



AGENDA
Regular Council Meeting
September 15, 2026, at 7:00 p.m.
Council Chambers

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 DISCLOSURE OF PECUNIARY INTEREST**
- 4 DELEGATIONS AND PRESENTATIONS**
 - 4.1 Cst. Joshua Van Eyk, RCMP Ross River/Faro Detachment
- 5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS**
- 6 MINUTES**
 - 6.1 The review and passing of the Minutes of the previous Meeting.
 - 6.1.1 Minutes of the September 1, 2026, Regular Meeting of Council
- 7 REPORTS**
 - 7.1 Reports from Members of Council
 - 7.2 Finance Report
 - 7.3 Administrative Reports
 - 7.3.1 Chief Administrative Officer
 - 7.3.2 Manager of Operations
 - 7.3.3 Manager of Recreation and Culture
- 8 BYLAWS**
- 9 MOTIONS / ITEMS FOR DIRECTION**
 - 9.1 2027 Budget Process – Council Input
 - 9.2 Funding Agreement (No. 2627-HQ-000095) with Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) for the Mitchell Road Rest Stop Improvements
 - 9.3 Transfer Payment Agreement (No. T00032273) Project funding for FireSmart (FS-845)
 - 9.4 Yukon Environmental and Socio-economic Assessment Board's Preliminary Decision Document re: Former Chateau Jomini Structural Demolition, Lot 158, Faro
 - 9.5 Request to Waive Fees / Sponsorship for Dennis Shorty Fine Art for a Dena Style Mask Carving Workshop
 - 9.6 Weight Room Equipment Request for Quote

- 9.7 Expression of Interest – Engineering Services – 2026 - 2028
- 9.8 Ballfield Gazebo Demolition

10 PUBLIC QUESTION PERIOD

11 IN-CAMERA MEETING

- 11.1 Planning Matter – in accordance with Municipal Act Section 213 (3)(e) re:
Intergovernmental Relations

12 IN-CAMERA MEETING REPORT

13 ADJOURNMENT



MINUTES
Regular Council Meeting
September 1, 2026, at 7:00 p.m.
Council Chambers

1 CALL TO ORDER

Mayor Bowers called the meeting to order at 7:01 p.m.

2 ROLL CALL

Mayor Jack Bowers, Councillor Wendy Michell-Larocque, Councillor Michelle Vainio, Chief Administrative Officer Kimberly Watson, Executive / Finance Assistant Trudy Amos and 7 members of the public (including 5 electronically).

3 DISCLOSURE OF PECUNIARY INTEREST

Councillor Vainio declared an interest in the Special Meeting held earlier this evening due to a family member being employed by one of the proponents in the Expression of Interest for Engineering Services.

4 DELEGATIONS AND PRESENTATIONS

5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS

6 MINUTES

6.1 The review and passing of the Minutes of the previous Meetings.

6.1.1 Minutes of the August 18, 2026, Regular Meeting of Council
Resolution No. 26-304 Michell-Larocque, Vainio
RESOLVED THAT the Minutes of the August 18, 2026, Regular
Meeting of Council be adopted as presented.

Carried

7 REPORTS

7.1 Reports from Members of Council
Councillor Vainio

- The RCMP / Council Community BBQ will be held at the Recreation centre on September 11, 2026, from 4 – 7 pm. Everyone is welcome to attend.
- Attended the School Council General Meeting last night and met the new principal. The school have 48 students registered and still have vacancies for on-call teachers and a school bus driver.

Councillor Michell-Larocque

- Reminder to the public that the Health Centre remains short-staffed and requested that the public schedule appointments in advance.

Mayor Bowers

- Was recently in Hudson Bay, Saskatchewan, and met with the CAO there to discuss a variety of matters. Hudson Bay is a single-industry, resource-based town with a boom-bust economy. Property standards were discussed given a decline in population, but the community overall was very well maintained. Recently the municipality sent out over 100 letters related to property standards which appears to have had positive results. Commented on the need to gather additional information from the public in Faro about Council's mandate for its maintenance bylaw.
- Advised that there was a recent article in the Yukon News related to energy capacity in the Territory, and the need to maintain the Town's Emergency Plan for keeping the community safe in the event of long-term power outages.

7.2 Finance Report

Resolution No. 26-305

Vainio, Michell-Larocque

RESOLVED THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and the Cheque Register (August 5 - 18, 2026).

Carried

7.3 Administrative Reports

7.3.1 Chief Administrative Officer

7.3.2 Manager of Operations

7.3.3 Manager of Recreation and Culture

The CAO responded to questions from Council about the Administrative Reports.

8 BYLAWS

9 MOTIONS / ITEMS FOR DIRECTION

9.1 Lease Agreement Amendment - Arena Concession

Resolution No. 26-306

Vainio, Michell-Larocque

RESOLVED THAT the Mayor is authorized to execute the Lease Agreement Amendment for the Arena Concession dated September 1, 2026.

Carried

9.2 Recommendation to Council re: Arena Ice Plant and Ice Surface

Resolution No. 26-307

Michell-Larocque, Vainio

RESOLVED THAT Council accepts the Recommendation to Council re: Arena Ice Plant and Ice Surface, dated August 26, 2026.

Carried

9.3 2027 Budget Process – Initial Council Input
Council discussed prior years' budget processes and Administration's request for early input if there are specific items or projects that Council would like budget pricing as part of the initial Budget Presentation. This item will be returned to the next meeting for discussion.

9.4 Ballfield Gazebo Demolition
Resolution No. 26-308 Michell-Larocque, Vainio
RESOLVED THAT Council directs Administration to release a public bidding process for the demolition of the Ballfield Gazebo.

Carried

10 PUBLIC QUESTION PERIOD

Public Questions

Resolution No. 26-309 Vainio, Michell-Larocque
RESOLVED THAT Council recess at 7:50 p.m. for five minutes and reconvene in-camera.
Carried

11 IN-CAMERA MEETING

- 11.1 Planning Matter – in accordance with Municipal Act Section 213 (3)(e) re: Intergovernmental Relations
- 11.2 Land Matter – in accordance with Municipal Act Section 213 (3)(e) re: Lease Agreement

Resolution No. 26-310 Michell-Larocque, Vainio
RESOLVED THAT Council revert into the Regular Meeting of Council at 8:20 p.m.
Carried

12 IN-CAMERA MEETING REPORT

13 ADJOURNMENT

Resolution No. 26-311 Vainio, Michell-Larocque
RESOLVED THAT the September 1, 2026, Regular Meeting of Council be adjourned at 8:21 p.m.

Carried

Approved at the Regular Meeting of
Council held on September 15, 2026, by
Resolution # 26-___

Jack Bowers, Mayor

Kimberly Watson, CAO



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Akram Shah, Manager of Finance
Re: Finance Report to Council – September 15, 2026, Regular Meeting

Payroll:

08/19/2026	- 48,059.91	Covering Period 08/03 – 08/16
09/02/2026	52,859.86	Covering Period 08/17 – 08/30

Payment Register Summary Aug 19, 2026 – Sep 2, 2026

Administration	- 523.89
Environmental Services	- 16,103.76
Economic Development	- 2,357.50
Fire Dept and Protective Services	- 6,742.16
Professional Fees & Remittance	- 56,644.97
Public Works and Gardening	- 761.24
Recreation and CRIC	- 2,651.58
Utilities	

Total	- 85,785.10
-------	-------------



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Kimberly Watson, CAO
Re: CAO's Report to Council – September 15, 2026, Regular Meeting

2027 Budget Preparation

- Council input is requested and included as a separate item on the Agenda.
- Determination on Engineer by Council will be important to assist with project development and scopes of work for the 2027 budget.

Association of Yukon Communities Quarterly Meeting

- Attending the AYC Admin Forum and Quarterly Board Meeting September 11-12, 2026, in Whitehorse.

Fire Department

- SCBA annual flow tests have been completed.
- Truck Pump tests completed with several deficiencies identified
 - Unit 6-04 – 1995 Superior Fire Truck – Pump test failed; Truck retirement is recommended based on age and pump condition.
 - Unit 6-01 – 2007 Fort Gary Fire Truck – Pump test passed; some repairs / maintenance required.
- Required Radio installation has been scheduled for Unit 6-01
- Fire Department logo digitization and updated recruitment documentation are in process. Recruitment and retention of volunteers should be prioritized.
- Unit 6-05 – Fire Rescue Truck's (work-in-process) Scope of Work to be reviewed internally for presentation to Council during 2027 budget process.

Official Community Plan Public Hearing

- Public Hearing has been set for September 29, 2026, at 6 pm in Council Chambers.

Zoning Bylaw

- Third reading, redlined drafts of the Zoning Bylaw have been provided to Council. The draft including the mapping corrections have been posted to the website.

Source Water Protection Plan (Aquifer Protection Plan)

- Updates to draft underway.

Asset Sale – October 24, 2026

- Additional items under review for potential disposal (items / fixtures located in Solar Complex)
- Consideration of items valued under \$5,000 to be advertised on GovDeals.ca due to wider market for sector-specific items.
- Any items valued over \$5,000 will be brought forward to Council by no later than the October 6th Council Meeting.

