 4.0.1 Eligible projects are those that create dwelling unit(s) on underutilized or vacant or non-residential properties (e.g. replacement of abandoned single family home with dwelling unit(s), upper-story office space into dwelling unit(s) or upper-story industrial storage space into caretaker residence but not limited to upper-story).
- 4.0.2 Eligible property owners may receive a grant of up to \$30,000 per dwelling unit, up to a maximum of \$60,000.
- 4.0.3 The Development Officer is permitted to limit grant applications by property owners (and/or members of their immediate families) to facilitate the widest distribution of grants.

5.0 ELIGIBILITY CRITERIA

- 5.0.1 The property must be located within the municipal boundary of the Town of Faro.
- 5.0.2 Applicants must own the property on which the housing development is to be constructed.
- 5.0.3 The property must be vacant or underutilized.
- 5.0.4 The property and proposed development(s) must comply with the Town's Official Community Plan, Zoning Bylaw and the National Building Code.
- 5.0.5 Property taxes and all fees (water/sewer/garbage) for the property must be paid and the property must be in good standing.

6.0 GUIDELINES AND PROCEDURES

- 6.0.1 **Application Process:** To receive a Conversion Grant as laid out in this policy, property owners must fill out the application form, provide an approved development permit for the intended use of the funding, provide estimated costs for the project and attach all necessary documentation.
- 6.0.2 **Review and Lottery:** Applications will be reviewed and approved for entry into the Conversion Grant lottery which will be completed by a third party. If there are more applications than funding available, a lottery draw will take place. If there is more funding available than applications received, all applications will be approved. The Town will attempt to notify all applicants of the outcome of their application within 2 business days of the lottery closing. Successful applicants will have 10 business days to notify the Town of their intention to accept the grant. If the funds are turned down or that time has elapsed without communication from the applicant, the Town will then offer the grant to subsequent applicant(s) on the waitlist.
- 6.0.3 **Disbursement of Funds:** Conversion Grant funds will be disbursed in two installments: 75% of the grant once half of the construction has been completed, and the remaining 25% once construction has been completed all required final inspection reports confirm compliance with governing codes and legislation. All Conversion Grant cheques will be made payable to the applicant.

7.0 IMPLEMENTATION OF POLICY

- 7.0.1 Residential Conversion Grant applications must be accompanied by an approved development permit for the proposed development, along with other supporting information as requested in the application.
- 7.0.2 Applications for the Residential Conversion Grant will be accepted for projects that were started after the Housing Accelerator Fund application date of January 01, 2025. The project start date will be determined by the issuance of the development permit to undertake the project.
- 7.0.3 Any developments for which funding is provided must be completed by December 1st, 2027 which is the end date of the CMHC Housing Accelerator Fund. Developments only partially completed prior to the deadline may be eligible for prorated funding.
- 7.0.4 Developments must comply with the Towns' Official Community Plan, Zoning Bylaw, policies and other bylaws.

- 7.0.5 To receive the first disbursement of funds, the applicant must provide a cost breakdown, pictures, and list of work completed to show that half of the work has been completed.
- 7.0.6 To receive the last disbursement of funds, the application must provide a final cost breakdown, pictures and a list of the work completed. Final inspections reports will be required, along with the final occupancy approval.
- 7.0.7 For further clarity, the information provided by applicants in Sections 7.05 and 7.0.6 will be used by the Town to determine if the development has reached the half complete or fully complete milestones. Applicants are encouraged to meet with the Town to understand what these development milestones will be for their specific project
- 7.0.8 If a development or building permit is revoked, cancelled, voided or amended to be outside of the eligibility criteria, the Conversion Grant will be considered invalid. A new application may be resubmitted in such cases.
- 7.0.9 The Conversion Grant will cover up to 100% of actual, eligible costs, to the maximum amount of the grant provided for the specific project.
- 7.0.10 The Residential Conversion Grant cannot be used for the renovation of an existing unit, nor for landscaping or other improvements not directly related to the creation of a new unit(s).
- 7.0.11 Labour costs for work completed by the homeowner are not eligible for reimbursement.
- 7.0.12 Receiving a Residential Conversion Grant under this policy does not preclude an applicant from applying for and receiving other grants, subsidies or loans provided by the Town or other organizations.