Action Items:

- Develop drafts of the following for Council's consideration:
 - Snow Plowing Policy – Public Works input has been provided; policy draft is being updated for presentation to Council in October.
 - Municipal Vehicle Use Policy – draft has been updated for presentation to Council in October.
 - Zoning Bylaw – 3rd reading draft has been distributed to Council and is now posted on the website with updated maps. ZB and OCP are planned for coordinated adoption.
 - Code of Conduct for Employees– Union has reviewed without any changes being recommended; Employee review to follow.
 - Code of Conduct for Council – draft has been reviewed by a known 3rd party investigator with some procedural changes recommended for addressing frivolous and vexatious requests; alternate 3rd party investigators are also being identified for a future public procurement process.
 - Communications Policy – Draft underway. Differentiating rules for Council and Staff due to differences in their representative and administrative functions, respectively.
 - Arrears Collection Bylaw – initially intended to be a policy but legislatively required to be adopted by bylaw. Existing procedures reviewed with finance staff and transitional rules discussed to bring procedures in line with best practices.
 - Maintenance Bylaw – process for update has been reviewed and approved by Council
 - Fit for Work Policy – new (and repeal current Alcohol and Drug Use Policy)
 - CAO Bylaw – new
 - Solid Waste Bylaw – review
 - Traffic / Speed Bylaw – review
 - Snowmobiles, Motorcycles, Vehicles Bylaw – review
 - Mobile Home Park - update
 - Firearms bylaw - review
 - Fire Department Enactment – review
 - Water and Wastewater Bylaw (2025 adoption) – amendment
 - Cemetery Bylaw – update
 - Animal Control Bylaw – update



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Danny Granberg, Manager of Operations
Re: Operations Report to Council – Sept 15, 2026, Regular Meeting

September 10, 2026

Current Priorities

- Roads: Grader work on gravel sections. Prep for winter
- Klondike Crane Inspection Ltd. has completed the annual inspection of overhead cranes and platform lifts. Inspection report to be reviewed later this week
- Irrigation repairs and maintenance ongoing, end of season shutdown of irrigation ongoing
- Tent walls have been removed, tent take down next week
- Town of Faro Duplex / staff house on Dawson: contractor has completed the new chimney install. Waiting for contractor to repair drywall and paint
- Town of Faro office roof vents replaced, water leaking around vents
- Upgrades to public works chain link fence ongoing.
- Lagoon monitoring ongoing
- Pool shut down for the end of season is underway
- Arena water leaks have been repaired, repairs to walls not completed
- Water connect/disconnect ongoing
- Water reservoir inspections next week
- FireSmart 2026-27 Transfer Payment Agreement received, to be reviewed and signed next week
- Mueller Enterprises, waiting for confirmation on start dates to complete outstanding electrical issues

Gardening Department

- Mowing and brushing work ongoing
- Raised beds flower removal
- Greenhouse clean-up



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Morgan Manuel, Manager of Recreation and Culture
Re: September 15, 2026 - Report to Council

September 9, 2026

Current Priorities

- Ball fields
 - Assessing fences on both fields to identify necessary repairs
 - Making a plan to deal with weed issue on the gravel field
 - Shutting off water and winterizing washrooms
- Pool Closing and Maintenance
 - Pool Deck requires engineering assessment
 - Pool Liner, Drain Covers, Skimmer Covers due for replacement
 - PW has begun emptying the pool
- Tourism Co-operative Marketing Fund (TCMF) – Casey James
 - Morgan will be taking digital influencer Casey James “itscaseyjames” around Faro September 9/10 to help advertise the RV Park, CRIC, Golf Course and other amenities.
- Council/RCMP BBQ/Meet and Greet
 - September 11 – 4:00 - 7:00 pm at the Rec Centre
- Halloween Haunted House
 - Working with youth group
 - Ordering new supplies and decorations
- Hiring
 - Recreation Programmer – Anticipated start date in November
 - Recreation Assistant – Posting for a Casual Recreation Assistant

Planning Work

- New Fall Programs
 - Cards & Coffee – Wednesday Afternoons (Starting in October)
 - Costume Exchange (October 15)
- Parsons Community Event
 - September 16 – 3:30 - 6:30 pm
 - Community BBQ and games in the gym
 - Interactive Water Treatment Demonstration
- Yukon Government Town Meeting
 - September 17 – 11:00 am – 12:00 pm

Program / Event Evaluation

- Kids Club
 - Week one of Kids Club went well with 12-16 kids attending each day
 - Working with the school on better communicating new pick-up procedures with parents
 - We expect numbers to increase to 20+ as everyone returns to school

Training

- MJ & Lenny have completed First Aid
- MJ will be completing Food Safe in September
- Morgan is attending an NCCP CanSkate course in Whitehorse September 26/27

FUNDING AGREEMENT - OTHER

BETWEEN

HIS MAJESTY THE KING IN RIGHT OF CANADA, as represented by the Minister of Crown-Indigenous Relations and the Minister of Northern Affairs ("Canada").

AND

THE TOWN OF FARO, a corporation, incorporated or established under the laws of Yukon ("THE TOWN OF FARO").

PREAMBLE

WHEREAS the parties wish to enter into an agreement for the Funding of certain Activities to be delivered by THE TOWN OF FARO.

NOW THEREFORE, the parties agree as follows:

1 Duration

- 1.1 This Agreement will be in effect from April 1, 2026 (the "effective date") and will expire on March 31, 2027 (the "expiry date"), unless terminated earlier or shortened or extended by amendment.

2 Objective

- 2.1 The purpose of this Agreement is for Canada to provide the Funding to THE TOWN OF FARO for the delivery of the Activities.

3 Responsibility

- 3.1 Each party shall carry out its respective rights and obligations in accordance with the terms of this Agreement and applicable laws.

4 Relationship

- 4.1 Nothing in this Agreement creates or is to be construed as creating a joint venture, partnership, service contract or principal and agent relationship between the parties, THE TOWN OF FARO shall not represent itself to any third party as acting on behalf of Canada, as being a joint-venturer, partner, a service contractor, principal, agent or delegate of Canada.

5 Funding

- 5.1 Subject to the terms and conditions of this Agreement, Canada shall transfer the Funding to THE TOWN OF FARO in accordance with the schedule 2 up to the amount set out in Schedule 3.
- 5.2 The parties acknowledge that, if this is a multi-year agreement, not all funding for the full term of this Agreement may be set out in Schedule 3 at any given time. Funding for subsequent Fiscal Years may be determined or adjusted annually in accordance with the terms of this Agreement. Amendments to Schedule 3 for this purpose will be made by way of a Notice of Budget Adjustment (NOBA) or other amendment process.

6 Formula-based or Factor-based Funding Adjustments

- 6.1 Where the amount of any funding will change in accordance with a predetermined adjustment factor or formula set out in Schedule 4 or Schedule 6, Canada shall, by NOBA, amend Schedule 3 accordingly.

7 Notice of Budget Adjustment (NOBA)

- 7.1 Canada may, by NOBA, amend Schedule 3 in order to adjust the Funding and/or periodic advance

payments for one or more Fiscal Years.

7.2 A NOBA will be signed by Canada, will set out the details of the Funding changes and will contain an amended Schedule 3 for this Agreement.

7.3 A NOBA may not:

- (a) reduce overall funding except according to an adjustment factor or formula set out in Schedule 4 or Schedule 6; or
- (b) modify the terms and conditions of this Agreement, except as provided for in subsection 7.1.

8 Intentionally Omitted

9 Funding Subject to Appropriations and Departmental Funding Authorities

9.1 The payment of any funding is subject to there being an appropriation for the Fiscal Year in which the payment is to be made. Notwithstanding any other provision of this Agreement, Canada may reduce or cancel the Funding in the event that departmental funding levels of any Federal Department are changed by Parliament during the term of this Agreement.

9.2 In the event that any funding authority of any Federal Department for which the Funding is provided is modified or cancelled by the Treasury Board of Canada or by that Federal Department, Canada may adjust or cancel the Funding accordingly.

9.3 Where Set Funding, Fixed Funding or Flexible Funding is to be reduced or cancelled under subsection 9.2, Canada shall provide at least 60 days prior notice to THE TOWN OF FARO. This notice will specify the Activities, the Fiscal Year(s) and amounts in respect of which any such funding will be reduced or cancelled.

9.4 Notwithstanding any other provision of this Agreement that provides for the renewal of Funding, Canada may not renew if:

- (a) there would be no appropriation for the payment of funding in what would be the initial fiscal year of the renewal;
- (b) the departmental funding levels of any Federal Department are changed by Parliament during the term of this Agreement, whether the effective date of that change is during or after the term of this Agreement; or
- (c) any funding authority of any Federal Department for which the Funding is provided is modified or cancelled by the Treasury Board of Canada or by that Federal Department, whether the effective date of that modification or cancellation is during or after the term of this Agreement.

10 Adjustment of Cash Flow

10.1 THE TOWN OF FARO may request adjustment of any periodic payment set out in Schedule 3 for an Activity where it differs from its anticipated expenditures for the corresponding period. In this case, THE TOWN OF FARO shall propose adjustments to that Schedule accordingly. Canada shall notify THE TOWN OF FARO of acceptance or rejection of the proposed adjustments within 30 days of THE TOWN OF FARO's notification. Where Canada accepts the proposed adjustments, Canada shall issue a notice of acceptance or a NOBA containing the revised Schedule 3.

10.2 The total annual funding amount for an Activity set out in Schedule 3 may not be changed under subsection 10.1.

11 Eligible Expenses - General

11.1 In addition to the requirements of section 2.1, Schedule 2 and Schedule 6, THE TOWN OF FARO may only expend the Funding where the expense is: (i) directly related to the carrying out of THE TOWN OF FARO's responsibilities under this Agreement; and (ii) THE TOWN OF FARO follows generally accepted business practices in negotiating the price and other terms and conditions for the expenditure.

12 Reimbursement of Ineligible Expenditures

12.1 For each Activity identified as Set, Fixed and Flexible in Schedule 3, THE TOWN OF FARO shall repay to Canada any expenditure it makes against annual amounts allocated in that Schedule for that Activity

that is not in accordance with the terms and conditions of Schedule 2 or the Delivery Requirements set out in Schedule 4 or Schedule 6 for that Activity, unless Canada agrees otherwise in writing.

- 12.2 If Cost-Sharing applies to any Activity according to the Delivery Requirements, THE TOWN OF FARO shall instead repay to Canada an amount, proportional to Canada's funding share, of any expenditure against the annual amounts from all required sources allocated for that Activity that is not in accordance with the terms and conditions of this Schedule or the Delivery Requirements.

13 Deficits

- 13.1 THE TOWN OF FARO shall be responsible for any expenditure it makes in excess of the Funding.

14 Reports and Records

- 14.1 THE TOWN OF FARO shall prepare and submit to CIRNAC all reports listed in Schedule 5 for each Fiscal Year in accordance with the requirements for each report set out in the *Reporting Guide* for that Fiscal Year.
- 14.2 If this Agreement covers more than one Fiscal Year, Canada may, on or before the start of each Fiscal Year, issue a new Schedule 5 for that Fiscal Year.
- 14.3 Canada shall publish the *Reporting Guide* no later than 90 days before the start of each Fiscal Year. Canada may amend the *Reporting Guide* during a Fiscal Year for the same Fiscal Year only if the amendment arises from a Treasury Board requirement. Canada shall promptly notify THE TOWN OF FARO of any such amendment.
- 14.4 Canada may, by notice to THE TOWN OF FARO, extend the deadline for the receipt of any reports if THE TOWN OF FARO provides notice before the applicable due dates of circumstances beyond THE TOWN OF FARO's control preventing THE TOWN OF FARO from meeting the deadlines. Such a notice may only change the reporting date and no other reporting requirements. This notice will be signed by Canada and will amend this Agreement in accordance with its terms.
- 14.5 THE TOWN OF FARO shall retain all original financial and non-financial accounts and records, in paper or electronic form, that relate to the Activities and use of funding under this Agreement, including accounts and records that are required to prepare reports under this Agreement, for a period of 7 years following the end of the last Fiscal Year to which the records relate. Such records, whether kept in paper or electronic form, must be organized, complete, legible and accessible.
- 14.6 If THE TOWN OF FARO is required to provide Audited Consolidated Financial Statements as indicated in Schedule 5, THE TOWN OF FARO shall have its yearly financial reports audited by an independent auditor who is recognized in the Province or Territory in which THE TOWN OF FARO has its administrative offices. THE TOWN OF FARO shall notify Canada of the appointment of the auditor at least 2 weeks before the end of the Fiscal Year being covered by the audited financial reports.
- 14.7 CIRNAC may deliver a copy of THE TOWN OF FARO's financial reporting required under the *Reporting Guide*, including, where required under this Agreement, its Audited Consolidated Financial Statements, to any Federal Department. CIRNAC shall not provide a copy of such statements or reports to any third party or other part of the federal government, except where agreed to in writing by THE TOWN OF FARO or where authorized or permitted by law.

15 Where Reporting or Disclosure Requirements are not met

- 15.1 Without limiting remedies available to Canada under this Agreement, Canada may withhold funds from THE TOWN OF FARO when THE TOWN OF FARO has not submitted, by the due date, any financial or other report required by this Agreement or by a predecessor funding agreement between THE TOWN OF FARO and a Federal Department.
- 15.2 Canada shall pay the withheld funds to THE TOWN OF FARO within 45 days of the required reports being submitted by THE TOWN OF FARO and accepted by Canada, subject to subsection 25.3.
- 15.3 Without limiting remedies available to Canada under this Agreement, if THE TOWN OF FARO defaults in its obligation under this Agreement or any predecessor to provide Canada with its Audited Consolidated Financial Statements, together with all schedules and reports required under the *Reporting Guide*, Canada may:
- (a) require that an independent auditor who is a member in good standing of a corporation, institute or association of accountants incorporated under an Act of the legislature of the Province or Territory in which THE TOWN OF FARO has its administrative offices be engaged immediately by THE TOWN OF FARO at THE TOWN OF FARO's cost and that the Audited Consolidated Financial

Statements, together with all schedules and reports required under the *Reporting Guide*, be delivered within a reasonable time as Canada may determine; or

- (b) appoint an independent auditor who is a member in good standing of a corporation, institute or association of accountants incorporated under an Act of the legislature of the Province or Territory in which THE TOWN OF FARO has its administrative offices and in which case:
 - (i) THE TOWN OF FARO shall provide the auditor appointed by Canada with full access to its financial records and provide such other information as the auditor may require to perform the audit; and
 - (ii) THE TOWN OF FARO shall reimburse Canada for all costs incurred in having the audit conducted.

16 Contracting-Out and Delegation

- 16.1 Subject to the other provisions of this section, THE TOWN OF FARO may contract-out or delegate any of its functions or obligations under this Agreement to an Agency. THE TOWN OF FARO shall remain responsible to Canada for the performance of all such contracted or delegated matters.
- 16.2 If THE TOWN OF FARO wishes to contract-out or delegate any of its functions or obligations under this Agreement to an Agency, it shall:
- (i) enter into an agreement with the Agency for that purpose;
 - (ii) ensure that the Agency complies on behalf of THE TOWN OF FARO with all requirements of this Agreement that are:
 - (a) relevant or applicable to the functions or Activities contracted-out or delegated to the Agency; or
 - (b) necessary to allow THE TOWN OF FARO to comply with its obligations to Canada; and
 - (iii) make the agreement available to Canada upon request, subject to applicable laws.

17 Distributed Payments to Sub-Recipients

17.1 In this section,

"AMF" means THE TOWN OF FARO's accountability and management framework described in subsection 17.3.

"Sub-Recipient" means any entity other than THE TOWN OF FARO to which THE TOWN OF FARO further distributes funding to enable that entity to deliver Sub-Recipient Activities.

"Sub-Recipient Activity" means any program, service, activity, initiative or project delivered by a Sub-Recipient that: (i) is consistent with a Delivery Requirement in respect of which any amount of the Funding is further distributed by THE TOWN OF FARO under this section; and (ii) is undertaken by a Sub-Recipient in accordance with a Sub-Recipient Agreement.

"Sub-Recipient Agreement" means an agreement entered into between THE TOWN OF FARO and a Sub-Recipient in accordance with subsection 17.4.

- 17.2 THE TOWN OF FARO may further distribute funding to one or more Sub-Recipients to undertake Sub-Recipient Activities in accordance with: (i) this section; and (ii) its AMF.
- 17.3 Accountability and Management Framework: If THE TOWN OF FARO provides funding to Sub-Recipients under this section, it shall prepare and implement an AMF that is shared with, and acceptable to, Canada. The AMF must set out:
- (a) a description of the distributed payments system to be used by THE TOWN OF FARO with Sub-Recipients that is consistent with subsection 17.4;
 - (b) a description of the Sub-Recipient Activities;
 - (c) a description of the eligible class or classes of Sub-Recipients;

- (d) a clear, transparent, and open decision-making process regarding the selection of Sub-Recipients, and a redress system for complaints regarding decisions of THE TOWN OF FARO relating to Sub-Recipients or other entities that applied for funding from THE TOWN OF FARO;
- (e) a statement of: (i) the amount of the Funding that will be distributed to Sub-Recipients; and (ii) the amount of administrative expenses THE TOWN OF FARO expects to incur that is consistent with any administrative expense provisions in the Delivery Requirements for the Activities in question; and
- (f) performance expectations related to THE TOWN OF FARO's distributed payments system.

17.4 Agreements with Sub-Recipients: If THE TOWN OF FARO provides funding to Sub-Recipients under this section, it shall use written agreements between it and each Sub-Recipient that must contain, at a minimum, terms setting out:

- (a) identification of the Sub-Recipient (proper legal name and address);
- (b) the effective date and duration of the agreement;
- (c) a description of the Sub-Recipient Activities to be undertaken;
- (d) the amount of funding to be provided by THE TOWN OF FARO to the Sub-Recipient and a funding schedule;
- (e) eligible expenses for which the Funding may be used;
- (f) that the Sub-Recipient is responsible for the Sub-Recipient Activities, and it acts on its own behalf and not on behalf of, or as an agent, contractor, or delegate of THE TOWN OF FARO;
- (g) the financial and non-financial conditions on the funding;
- (h) a requirement for the Sub-Recipient to repay to THE TOWN OF FARO any amount of funding that is provided to the Sub-Recipient that is: (i) not accounted for by the Sub-Recipient; (ii) not used in accordance with the Sub-Recipient Agreement; or (iii) an overpayment or any other amount that is repayable to THE TOWN OF FARO under the Sub-Recipient Agreement;
- (i) the reporting and any evaluation obligations of the Sub-Recipient to THE TOWN OF FARO in respect of its Sub-Recipient Activities and the use of the Funding provided. Reporting obligations must provide THE TOWN OF FARO with reports in a manner and at intervals that allow THE TOWN OF FARO to comply with its reporting and record-keeping obligations under this Agreement;
- (j) the audit and enforcement rights of THE TOWN OF FARO sufficient to ensure accountability for the distributed funding. Enforcement rights of THE TOWN OF FARO must include all steps that can be taken by THE TOWN OF FARO to address a Sub-Recipient default, including discussions, dispute resolution processes, remediation plans, withholding of funds by THE TOWN OF FARO, and termination or enforcement of the Sub-Recipient Agreements;
- (k) a right for THE TOWN OF FARO to provide copies of: (i) the Sub-Recipient Agreement; and (ii) any review, evaluation or audit reports under that agreement, to Canada; and
- (l) Canada's role in providing the Funding that is used for the distributed payments to Sub-Recipients, and that the Sub-Recipient is not a funding recipient, contractor or agent, or partner of Canada.

17.5 Monitoring and Audit of Sub-Recipient Agreement: THE TOWN OF FARO shall exercise due diligence in the administration of its Sub-Recipient Agreements. Without limiting the generality of the foregoing, in exercising due diligence, THE TOWN OF FARO shall:

- (a) furnish the Sub-Recipient with such advice and support as the Recipient deems appropriate to assist Sub-Recipients to better realize the objectives of the Sub-Recipient Agreements;
- (b) undertake periodic audits or inspections of financial records, as appropriate, to verify that costs claimed under Sub-Recipient Agreements were incurred in accordance with those agreements;
- (c) where there is a breach of a Sub-Recipient Agreement by a Sub-Recipient, take appropriate steps and, if necessary, enforcement measures; and
- (d) make all reasonable efforts to recover any amount of the distributed funding that is repayable by a

Sub-Recipient.

17.6 **Reporting to Canada:** When THE TOWN OF FARO provides funding to Sub-Recipients under this section it shall provide Canada upon request with:

- (a) a copy of its AMF and any evaluations and performance reports relating to its distributed payments system; and
- (b) copies of all Sub-Recipient Agreements, and any evaluation or audit reports relating to such agreements.