8.0 LOTTERY PROCESS

- 8.0.1 Once an application is deemed complete and is accepted by the Town of Faro, as described in section 10.0.4, the Applicant will be entered into a lottery to receive project funding.
- 8.0.2 The funding allocated for this project is \$180,000. If the amount requested through approved applications does not exceed \$180,000 by the time of the lottery, the Town of Faro reserves the right to disburse funding to approved applicants without a lottery process.

9.0 PROGRAM MONITOR AND REVIEW

9.0.1 This policy will be monitored and evaluated regularly by the Town administration. Adjustments to the Grant amounts, eligibility criteria and program goals may be made based on feedback from stakeholders, funding availability and community needs.

10.0 GENERAL INFORMATION

10.0.1 Applications can be obtained by the Town of Faro by email at housing@faroyukon.ca, in person at the Town Office located at 200 Campbell Street, Faro, or on the Town website at www.faro.ca/p/housing-accelerator-fund/.

10.0.2 Completed application forms are to be returned to the Town of Faro in person, by email to housing@faroyukon.ca or by regular mail.

10.0.3 Questions about the application can be directed to Graham White, Project Manager, graham@elevatoryukon.com.

10.0.4 An application for is considered complete when the following documents and requirements have been met:

- A completed and signed Residential Conversion Grant application form.
- An approved Development Permit issued by the Town of Faro.
- Other supporting documents and information as requested in the Conversion Grant application.

10.0.5 Upon approval, the applicant will be notified and forwarded a copy of the application and approval conditions. A funding development agreement must be completed by the successful applicant and the Town of Faro prior to final approval of the grant.

11.0 TERM OF AGREEMENT

11.0.1 The term of a Conversion Grant agreement cannot exceed December 1st, 2027.

11.0.2 Terms of the agreement will be reviewed on a yearly basis. Should no action be taken toward fulfilling the agreement by the applicant (e.g., no development activity), the Town of Faro reserves the right to revoke the agreement with written notice.



RESOLUTION FORM



SUBMITTING MUNICIPALITY

Town of Faro

RESOLUTION TITLE

Ensuring Primary Health Care Services in Communities

WHEREAS

Faro has experienced significant gaps in the delivery of primary health care services during 2025, due to lack of nurses in the community; and

WHEREAS

this issue has the potential to impact all AYC communities;

WHEREAS

THEREFORE BE IT RESOLVED

that the Association of Yukon Communities (AYC) lobby the Yukon Government to ensure that all communities have primary health care service availability on a full-time basis to protect residents' health and well-being; and,

BE IT FURTHER RESOLVED

that the AYC lobby Yukon Government to implement continuity of operations protocols where primary medical professionals are absent in the communities; and

FURTHER THAT the Yukon Government clearly communicate its intentions about this request to the AYC membership.

ELECTED OFFICIAL'S SIGNATURE

DECEMBER 2, 2025

DATE OF SIGNATURE
DD/MM/YYYY

AYC Briefing Note – Primary Health Care Services

Subject: Primary Health Care Services

Issue: Yukon Government must protect and ensure that Primary Health Care Services are available on a full-time basis in all Yukon Communities

Background:

The Town of Faro experienced an extended closure of the Community Health Center in 2025 from August 6 to September 5. The Center was closed temporarily, with no nurses on site. Emergency coverage was provided through Yukon EMS who had a primary care paramedic stationed in Faro to support emergency response from August 4th at 3 pm to August 15th at 2 pm, and again August 19th at 3 pm to August 28th at 2 pm.

This temporary closure resulted in significantly increased pressure on local paramedic services, Ross River Health Centre services (due to the medical transport to Ross River, as needed), local fire department services as well as increased stress on community members who were unable to access primary care services.

More recently, from December 5 to 18, the Ross River Health Centre was notified of a temporary closure due to a nursing shortage, and the Town of Faro was subject to another temporary closure from January 5 to 19. This demonstrates the need for action as the closures are having an impact on multiple communities, without the required support(s) in place to facilitate primary care service delivery.