18 Environmental Obligations

18.1 THE TOWN OF FARO and Canada shall cooperate for THE TOWN OF FARO to ensure that, with respect to any Activity to be undertaken by THE TOWN OF FARO with any of the Funding, all applicable requirements of the *Impact Assessment Act* and any other applicable environmental laws will be followed.

19 Indemnification

19.1 THE TOWN OF FARO shall indemnify and save harmless the Crown, his Ministers, officers, employees, agents, successors and assigns from and against all claims, liabilities, and demands arising directly or indirectly from any acts or omissions of THE TOWN OF FARO or of any of its employees or agents in respect of, or resulting from: (i) THE TOWN OF FARO's performance or non-performance of its obligations under this Agreement; or (ii) THE TOWN OF FARO entering into any loan, capital lease or other long-term obligation.

20 Insurance

20.1 THE TOWN OF FARO shall be responsible for determining whether to purchase insurance coverage for its protection and to cover its obligations under this Agreement.

21 Loans

21.1 THE TOWN OF FARO shall not make loans from the Funding unless permitted to do so in a Schedule.

22 Stacking of Assistance

22.1 THE TOWN OF FARO shall provide notice to Canada, prior to the end of each Fiscal Year, if THE TOWN OF FARO receives funding assistance from the Crown (other than as contained in this Agreement) or from any provincial, territorial or municipal government that may be used for any of the Activities. In such case, Canada may require THE TOWN OF FARO to repay any amount of the Funding that Canada considers a duplication of the Funding from the other sources.

23 Default

23.1 THE TOWN OF FARO will be in default of this Agreement in the event:

- (a) THE TOWN OF FARO defaults on any of its obligations set out in this Agreement or any other agreement through which a Federal Department provides funding to THE TOWN OF FARO;
- (b) the auditor of THE TOWN OF FARO gives a disclaimer of opinion or adverse opinion on the Audited Consolidated Financial Statements of THE TOWN OF FARO in the course of conducting any audit under this Agreement or any previous agreement under which a Federal Department provides funding to THE TOWN OF FARO;
- (c) Canada, having regard to THE TOWN OF FARO financial statements and any other financial information relating to THE TOWN OF FARO reviewed by Canada, determines the financial position of THE TOWN OF FARO is such that the delivery of any Activity is at risk; or
- (d) THE TOWN OF FARO becomes bankrupt or insolvent, goes into receivership, takes the benefit of any statute from time to time being in force relating to bankrupt or insolvent debtors, ceases operations, or ceases to be a corporation in good standing under the laws of Canada or of a Province or Territory of Canada, as applicable.

24 Remedies on Default

- 24.1 Without limiting any remedy or other action Canada may take under this Agreement, in the event THE TOWN OF FARO is in default under this Agreement, the parties will communicate or meet to review the situation.
- 24.2 In the event THE TOWN OF FARO is in default under this Agreement, Canada may take one or more of the following actions:
- (a) require THE TOWN OF FARO to develop and implement a Management Action Plan within 60 days, or at such other time as the parties may agree upon and set out in writing;
 - (b) require THE TOWN OF FARO to seek advisory support acceptable to Canada;
 - (c) withhold any funding otherwise payable under this Agreement;
 - (d) require THE TOWN OF FARO to take any other reasonable action necessary to remedy the default;
 - (e) take such other reasonable action as Canada deems necessary, including any remedies which may be set out in any Schedule; or
 - (f) terminate this Agreement.

25 Repayment

- 25.1 THE TOWN OF FARO shall, at such times as this Agreement specifies and otherwise upon written demand, repay to Canada any amount of the Funding which:
- (a) has not been accounted for by THE TOWN OF FARO in accordance with this Agreement;
 - (b) is spent by THE TOWN OF FARO for purposes other than those authorized under this Agreement;
 - (c) Canada determines to be a recoverable stacking amount under section 22; or
 - (d) is an overpayment or any other amount that is repayable by THE TOWN OF FARO under this Agreement.

Such amounts are debts due to the Crown.

- 25.2 Interest will be charged on any debts in accordance with the *Interest and Administrative Charges Regulations* and also constitutes a debt due to the Crown.
- 25.3 Without limiting the scope of set-off or compensation rights available to the Crown at common law, under the *Civil Code of Québec*, under the *Financial Administration Act* or otherwise, Canada may set-off or seek compensation against the Funding for:
- (a) any amount that is a debt due to the Crown pursuant to subsections 25.1 and 25.2; and
 - (b) any amount that THE TOWN OF FARO owes to the Crown under legislation or any other agreement of any kind.

26 Non-Monetary Contributions

- 26.1 Canada may provide a contribution of goods or services to THE TOWN OF FARO to support THE TOWN OF FARO's delivery of any Activities.
- 26.2 With the written consent of THE TOWN OF FARO, a non-monetary contribution with a value of up to \$5,000 may be made by way of Canada:
- (a) delivering the goods and/or services to THE TOWN OF FARO; and
 - (b) issuing a notice of non-monetary contribution ("NONMC") to THE TOWN OF FARO for the delivery of the contributed goods or services pursuant to this section.
- 26.3 A NONMC will be signed by Canada and will:
- (a) list each of the goods and/or services to be contributed;

- (b) set out the location where each of the goods and/or services will be delivered and the expected date or time period for such delivery;
- (c) indicate the value of the non-monetary contribution based on Canada's actual costs for the purchase and delivery of the contributed goods and/or services, or the fair market value of the foregoing (whichever is less); and
- (d) be issued prior to or upon delivery of the goods and/or services and include conditions for the contribution, including any reporting conditions.

26.4 Any non-monetary contribution with a value in excess of \$5,000 may be made by way of Canada and THE TOWN OF FARO entering into a non-monetary contribution agreement.

26.5 Where Canada contributes goods and/or services under this section, THE TOWN OF FARO shall:

- (a) use the goods or services solely for the purposes of delivering Activities as specified in the NONMC or as otherwise agreed between the parties in writing;
- (b) comply with the conditions set out in the NONMC; and
- (c) account for the non-monetary contribution in either its Audited Consolidated Financial Statements if Audited Consolidated Financial Statements are required under this Agreement, or in its other financial reports as identified in Schedule 5.

27 Audit

27.1 Canada may audit or cause to have audited the accounts and records of THE TOWN OF FARO and any Agency at any time during the term of this Agreement or within 7 years of the termination or expiry of this Agreement, in order to:

- (a) assess or review THE TOWN OF FARO's compliance with the terms and conditions of this Agreement;
- (b) review THE TOWN OF FARO's program management and financial control practices in relation to this Agreement; or
- (c) confirm the integrity of any data which has been reported by THE TOWN OF FARO pursuant to this Agreement.

27.2 The scope, coverage and timing of any audit will be determined by Canada and may be carried out by one or more auditors employed or contracted by Canada.

27.3 Canada shall notify THE TOWN OF FARO at least 4 weeks in advance of an audit under this section.

27.4 In the event of an audit under this section, THE TOWN OF FARO shall, upon request:

- (a) provide the auditors with all accounts and records of THE TOWN OF FARO relating to this Agreement and to the Contribution Funding, including all original supporting documentation (whether in paper or electronic form);
- (b) allow those auditors to inspect such accounts and records and, except where prohibited by law, to take copies and extracts of such accounts and records;
- (c) provide to those auditors such additional information as they may require with reference to such accounts and records;
- (d) provide all necessary assistance to those auditors, including providing them with access to THE TOWN OF FARO's premises;
- (e) direct any entity that has provided accounting or record-keeping services to THE TOWN OF FARO to provide copies of those accounts and records to the auditors; and
- (f) give consent to THE TOWN OF FARO's auditors to allow access by Canada's auditors to working papers of THE TOWN OF FARO's auditors that support the opinion or disclaimer of opinion on Audited Consolidated Financial Statements where Audited Consolidated Financial Statements are required under this Agreement.

- 27.5 If at any time during the term of this Agreement, Canada is of the opinion that there may have been a default, the 4 weeks notice period will not apply and THE TOWN OF FARO shall, on request, provide Canada with immediate access to its accounts, records and supporting documentation (whether in paper or electronic form) relating to the Contribution Funding, or those of any Agency.
- 27.6 The accounts and records Canada may audit or cause to have audited under this section include records maintained under any previous funding agreement through which the Crown has provided funding to THE TOWN OF FARO that, in the opinion of any auditor employed or contracted by Canada, may be relevant to the audit.
- 27.7 An audit under this section does not limit:
- (a) Canada's right to conduct an evaluation of this Agreement under section 28 of this Agreement;
 - (b) THE TOWN OF FARO's obligation to provide to Canada the financial reports identified in Schedule 5; or
 - (c) Canada's right to appoint an independent auditor or to require THE TOWN OF FARO to appoint an independent auditor under subsection 15.3 where Audited Consolidated Financial Statements have not been provided to Canada by THE TOWN OF FARO.

28 Evaluation

- 28.1 Canada may at any time during the term of this Agreement or within 7 years of its expiry or termination, carry out one or more evaluations of the effectiveness of this Agreement.
- 28.2 THE TOWN OF FARO shall cooperate in the conduct of any such evaluation and provide Canada or its representatives such information as they require, including any records that are required to be retained under subsection 14.5.

29 Dispute Resolution

- 29.1 Canada and THE TOWN OF FARO shall attempt to negotiate a resolution to any disputes arising between them regarding the interpretation of a provision of this Agreement or the obligation of a party under this Agreement in a timely manner.
- 29.2 Canada and THE TOWN OF FARO may agree to non-binding mediation to resolve any dispute. In such case, each party shall bear its own costs and bear equally the costs of any independent third party appointed to assist the parties to try to resolve the dispute.

30 Termination

- 30.1 Either party may terminate this Agreement by providing notice to the other party stipulating the reason for termination, provided that before any such termination can become effective:
- (a) the parties exhaust the dispute resolution process if relevant to the termination; and
 - (b) the parties agree on a time frame to terminate the Agreement.
- 30.2 In the event of the termination of this Agreement:
- (a) THE TOWN OF FARO shall provide Canada with all reporting for all Funding as required by the *Reporting Guide*, or such parts of that financial reporting as specified by Canada, within 120 days of the date of termination;
 - (b) subject to rights of set-off, Canada shall pay to THE TOWN OF FARO any funding owed to THE TOWN OF FARO up to the termination date of this Agreement unless THE TOWN OF FARO and Canada agree otherwise in writing;
 - (c) without limiting any other obligation under this Agreement to repay amounts to Canada, THE TOWN OF FARO shall repay to Canada any unexpended funding up to the termination date of this Agreement, and within 120 days thereof, unless THE TOWN OF FARO and Canada agree otherwise in writing; and
 - (d) THE TOWN OF FARO shall fulfill any other obligation relating to termination as set out in any Schedule.

31 This Agreement

31.1 This Agreement constitutes the entire agreement between the parties and supersedes all discussions, negotiations and commitments in relation to the subject matter of this Agreement which may have preceded the signing of this Agreement. For greater certainty, this section does not supersede or affect any obligations of the parties in relation to other subject matter, including obligations arising under prior or other funding agreements between the parties.

31.2 The following Schedules are attached to and form part of this Agreement:

- SCHEDULE 1 - Definitions
- SCHEDULE 2 - Contribution Funding (Set, Fixed, Flexible, Block) and Grant Funding
- SCHEDULE 3 - Funding and Schedule of Payments
- SCHEDULE 4 - Delivery Requirements and Funding Adjustment Factors
- SCHEDULE 5 - Reporting and Due Dates
- SCHEDULE 6 - Projects
- SCHEDULE 7 - Intentionally Omitted
- SCHEDULE 8 - Intentionally Omitted

31.3 Descriptive headings in this Agreement are inserted solely for convenience of reference, do not form part of this Agreement, and are not to be used as an aid in the interpretation of this Agreement.

31.4 If the phrase "Intentionally Omitted" appears in this Agreement opposite a section number, it either means that the section, which is normally contained in other template forms of this Agreement, is not applicable to this Agreement or has been omitted by agreement. The enumeration of such a section is left intact in order to avoid re-numbering this Agreement.

31.5 All rights and obligations of the parties which expressly, or by their nature, survive termination or expiry of this Agreement will survive unless and until they are fulfilled, or by their nature expire. Without limiting the generality of the foregoing, the following sections or subsections contain rights and obligations of the parties that may or will remain in effect after the termination or expiry of this Agreement:

- (a) *Main body of this Agreement:* 11 (Eligible Expenses - General); 12 (Reimbursement of Ineligible Expenditures); 14 (Reports and Records); 15 (Where Reporting or Disclosure Requirements are not met); 16 (Contracting-out and Delegation); 17 (Distributed Payments to Sub-Recipients); 19 (Indemnification); 23 (Default); 24 (Remedies on Default); 25 (Repayment); 27 (Audit); 28 (Evaluation); 29 (Dispute Resolution); 30.2 (Termination - consequential terms); and, 40 (Intellectual Property); and
- (b) *Schedule 2 Contribution and Grant Funding:* any sections or subsections that concern spending or repayment of any funding that could apply following expiry or termination of this Agreement.

31.6 All references throughout this Agreement to legislation and particular government publications are deemed to refer to the legislation and government publication in force or issued at the effective date of this Agreement, and include any subsequent amendments or replacements thereof.

31.7 This Agreement will be interpreted in accordance with the laws of Canada and the applicable laws of Yukon.

32 Amendments

32.1 All amendments to this Agreement are to be made in writing and signed by both parties, except in the following cases where Canada shall sign the notices alone: (i) a NOBA; (ii) a notice of acceptance for periodic payment changes under subsection 10.1; (iii) a notice of issuing a new Schedule 5 to update reporting requirements for a Fiscal Year under subsection 14.3; or (iv) a notice to extend a reporting deadline under subsection 14.4.

33 Waiver

33.1 No provision of this Agreement and no event of default by THE TOWN OF FARO or Canada of any provision of this Agreement will be deemed to have been waived unless the waiver is in writing and signed by the party waiving.

33.2 The waiver by a party of a default by the other party or of any provision of this Agreement will not be deemed to be a waiver of any subsequent default by the other party or of the same or any other provision of this Agreement.

34 Assignment

34.1 THE TOWN OF FARO may contract-out or delegate any of its functions or obligations under this Agreement in accordance with section 16, but shall not assign any of its rights or obligations under this Agreement without the prior written consent of Canada.

34.2 This Agreement is binding upon the parties and their respective administrators, successors, and assigns.

35 Lobbyists

35.1 THE TOWN OF FARO represents and warrants that it and any person lobbying on its behalf to obtain funding has been, is, and will continue to remain in compliance with the *Lobbying Act*.

35.2 THE TOWN OF FARO represents and warrants that it has not and will not make any payment to any individual or entity that is in whole or in part contingent upon the solicitation of the Funding or the negotiating/signing of this Agreement or any amendment hereto.

36 Warranty of Authority

36.1 The parties confirm that they each have the authority and the capacity necessary to enter into this Agreement and that their representatives have the authority to enter into this Agreement on their behalf.

36.2 THE TOWN OF FARO further represents and warrants that it has the corporate power and authority to execute, deliver and perform its obligations under this Agreement and that it is duly incorporated and in good standing under the laws of Canada or of a Province or a Territory of Canada, and will remain in good standing at all times during the term of this Agreement.

37 Communications Related to Funding

37.1 Each party reserves the right to communicate to the public about this Agreement and the funded Activities by way of, but not limited to, announcements, interviews, speeches, press releases, publications, signage, websites, advertising and promotional materials. The timing of these communications will be at the discretion of the party giving the communication. However, the party giving the communication will notify the other party in advance of any significant public event or news release in order to provide to the other party an opportunity to participate in a joint announcement or in the development of joint communications materials.

38 Conflict of Interest Regarding Federal Officials

38.1 THE TOWN OF FARO declares and shall ensure that:

- (a) no member of the House of Commons or the Senate of Canada will be admitted to any share or part of this Agreement or to any benefit arising from it; and
- (b) no individual to whom the *Conflict of Interest Act*, the *Conflict of Interest and Post-Employment Code for Public Office Holders*, the *Values and Ethics Code for the Public Sector*, the *Values and Ethics Code for the Public Service*, the *Policy on Conflict of Interest and Post-Employment*, or the values and ethics code of any Federal Department apply will derive any direct benefit from this Agreement unless that individual is in compliance with the Act and all of the applicable codes and policies noted above.

39 Public Disclosure

39.1 Without limiting any right, obligation or capacity of Canada to disclose information, Canada may publicly disclose the name and address of THE TOWN OF FARO, the amount of funding, the nature of the Activities for which funding is provided, and any information relating to the Funding that the *Reporting Guide* states that Canada may publicly disclose.

40 Intellectual Property

40.1 All intellectual property that arises out of or under this Agreement will be owned by THE TOWN OF FARO or a third party as may be set out in an agreement between THE TOWN OF FARO and such third party.

40.2 THE TOWN OF FARO hereby grants to Canada a non-exclusive, royalty-free, fully-paid, perpetual, worldwide, and irrevocable licence to exercise all intellectual property rights for any Crown purpose with respect to all activity reports and records, financial reports and records, evaluation reports and records

and other records or communications related to the administration of this Agreement that are delivered by THE TOWN OF FARO to Canada under this Agreement.

40.3 THE TOWN OF FARO shall also fulfill any requirements relating to intellectual property set out in the Schedules and shall secure all necessary rights to give effect to the licence granted under this Agreement.

41 Notices

41.1 Subject to subsection 41.3, notices, requests, reports and documents referred to or required by this Agreement must be in writing and, unless notice to the contrary is given by the receiving party, shall be addressed to the receiving party at the following addresses:

(a) Canada at:
Geoff Karcher
Director
Faro Mine Remediation Project
219 Laurier Ave W
Ottawa, ON, K1P 5J6
Tel: (613) 410-6570
[Email: geoff.karcher@rcaanc-cimnac.gc.ca](mailto:geoff.karcher@rcaanc-cimnac.gc.ca)

(b) THE TOWN OF FARO at:
Kimberly Ballance
Chief Administrative Officer
Town of Faro
200 Campbell Street
Faro, YT, Y0B 1K0
Tel: (867) 994-2728
[Email: cao-faro@faroyukon.ca](mailto:cao-faro@faroyukon.ca)

41.2 Subject to subsection 41.4, notices, requests, reports and documents may be sent by any method of delivery or telecommunication and will be deemed to have been received: (i) by registered mail when the postal receipt is acknowledged by the receiving party; (ii) by facsimile or electronic mail when transmitted and receipt is confirmed; (iii) by personal delivery, messenger or courier when delivered.

41.3 If, pursuant to subsection 27.5, the 4 week notice period in subsection 27.3 does not apply, the request referred to in subsection 27.5 may be addressed to THE TOWN OF FARO at an address or contact person that differs from that specified in paragraph (b) of subsection 41.1.

41.4 The request referred to in subsection 27.5 will be deemed to have been received by THE TOWN OF FARO on the same day that the request is, as the case may be, i) posted; ii) transmitted by facsimile or electronic mail; or iii) attempted to be delivered by personal delivery, messenger or courier.

42 Execution

42.1 This Agreement is signed on behalf of THE TOWN OF FARO and on behalf of Canada by their duly authorized representatives.

42.2 This Agreement may be signed in identical counterparts, each of which constitutes an original, and such counterparts taken together will constitute one agreement. The signatures of the parties need not appear on the same counterpart, and executed counterparts may be delivered by facsimile or in electronically scanned form by electronic mail.