Analysis/Discussion:

The length of the interruption in Primary Health Care Service delivery in remote, northern communities is concerning. We recognize that a shortage of medical professionals is a Canada-wide challenge, however the lack of notice about the temporary closure, the deficiency of communication provided to the community about the interruption, and the complete absence of continuity of operations protocols is appalling.

Recommendation (Optional):

That AYC lobby the Yukon Government to:

- ensure that all communities have primary health care service availability on a full-time basis to protect residents' health and well-being;
- implement continuity of operations protocols where primary medical professionals are absent in the communities; and
- clearly communicate its intentions about this request to the AYC membership.

Municipal Sponsor: Town of Faro

Date and Version: February 3, 2026



RESOLUTION FORM

SUBMITTING MUNICIPALITY

Town of Faro

RESOLUTION TITLE

Support Increased Funding for the Humane Society

WHEREAS

The Yukon Government's Animal Protection and Control Act sets out standards for animal welfare in the Yukon; and

WHEREAS

The Humane Society Yukon, through the operation of the Mae Bachur animal shelter in Whitehorse, and the Dawson Humane Society in Dawson City provides an invaluable, affordable, and humane service for the Yukon; and

WHEREAS

Municipalities cannot assume the responsibility or cost of this service and recognize the need for an increased financial commitment from the Yukon Government;

THEREFORE BE IT RESOLVED

That the Association of Yukon Communities urge the Yukon Government to increase the financial support provided to the Humane Society Yukon.

BE IT FURTHER RESOLVED

ELECTED OFFICIAL'S SIGNATURE

DATE OF SIGNATURE

DD/MM/YYYY

AYC Briefing Note – Humane Society Yukon

Subject: Humane Society Yukon

Issue: Yukon Government should increase its financial support to the Humane Society.

Background:

The Yukon Government provides funding through a Transfer Payment Agreement to the Mae Bachur animal shelter in Whitehorse, and the Dawson Humane Society in Dawson City. This supports the Yukon Government's Animal Protection and Control Act which sets out standards for animal welfare in the Yukon.

Municipalities cannot assume responsibility or cost for this service. Municipalities are responsible for their own animal control bylaw enforcement. We see first-hand the need for increased financial commitment from the Yukon Government for the Humane Society to better support the Voluntary Dog Surrender Program which in turn supports municipalities.

Analysis/Discussion:

Recommendation (Optional):

That AYC lobby the Yukon Government to increase financial support to the Humane Society Yukon.

Municipal Sponsor: Town of Faro

Date and Version: February 3, 2026



RESOLUTION FORM

SUBMITTING MUNICIPALITY

Town of Faro

RESOLUTION TITLE

Support Emergency Preparedness for Community Facilities

WHEREAS

Community facilities, including schools, community centres, and recreation centres, are commonly used in municipal emergency plans as part of its critical infrastructure;

WHEREAS

The cold snap in December 2025 saw many communities in the Yukon experience temperatures of minus 50 for extended periods, which, if combined with an electrical outage, or extended inability to access fuel/propane for heating could result in life threatening conditions for communities;

WHEREAS

Municipalities, schools and community facilities need to have reliable energy generation and heating capacity during cold-weather emergencies;

THEREFORE BE IT RESOLVED

That the Association of Yukon Communities urge the Yukon Government to support the facilities that have been identified by individual communities, to ensure that they have the required capacity to provide safe spaces for community members to go during extended, cold-weather emergencies.

BE IT FURTHER RESOLVED

ELECTED OFFICIAL'S SIGNATURE

DATE OF SIGNATURE

DD/MM/YYYY

AYC Briefing Note – Humane Society Yukon

Subject: Emergency Preparedness for Community Facilities

Issue: Yukon Government should support the development of Safe Spaces in Community Facilities for extended cold-weather emergencies.

Background:

The cold snap in December 2025 saw many communities in the Yukon experience temperatures of minus 50 for extended periods, which, if combined with an electrical outage, or extended inability to access fuel/propane for heating could result in life threatening conditions for communities;

Municipalities, schools and community facilities need to have reliable energy generation and heating capacity during cold-weather emergencies;

The Town of Faro has some capacity in its municipal facilities to provide assistance to the public during cold-weather emergencies. During the 2025 cold snap, it was identified that the Del Van Gorder School does not have a back-up generator. The school does form part of the community's critical infrastructure, including a kitchen space that would be beneficial to use during emergencies. Providing back up generation capacity would be beneficial.