HIS MAJESTY THE KING IN RIGHT OF CANADA,

THE TOWN OF FARO

as represented by the Minister of Crown-Indigenous Relations and the Minister of Northern Affairs

by: _____

Geoff Karcher
Director
Faro Mine Remediation Project
Department of Crown-Indigenous Relations and Northern Affairs

Date: __ Sept 1, 2026 _____

by: _____

I have the authority to bind the corporation.
Kimberly Ballance
Chief Administrative Officer
Town of Faro

Date: _____

SCHEDULE 1

Definitions

In this Agreement, the following terms have the following meanings. These definitions apply equally to the singular and plural forms of the terms defined:

"Activity" means any program, service, activity, initiative or project listed in Schedule 3 under the heading Program Service Area/Program Inventory/Budget Activity/Functional Area, including any Project.

"Agency" means any authority, board, committee, or other third party authorized to carry out any functions or Activities under this Agreement on behalf of THE TOWN OF FARO.

"Agreement" means this Funding Agreement and includes all Schedules and any amendments to this Agreement.

"Audited Consolidated Financial Statements" means THE TOWN OF FARO's annual consolidated financial statements that are prepared and audited in accordance with the *Reporting Guide*.

"CIRNAC" means the Department of Crown-Indigenous Relations and Northern Affairs.

"Contribution Funding" means Set Funding, Fixed Funding and Flexible Funding.

"Cost-Sharing" means a requirement set out in Schedule 4 or Schedule 6 for THE TOWN OF FARO to supplement any Set, Fixed, or Flexible Funding for an Activity with funding from other sources.

"Crown" means His Majesty the King in Right of Canada.

"days" means calendar days, unless otherwise indicated.

"Delivery Requirements" means the requirements for Contribution Funding and Grant Funding set out in Schedules 4 and 6.

"Federal Department" means a federal department or federal government institution through which the Crown provides any of the Funding.

"Fiscal Year" means any period during the term of this Agreement, commencing on April 1st and ending on March 31st of the year immediately following, and includes part thereof in the event this Agreement commences after April 1st or expires or terminates before March 31st.

"Fixed Funding" means that portion of the Funding, if any, set out in Schedule 3 under the heading "Fixed Funding".

"Flexible Funding" means that portion of the Funding, if any, set out in Schedule 3 under the heading "Flexible Funding".

"Funding" means the amounts payable or paid by Canada to THE TOWN OF FARO under this Agreement, consisting of all Set Funding, Fixed Funding, Flexible Funding and Grant Funding.

"Grant Funding" means that portion of the Funding, if any, set out in Schedule 3 under the heading "Grant Funding" and that is subject to Canada's pre-established eligibility requirements.

"ISC" means the Department of Indigenous Services.

"main body of this Agreement" means that portion of this Agreement that precedes this Schedule.

"Management Action Plan" means a plan, developed by THE TOWN OF FARO and acceptable to Canada, which reflects measures to be taken by THE TOWN OF FARO to remedy a default under this Agreement as it applies with Contribution Funding.

"Mandatory Activities" means each Activity found in any table in Schedule 4

"Notice of Budget Adjustment" or "NOBA" means a notice, issued by Canada, which amends this Agreement to adjust funding and/or periodic advance payments in accordance with section 7 of the main body of this Agreement.

"Project" means any project described in Schedule 6.

"Reporting Guide" means the applicable reporting guide for each Fiscal Year issued by Canada prior to the commencement of that Fiscal Year that sets out accounting and reporting requirements for this Agreement.

"Schedule" means any schedule to this Agreement.

"Set Funding" means that portion of the Funding, if any, set out in Schedule 3 under the heading "Set Funding".

SCHEDULE 2

Contribution Funding (Set, Fixed, Flexible) and Grant Funding

1 Application

- 1.1 All Set, Fixed, Flexible and Grant Funding will be provided subject to and in accordance with: (i) the main body of this Agreement; (ii) this Schedule; and (iii) the applicable terms of the other Schedules.

2 Set Funding

- 2.1 THE TOWN OF FARO may only expend Set Funding:
- (a) for each of the Activities for which it is allocated in Schedule 3 under the heading Set Funding (or SET) or reallocated in accordance with this section;
 - (b) in accordance with the terms and conditions of this Agreement for those Activities, including those set out in the Delivery Requirements; and
 - (c) during the Fiscal Year in which the annual amount of the Set Funding is payable by Canada.
- 2.2 THE TOWN OF FARO may, with the written agreement of Canada, reallocate any Set Funding among any Functional Areas within the same Budget Activity set out in Schedule 3 during the same Fiscal Year.
- 2.3 THE TOWN OF FARO shall immediately notify Canada in writing during a Fiscal Year if it anticipates having unexpended Set Funding for that Fiscal Year.
- 2.4 If, at the end of a Fiscal Year and following any reallocation permitted in this section, THE TOWN OF FARO has not expended all Set Funding as allocated for each Activity for that Fiscal Year, THE TOWN OF FARO shall repay the unspent amount to Canada. If Cost-Sharing applies to the Activity, THE TOWN OF FARO shall instead repay to Canada an amount, proportional to Canada's funding share, of the unspent amount from all sources.
- 2.5 Subject to the Funding provisions of this Agreement, Canada shall reimburse to THE TOWN OF FARO any shortfall in Set Funding for any Activity that is described in the Delivery Requirements as being subject to full reimbursement.

3 Fixed Funding

- 3.1 THE TOWN OF FARO may only expend Fixed Funding:
- (a) for each of the Activities for which it is allocated in Schedule 3 under the heading Fixed Funding (or FIXED) or reallocated in accordance with this section; and
 - (b) in accordance with the terms and conditions of this Agreement for those Activities, including those set out in the Delivery Requirements.
- 3.2 Unless Schedule 4 or Schedule 6 provides otherwise, THE TOWN OF FARO may reallocate any Fixed Funding for a Budget Activity set out in Schedule 3, among any Functional Areas of that Budget Activity during a Fiscal Year, provided that the Activities corresponding to those Functional Areas are delivered in that Fiscal Year.
- 3.3 Subject to subsection 3.4, if THE TOWN OF FARO has not expended all Fixed Funding that is allocated or has been reallocated for an Activity for that Fiscal Year, THE TOWN OF FARO shall repay the unspent amount to Canada. If Cost-Sharing applies to the Activity, THE TOWN OF FARO shall instead repay to Canada an amount, proportional to Canada's funding share, of the unspent amount.
- 3.4 Subject to paragraph 30.2(c) of the main body of this Agreement, THE TOWN OF FARO may retain and spend any unexpended Fixed Funding from a Fiscal Year in respect of an Activity ("unspent amount") in accordance with this section.
- (a) For a Fiscal Year other than the final Fiscal Year, where the Delivery Requirements for the Activity in respect of which there is an unspent amount have not been completed in the Fiscal Year for which that amount was provided, THE TOWN OF FARO may retain and spend that amount in the

following Fiscal Year if the following conditions are met:

- (i) THE TOWN OF FARO spends the unspent amount on the same Activity or on an Activity that is similar to and has the same purpose as the Activity for which the Fixed Funding was provided;
 - (ii) the unspent amount is used before the earlier of:
 - (A) the expiry or termination of this Agreement, and
 - (B) any date that was communicated in writing by Canada to THE TOWN OF FARO, prior to or when the Agreement was signed or amended, beyond which date an unspent amount may not be retained for a time-limited Activity such as a project or initiative;
 - (iii) THE TOWN OF FARO reports on its expenditure of the unexpended Fixed Funding in accordance with the *Reporting Guide*.
- (b) Where all Delivery Requirements for the Activity in respect of which there is an unspent amount have been completed in the Fiscal Year for which that amount was provided, THE TOWN OF FARO may retain and spend that amount in the following Fiscal Year or within 1 year after the expiry of this Agreement if that is the year following the accumulation of the unspent amount, if the following conditions are met:
- (i) THE TOWN OF FARO spends the unspent amount on
 - (A) an Activity that is similar to and has the same purpose as the Activity for which the Fixed Funding was provided; or
 - (B) a different Activity in accordance with a plan for expenditure for the unspent amount that is submitted by THE TOWN OF FARO to Canada within 120 days after the end of that Fiscal Year and that Canada accepts by way of notice to THE TOWN OF FARO.
 - (ii) THE TOWN OF FARO reports on its expenditure of the unexpended Fixed Funding in accordance with the *Reporting Guide*.

4 Flexible Funding

4.1 THE TOWN OF FARO may only expend Flexible Funding:

- (a) for each of the Activities for which it is allocated in Schedule 3 under the heading Flexible Funding (or FLEX) or reallocated in accordance with this section; and
- (b) in accordance with the terms and conditions of this Agreement for those Activities including those set out in the Delivery Requirements.

4.2 Unless Schedule 4 or Schedule 6 provides otherwise, THE TOWN OF FARO may reallocate any Flexible Funding among any other Functional Areas that have Flexible Funding that falls under the same Program Inventory (and within the same Program Service Area) according to Schedule 3, during a Fiscal Year, provided that all Mandatory Activities, funded by Flexible Funding are delivered in that Fiscal Year.

4.3 Subject to paragraph 30.2(c) of the main body of this Agreement, if at the end of a Fiscal Year other than the final Fiscal Year, THE TOWN OF FARO has not expended all Flexible Funding for that Fiscal Year, THE TOWN OF FARO may retain the unspent amount for expenditure in a subsequent Fiscal Year in accordance with this section, if the following conditions are met:

- (a) THE TOWN OF FARO expends the unexpended Flexible Funding:
 - (i) on an Activity that is the same or similar to and has the same purpose as the Activity for which the Flexible Funding was provided; or
 - (ii) in accordance with a plan for expenditure of the unexpended Flexible Funding that is submitted by THE TOWN OF FARO to Canada within 120 days after the end of that Fiscal Year and that Canada accepts by way of notice to THE TOWN OF FARO.
- (b) the unexpended Flexible Funding is used before the earlier of:

- (i) the expiry or termination of this Agreement, and
 - (ii) any date that was communicated in writing by Canada to THE TOWN OF FARO, prior to or when the Agreement was signed or amended, beyond which date an unspent amount may not be retained for a time-limited Activity such as a project or initiative;
- (c) THE TOWN OF FARO reports on its expenditure of the unexpended Flexible Funding in accordance with the *Reporting Guide*.

4.4 Subject to subsection 4.3, following any reallocation permitted in this section, THE TOWN OF FARO shall repay any unexpended Flexible Funding following the earlier of the expiry or termination of this Agreement, and any date that was communicated in writing by Canada to THE TOWN OF FARO, prior to or when the Agreement was signed or amended, beyond which date an unspent amount may not be retained for a time-limited Activity such as a project or initiative. If Cost-Sharing applies to the Activity, THE TOWN OF FARO shall instead repay to Canada an amount, proportional to Canada's funding share, of the unspent amount from all required sources.

5 Grant Funding

- 5.1 THE TOWN OF FARO may only expend the Grant Funding for the Activities for which it is allocated in Schedule 3 under the heading Grant Funding.
- 5.2 Subject to paragraph 30.2(c) of the main body of this Agreement, THE TOWN OF FARO may retain any unexpended Grant Funding in a subsequent Fiscal Year and after the expiry of this Agreement.
- 5.3 If at any time, THE TOWN OF FARO no longer meets Canada's eligibility requirements for Grant Funding for any Activity, Canada may require THE TOWN OF FARO to repay to Canada up to the full amount of the Grant Funding paid to THE TOWN OF FARO for that Activity of the Grant Funding.

SCHEDULE 3:

1.0 - Program/Service Budgets, Authorities and Schedule of Monthly Payments Plan

As Of 2026/08/28

Arrangement #: 2627-HQ-000095

Arrangement Type: FA - OTHER (Project)

Recipient: 8332 - THE TOWN OF FARO

Fiscal Year: 2026-2027

DEPARTMENT OF CROWN-INDIGENOUS RELATIONS AND NORTHERN AFFAIRS

Seq.	01 APR	02 MAY	03 JUN	04 JUL	05 AUG	06 SEP	07 OCT	08 NOV	09 DEC	10 JAN	11 FEB	12 MAR	POOL	Holdback	Allocation Total \$
FIXED CONTRIBUTION FUNDING (FIXED)															
PROGRAM SERVICE AREA / PROGRAM INVENTORY / BUDGET ACTIVITY / FUNCTIONAL AREA															
Program Service Area: Northern Affairs															
Program Inventory: NTRN CONTAMINATED SITES BWR08 - BNT14															
Budget Activity: NAMRP - NORTH ABAND MINE - N3205															
Functional Area: SITE MONITORING (Mitchell Road Rest Stop) - NND5 (A5000 - YUKON - CONT. SITE - FARO MINE) (2027/03/31)															
													Fund: 333		
													Cost Center: A4554		
001	0.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00

TOTAL 2026-2027 FIXED CONTRIBUTION FUNDING (FIXED)

0.000.000.000.0030,000.000.000.000.000.000.000.000.000.000.000.0030,000.00

TOTAL 2026-2027 DEPARTMENT OF CROWN-INDIGENOUS RELATIONS AND NORTHERN AFFAIRS

0.000.000.000.0030,000.000.000.000.000.000.000.000.000.000.0030,000.00

TOTAL 2026-2027

0.000.000.000.0030,000.000.000.000.000.000.000.000.000.0030,000.00

GRAND TOTAL

30,000.00

SCHEDULE 3:
2.0 - Cash Flow by Fiscal Year by Department
As Of 2026/08/28

Arrangement #: 2627-HQ-000095
Arrangement Type: FA - OTHER (Project)
Recipient: 8332 - THE TOWN OF FARO

Budget	Funding	2026-2027	Total
Department of Crown-Indigenous Relations and Northern Affairs	Fixed Contribution	30,000.00	30,000.00
	Total	30,000.00	30,000.00
Total		30,000.00	30,000.00

SCHEDULE 3:

3.0 - Cash Flow by Month and Year - ALL FUNDING by type and month

As Of 2026/08/28

Arrangement #: 2627-HQ-000095
Arrangement Type: FA - OTHER (Project)
Recipient: 8332 - THE TOWN OF FARO

Fixed Contribution															
	April	May	June	July	August	September	October	November	December	January	February	March	Pool	Holdback	Total
2026-2027	0.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
Total	0.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00

SCHEDULE 3:
4.0 - Cash Flow by Month - Current Year - All Funding by Month and Department
As Of 2026/08/28

Arrangement #: 2627-HQ-000095
Arrangement Type: FA - OTHER (Project)
Recipient: 8332 - THE TOWN OF FARO
Fiscal Year: 2026-2027

Department of Crown-Indigenous Relations and Northern Affairs															
Funding	Total	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Pool	Holdback
Fixed Contribution	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SCHEDULE 4

Delivery Requirements and Funding Adjustment Factors

1 Application

1.1 This Schedule does not apply to Projects under Schedule 6.

CIRNAC ACTIVITIES

2 Intentionally Omitted

3 Intentionally Omitted

4 Intentionally Omitted

5 Intentionally Omitted

6 Intentionally Omitted

SCHEDULE 5 - REPORTING AND DUE DATES
THE TOWN OF FARO (8332)

Arrangement No.: 2627-HQ-000095 Funding Agreement for other recipients (Project Based)

Program / Report Name	Reports Due
NTRN CONTAMINATED SITES BWR08	
41840 - (41840) - Northern Affairs Organization - Activities and Expenditures Report - Northern Abandoned Mine Reclamation Program	
Activities and Expenditures Report, NND5, A4554, 2627-HQ-000095, PROJECT: Mitchell Road Rest Stop	2027/04/30
TP - Financial	
No DCI - (F-0192) - Annual Unaudited Schedule of Revenue and Expenditure	
* Consolidated Report - Applicable only once (See note 1 below)	
Annual Unaudited Schedule of Revenue and Expenditure	2027/06/29

Note 1: Represents consolidated reports showing up under more than one budget activity. In these circumstances the report submission is applicable once for each distinct due date. This affects only reports that are marked with the following tag '* Consolidated Report - Applicable only once (See note 1 below)'

SCHEDULE 6

Projects

PROJECT : Mitchell Road Rest Stop

1 Project Description

1.1 Mitchell Road Outhouse Installation

2 Project Funding

2.1 The funding that Canada shall contribute to THE TOWN OF FARO for this Project is set out below and is included in Schedule 3. This funding may only be used, with respect to this Project, by THE TOWN OF FARO for the eligible expenditure categories listed in the chart below, between (2026/04/01) to (2027/03/31). Any eligible expenditure category amounts set out in the right column of the chart are budgetary estimates which THE TOWN OF FARO may adjust based on available funding for this Project.

2.2 For greater certainty, all applicable conditions in Schedule 2, apply to this funding:

Eligible Expenditures	Project Funding
Fiscal Year 2026/2027	
ELIGIBLE EXPENDITURES	
Handi-cap accessible outhouses	\$30,230.00
Freight	\$17,350.00
Bedding material	\$400.00
Excavator	\$5,200.00
Dump truck	\$960.00
Plate tamper	\$150.00
Labour	\$4,800.00
Permitting	\$350.00
Contingency (15%)	\$8,916.00
Administration fee (20%)	\$13,671.20
Total Project Budget for Fiscal Year 2026/2027	\$82,027.20
Total Contribution Agreement Allowance	\$30,000.00
Maximum Funding for All Fiscal Years	\$30,000.00

3 Project, Delivery Requirements, Milestones and Outcomes

3.1 N/A

3.2 N/A

4 Intentionally Omitted

5 Intentionally Omitted

6 Intentionally Omitted

7 Intentionally Omitted

8 Intentionally Omitted

9 Intentionally Omitted

10 Intentionally Omitted



Transfer Payment Agreement

T00032273

Project Funding for FireSmart (FS-845)

THIS AGREEMENT made at Whitehorse, Yukon on **September 16, 2026**.

BETWEEN:

The Government of Yukon, as represented by Minister of Community Services ('YG')

AND:

Town of Faro, a municipality under the laws of Yukon with an address of Box 580, Faro, Yukon Y0B 1K0 as represented by the Chief Administrative Officer (the 'Recipient')

being collectively the parties (the 'Parties') to this Transfer Payment Agreement (the 'Agreement').

WHEREAS

- A. The Recipient has submitted a proposal for one-time financial assistance of an endeavour called FS-845 which qualifies for support under the FireSmart program.
- B. YG wishes to provide the Recipient with financial assistance to support this endeavour.

NOW THEREFORE in consideration of the mutual promises contained in this Agreement, the Parties agree as follows:

1.0 This Agreement

This Agreement, together with all the Schedules and appendices, shall be read collectively and constitutes the whole Agreement between the Parties, and no oral or written representations on its subject matter are valid unless incorporated in this Agreement.

2.0 Definitions and Interpretation

2.1 In this Agreement:

'Budget' means the total amount of revenues and expenses, including any 'in-kind' and 'own-resources' assistance, budgeted for the Project and detailing the use of Funds as set out in Schedule B;

'Financial Report' means a report of all actual and budgeted Project revenues and expenses;

'Fiscal Year' means the year commencing on April 1st in one calendar year and ending on March 31st in the following calendar year;

'Funds' means the financial assistance provided by YG to the Recipient pursuant to this Agreement;

'Project' means the activities and work plan as more fully described in Schedule A;

'Project Report' means a report of Project activities and deliverables;

'Records' means invoices, receipts, vouchers, bank statements and all transactional information pertaining to incurred expenses and commitments made by the Recipient or its agents in carrying out the Project and the obligations of this Agreement; and

'Terms of Payment' means the terms of payment as set out in Schedule C.

- 2.2 In this Agreement, words importing a singular number shall include the plural and vice versa, as required by the context.
- 2.3 In this Agreement, headings are inserted only for convenience of reference and shall not affect its construction or interpretation.

3.0 The Project

- 3.1 The Recipient shall use the Funds to carry out the Project in accordance with Schedules A and B.
- 3.2 The Recipient shall comply with all laws, bylaws, and regulations of government authorities applicable to the Project during the term of this Agreement.
- 3.3 It shall be the responsibility of the Recipient to ensure all required permits and authorities are obtained and adhered to during the term of this Agreement, including but not limited to, any necessary Forest Resources or Burn Permits.