Other communities likely know best which community facilities would benefit from these types of improvements to better provide support during emergencies, therefore an individualized assessment should be completed as part of this supportive measure.

Analysis/Discussion:

Recommendation (Optional):

That AYC lobby the Yukon Government to support the facilities that have been identified by individual communities, to ensure that they have the required capacity to provide safe spaces for community members to go during extended, cold-weather emergencies.

Municipal Sponsor: Town of Faro

Date and Version: February 3, 2026



P.O. Box 580, Faro, Yukon, Y0B 1K0

Phone: (867) 994-2728 • mayor@faroyukon.ca • www.faroyukon.ca

TOWN OF FARO

February 3, 2026

Travis Ritchie
Yukon Energy Corporation
Box 5920
Whitehorse, Yukon, Y1A 6S7

Sent by email: travis.ritchie@yec.yk.ca

RE: Air Emissions Permit No. 60-010-01 Noise Management Requirements

To Mr. Ritchie,

The Council of the Town of Faro reviewed the new Air Emissions Permit No. 606-010-01 for the Yukon Energy site located in Faro, at its February 3, 2026, Regular Meeting of Council.

Part 5 of the Permit outlines the requirements for Noise Management. On behalf of the Town of Faro, I am requesting that the Updated Noise Modelling Report be provided to the Town of Faro upon its completion. I would also request that the development of the subsequent Noise Management Plan include meaningful consultation with the Town of Faro and its residents.

The Town of Faro would be pleased to assist Yukon Energy to schedule a date/time that would work best for the community and is willing to provide a location for this purpose.

Should you have any questions, please feel free to contact myself at mayor@faroyukon.ca and our CAO, Kimberly Ballance at cao-faro@faroyukon.ca

Sincerely,

Jack Bowers, Mayor
Town of Faro

Cc: Lisa Wiklund, Manager, Communications, Yukon Energy



Permit No: 60-010-01

AIR EMISSIONS PERMIT

Issued Pursuant to the Environment Act and
the Air Emissions Regulations

Permittee: Yukon Energy Corporation

Mailing Address: Box 5920, Whitehorse, YT Y1A6S7

Site Location: 413 Campbell Street, Faro, YT Y0B 1K0

GPS: 62.233462, -133.361147

Authorized Representative: Travis Ritchie

Phone: (867) 393-5350

Email: travis.ritchie@yec.yk.ca

Effective Date: Date of director's signature

Expiry Date: December 31, 2035

This permit replaces permit #60-010-01 issued on May 11, 2022.

Scope of Authorization: In accordance with your application, you are authorized to operate electricity generating equipment at the above site location (the "site"), **to a maximum capacity of 20.4 megawatts** as set out in the terms and conditions of this permit.

Dated this 19th day of January, 2026

A handwritten signature in black ink, appearing to read "Bryna Cable".

Bryna Cable
Director, Environmental Protection and Assessment Branch
Department of Environment, Government of Yukon

PART 1: DEFINITIONS

1. In this permit,

“Act” means the Environment Act, R.S.Y. 2002, c. 76, as updated from time to time;

“approved plan” means a plan that is submitted by the permittee and approved by an environmental protection analyst under this permit and includes any terms and conditions specified by the environmental protection analyst in the approval;

“associated personnel” means all employees, contractors and volunteers involved in the permitted activities;

“BCER” means the British Columbia Energy Regulator, Noise Control Best Practices Guideline;

“Branch” means the following sections within the Environmental Protection and Assessment Branch, Department of Environment, Government of Yukon: Standards & Approvals; the Environmental Compliance & Inspections Section; and/or the Directorate;

“emission factor” means the mass emission of a pollutant per unit of energy produced in either grams per kilowatt-hour (g/kWh) or kilograms per megawatt-hour (kg/MWh);

“emission rate” means the average rate in grams per second (g/s) or kilograms/hour (kg/h) at which a pollutant is emitted from a source, determined either:

- i) as estimated based on emission factors derived from published literature regarding sources of similar type and age (estimated emission rates); or
- ii) as derived from measured data obtained from manual stack testing carried out by the permittee (measured emission rates);

“environmental protection analyst” means an employee of the Branch so designated by the Minister of Environment under the Act;

“environmental protection officer” means an employee of the Government of Yukon so designated by the Minister of Environment under the Act;

“nameplate capacity” means the maximum amount of energy that can be produced, as indicated on the generator’s nameplate;

“NO₂” means nitrogen dioxide;

“Regulations” means the Air Emissions Regulations, O.I.C. 1998/207;

“source” means a fuel-fired electricity generator which has a maximum nameplate capacity equal to or more than 1.0 megawatts; and

“total annual emissions” means the emissions derived by multiplying emission factors or measured emission rates for each source by the previous three-year average total energy production for that source.

2. Any term not defined in this permit that is defined in the Act or the Regulations has the same meaning as in the Act or the Regulations.

PART 2: GENERAL

1. The permittee is authorized to conduct:
 - a. operation of electricity generating facilities to a maximum capacity of 20.4 megawatts at the site, in accordance with the terms and conditions of this permit.
2. No condition of this permit limits the applicability of any other law or bylaw.
3. The permittee shall ensure that all activities authorized by this permit occur on property that the permittee has the right to enter upon and use for that purpose.
4. The permittee shall ensure that all associated personnel:
 - a. have access to a copy of this permit;
 - b. are knowledgeable of the terms and conditions of this permit; and
 - c. receive the appropriate training for the purposes of carrying out the requirements of this permit.
5. The permittee shall provide notice in writing to an environmental protection analyst prior to any significant change of circumstances at the site, including without limitation:
 - a. discontinuation of any regulated activity at the site;
 - b. change of ownership of the site or any of the sources; and,
 - c. change to the mailing address or phone number of the permittee.
6. The permittee shall obtain approval from an environmental protection analyst prior to:
 - a. any addition, modification, removal or replacement of any equipment or components related to the release, abatement, control or treatment of air emissions; or,

- b. any movement of the source(s) offsite.
- 7. Where conflicts exist between this permit, the permit application or any plans, this permit shall prevail.
- 8. If an inspection reveals that the site or source(s) is in any way not in compliance with this permit, the permittee shall repair the damage or take other actions as required to bring the site or source(s) into compliance.
- 9. For clarity, all obligations of the permittee under this permit survive the expiry date to the extent that each is not superseded by one or more conditions in a subsequent permit.

PART 3: OPERATION AND MAINTENANCE

- 1. In accordance with the manufacturer's recommendations and best management practices, the permittee shall inspect, maintain and operate the sources, any stand-alone air pollution control equipment, and testing and monitoring equipment as necessary to provide optimum control of air contaminant emissions during all operating periods.
- 2. Except for maintenance or test purposes, the permittee shall run the sources at each site in order of highest possible efficiency under the circumstances.
- 3. The permittee shall ensure that the fuel used by the source(s) conforms to the most recent Canadian federal Sulphur in Diesel Fuel Regulations for off-road applications.

PART 4: EMISSIONS MANAGEMENT

- 1. The permittee shall submit to an environmental protection analyst for approval, by January 31 2026, an updated Faro Generating Station - Air Quality Monitoring Plan for nitrogen dioxide. The plan shall be updated to include:
 - a. Monthly data reporting for October through April of NO₂ hourly averages and meteorological data for the month, and
 - b. One report for May through September of NO₂ hourly averages and meteorological data.
- 2. Upon request of an environmental protection analyst, the permittee shall provide a review of air dispersion modelling assessment assumptions to determine the validity of the modelling. Should an environmental protection analyst determine an updated air

dispersion modelling assessment is required, the permittee shall submit a report on a schedule as approved by an environmental protection analyst.

PART 5: NOISE MANAGEMENT

1. The permittee shall submit to an environmental protection analyst, by June 30 2026, an updated noise modelling report which includes:
 - a. Modelling for the expected operating scenario;
 - b. Modelling for the worst-case operating scenario, with a full station capacity of 20.4MW;
 - c. Noise contour mapping for the community of Faro, and
 - d. An assessment of adjustments in accordance with the BCER.
2. Based on the updated noise modelling report, the permittee shall create a noise management plan that outlines mitigations to reduce noise to meet permissible sound levels, determined in accordance with the BCER. The plan shall outline a schedule for implementation of mitigations and shall be approved by an environmental protection analyst.
3. Following the implementation of the noise management plan, the permittee shall conduct a comprehensive sound level survey to verify compliance with the permissible sound levels. The comprehensive sound level survey shall be completed on a schedule approved by an environmental protection analyst.

PART 6: COMPLAINT MANAGEMENT SYSTEM

1. The permittee shall submit to an environmental protection analyst for approval, by January 31 2026, an updated complaint management plan. The plan shall be updated to include the requirement of an annual public meeting in Faro, under the process for community engagement.

PART 7: REPORTING

1. The permittee shall submit to an environmental protection analyst a report which identifies:
 - a. the total annual operating hours for all sources at the site;
 - b. the estimated total annual emissions of sulphur dioxide, fine particulate matter, carbon monoxide, nitrogen dioxide, and nitrous oxide from each source at the site, including the calculation used to determine those results, and
 - c. outcomes from the complaint management system,

by March 31st of each year of this permit for the previous calendar year.

PART 8: UNAUTHORIZED EMISSIONS

1. The permittee shall report to either an environmental protection officer or the 24-hour Yukon Spill Report Centre (**867-667-7244**) as soon as possible under the circumstances in the event of an unauthorized release or emission, such as fugitive emissions or emissions resulting from burning fuel other than that allowed for under this permit.

PART 9: RECORDS

1. The permittee shall keep all records required under this permit in a format acceptable to an environmental protection officer for a minimum of three years and make them available for inspection by an environmental protection officer upon request.
2. The permittee shall keep the following records:
 - a. a copy of each report and approved plans developed under this permit, and any amendments to and approvals (if applicable) of each report and plan;
 - b. summaries of all inspections carried out under this permit (including the name of the person conducting the inspection, the date of each inspection, any observations recorded during the inspection, actions taken as a result of those observations, and the date each action was taken);
 - c. notes concerning any spills, leaks or unauthorized emissions occurring at the site, including substance involved, estimated quantity, date of observation of the spill or leak, spill reports made and clean-up procedures implemented;
 - d. any and all deficiencies remedied in accordance with Part 2.7, and how and when they were remedied; and,
 - e. notes concerning any instance where the most efficient source was not used in accordance with Part 3.3 and the reason for use of the less efficient source.



Recommendation to Council

Re: Council Open House

Date: January 29, 2026

Recommendation:

That Council select a date for a rescheduled Open House to facilitate staff's preparation and advertising of the event.

For information

Administration is recommending that a date be selected during Spring Break (March 9 – 20) to provide parents and children with an opportunity to participate.

Council could consider holding the event at the Arena, in coordination with a Free Public Skating time. Administration have verified that the Concession Operator would be able to facilitate food / drink provision for this purpose. A date scheduled earlier in the break is recommended in case warmer weather negatively impacts ice conditions.

Submitted by: Kimberly Ballance, CAO



Recommendation to Council

Re: Public Works Truck – Proposed Purchase

Date: January 28, 2026

Recommendation:

That Council authorize the CAO to purchase a used half ton truck for the Public Works department to an upset limit of \$65,000, with funds coming from reserves.

For information

The Town of Faro's vehicle inventory requires upgrading to ensure that employees have reliable vehicles for operation of the department. Currently the age range of Town of Faro trucks is 1990 – 2015 (excluding the Bus which is a 2023). While the Town's maintenance on vehicles has been good, a systematic replacement of vehicles will decrease maintenance time/costs which will increase the department's capacity to take on other work.

Additionally, for the past year the Operations Manager has been using their personal vehicle(s), with access to a municipal fuel card, but without additional compensation for wear and tear. This is not an appropriate for ongoing operations.

Administration has reviewed several options for the purchase of a half ton truck and is recommending that a used half ton truck be purchased. There are several options that would be appropriate, however issuing a tender for a second-hand truck is challenging. Rather than a tender, Administration will consider used trucks that are available in the region, from various vendors, and make the most cost-effective determination for the Town.

Submitted by: Kimberly Ballance, CAO