4.0 Term

- 4.1 The term of this Agreement shall be from **September 16, 2026 to March 19, 2027**.

5.0 Provision of Financial Assistance

- 5.1 YG shall provide the Recipient with Funds for the purpose of the Project in an amount not to exceed **\$50,000**.
- 5.2 YG shall pay the Funds to the Recipient in accordance with the Terms of Payment (Schedule C).
- 5.3 The obligation of YG to provide the Funds is subject to the following:
- 5.3.1 the *Financial Administration Act* (Yukon);
- 5.3.2 money being appropriated by the Legislature for the purpose of this Agreement;

5.3.3 the Recipient abiding by the terms and conditions of this Agreement.

5.4 The Recipient warrants that it has declared all amounts owing to YG and that the Recipient is not in default of any payment schedule in respect of the amounts owing to YG.

6.0 Financial Accountability

6.1 In respect of the Funds, the Recipient shall:

6.1.1 incur expenses only for the purposes of this Agreement;

6.1.2 allocate the Funds received in accordance with this Agreement;

6.1.3 submit to YG a Financial Report;

6.1.4 in the case of an interim Financial Report for the period **September 16, 2026 to March 19, 2027**, submit it to YG on or before **March 19, 2027**; and

6.1.5 in the case of a final Financial Report for the term of this Agreement, submit it to YG on or before **March 19, 2027**, such final Financial Report, if required by YG, to be accompanied by:

- final report, in accordance with Schedule C (Appendix D)

6.2 YG shall not be obliged to pay any bills or other costs incurred during the term of this Agreement that are submitted more than **60** days after the expiry or termination of this Agreement.

6.3 Any Funds provided through this Agreement that are:

6.3.1 not expended at the expiry or termination of this Agreement;

6.3.2 not properly expended for the purposes of this Agreement; or

6.3.3 in excess of the reduced amount of Funds under 7.2



shall constitute a debt due to YG and shall, upon request by YG, be repaid immediately by the Recipient to YG. Any interest owing on this debt is calculated from the date the amount became repayable.

7.0 Reduction of the Funds

7.1 The Recipient shall immediately advise YG in writing if:

7.1.1 the Recipient receives additional payments or, excepting volunteer time, any other form of contribution, gift, or grant in respect of the Project other than those described in the Budget; or

7.1.2 the Recipient or any other contributor reduce their contribution to the Project.

7.2 If it comes to the attention of YG that the Recipient received additional assistance referred to in 7.1, then YG may reduce the Funds by such amount as it may decide.

7.3 YG shall give the Recipient 30 days written notice before reducing the Funds.

7.4 The reduced amount of Funds under 7.2 shall be the amount of financial assistance for the purposes of this Agreement.

8.0 Project Reporting Requirements

8.1 The Recipient shall:

8.1.1 submit to YG a Project Plan (Appendix C) prior to project commencement.

8.1.2 in the case of a final Project Report for the term of this Agreement, submit it to YG on or before **March 19, 2027** (Appendix D).

9.0 Audit

9.1 The Recipient shall:

- 9.1.1 acknowledge that YG or its agents may audit any or all of the Records, including financial records of the Recipient or its agents, whether directly or indirectly related to this Agreement, as is necessary to satisfy YG that the objectives and activities of the Project have been carried out and that the Funds have been spent in accordance with the terms of this Agreement;
- 9.1.2 keep all Records for 2 years after the expiry or termination of this Agreement, unless otherwise notified in writing by YG that such information and documents are no longer needed;
- 9.1.3 make such Records available for audit by YG upon reasonable notice, and permit YG to audit and inspect the Records, and to take extracts from and make copies of the Records;
- 9.1.4 provide reasonable facilities to YG for such audits and inspections, and provide YG with all information necessary to understand the Records;
- 9.1.5 immediately reimburse YG any overpayments or non-allowed expenses, as determined by the audit; and
- 9.1.6 maintain any personal records in respect of this Agreement in an appropriate and confidential manner.

10.0 Access to Staff, Records and Premises

- 10.1 Upon reasonable notice, the Recipient shall provide YG with access to the Recipient's staff, Records and premises for purposes related to monitoring, reviewing or auditing the activities undertaken in relation to this Agreement, and related to the evaluation of the effectiveness or efficiency of the Project.

11.0 Evaluation

- 11.1 The Recipient shall maintain, in a manner acceptable to YG, case files and other data that may be required for on-going monitoring, review and evaluation of the Project.

- 11.2 The Recipient shall cooperate with YG in the event that YG undertakes, at its own expense, any evaluation studies in respect of this Project, and shall provide copies of existing information, data, and statistics that YG reasonably requires to carry out such evaluation studies.

12.0 Communication and Public Acknowledgement

- 12.1 Any information released or announced to the public in any form by the Recipient in respect of the Project shall adequately acknowledge the contribution made by YG.
- 12.2 Any information released or announced to the public in any form by YG in respect of the Project shall adequately acknowledge the contribution made by the Recipient.

13.0 Legal Relationship

- 13.1 Nothing in this Agreement shall create the relationship of principal and agent, employer and employee, partnership or joint venture between the Parties.
- 13.2 The Recipient shall not make any representation that the Recipient is an agent of YG and shall ensure that any officers, employees, contractors, members, agents or successors of the Recipient do not make any representation that could reasonably lead any member of the public to believe that the Recipient, its officers, employees, contractors, members, agents or successors are agents of YG.

14.0 Liability

- 14.1 The Recipient shall use due care in carrying out the Project and in performing its obligations under this Agreement to ensure that it does not cause any injury (including death) to persons, damage or loss to property or infringement of rights.
- 14.2 YG shall not be liable for any action or inaction of the Recipient or any of the Recipient's officers, employees, contractors, members or agents during the performance of the Project.

- 14.3 YG shall not be liable for any injury to the Recipient, its officers, employees, contractors, members or agents or for any damage to or loss of property of the Recipient, its officers, employees, contractors, members or agents caused by, arising from, or in any way related to the performance of this Agreement.

15.0 Conflict of Interest

- 15.1 No Member of the Yukon Legislative Assembly shall be admitted to any share or part of this Agreement or to any benefit arising from it, unless such benefits are available to the population at large.
- 15.2 No official or employee of the Government of Yukon shall be admitted to any share or part of this Agreement or to any benefit arising from it without the written consent of the official's or employee's Minister, unless such benefits are available to the population at large.
- 15.3 No current or former public servant or public officer holder to whom the *Conflict of Interest (Members and Ministers) Act*, Part 13 of the *Public Service Act*, the *Cabinet and Caucus Employees Act*, or Policy 3.39 of the Yukon Government General Administration Manual applies, shall derive any direct benefit from this Agreement, including any employment, payment or gifts, unless the provision and receipt of such benefits is in compliance with such legislation and policy.

16.0 Intellectual Property Rights

- 16.1 Any material produced by the Recipient in carrying out its obligations under this Agreement shall vest in and remain the property of the Recipient, unless otherwise agreed. The Recipient shall inform YG as to what material, if any, has been produced under this Agreement.
- 16.2 The Recipient grants to YG a non-exclusive, irrevocable, worldwide, fully-paid and royalty-free licence to make, copy, translate, use, produce or further develop all materials for any purpose, except sale or licensing in commercial competition with the Recipient. YG's licence also includes the right to disclose the components to other organisations for information purposes only.

17.0 Confidentiality

- 17.1 YG and the Recipient shall both protect any confidential information according to applicable federal, provincial or territorial legislation.
- 17.2 YG and the Recipient shall use all reasonable efforts to protect confidential information from disclosure to third parties. Such efforts shall be in accordance with the *Access to Information and Protection of Privacy Act* (Yukon).
- 17.3 The Recipient shall ensure that all personal information to which the Recipient or its officers, employees, contractors, members, agents or successors become privy, shall be treated as confidential and shall not be disclosed without the written consent of the individual to whom the information relates.
- 17.4 YG shall ensure that all personal information to which YG, its officers, employees, contractors and agents become privy shall be treated as confidential in accordance with the *Access to Information and Protection of Privacy Act* (Yukon).

18.0 Indemnification

- 18.1 The Recipient shall save harmless and fully indemnify YG, its officers, employees, contractors and agents from and against all claims, liabilities, and demands arising directly or indirectly from:
 - 18.1.1 any act, omission, or negligence of the Recipient, its officers, employees, contractors, members, agents or successors arising in connection with this Agreement;
 - 18.1.2 any breach of this Agreement by the Recipient, its officers, employees, contractors, members, agents or successors unless such breach is a direct result of a breach by YG of its obligations under this Agreement; and
 - 18.1.3 any injury (including death) to persons, damage or loss to property, infringement of rights, or any claims, demands, or liabilities whatsoever that may arise directly or indirectly out of the performance or non-performance (in whole or in part) of the Recipient's obligations under this Agreement;
- 18.2 The above indemnity shall include all reasonable legal costs.

19.0 Assignment

- 19.1 This Agreement shall not be assigned, transferred, subcontracted or otherwise delegated by the Recipient without the prior written consent of YG. Any attempt to assign, transfer, subcontract or otherwise delegate any of the rights, duties, or obligations of this Agreement without written consent is void and of no effect.

20.0 Amendment

- 20.1 Any amendments to this Agreement shall be made in writing and executed by both Parties.

21.0 Successors

- 21.1 This Agreement is binding upon the Parties and their respective administrators and successors.

22.0 Severability

- 22.1 If any of the terms or provisions of this Agreement are found invalid or unenforceable in whole or in part, then the remaining terms and provisions shall continue in full force and effect.

23.0 Breach or Non-fulfillment

- 23.1 The Recipient shall give YG notice of the breach or non-fulfillment of any provision of this Agreement.

- 23.2 The failure of the Recipient to give notice to YG of the breach or non-fulfillment of any provision of this Agreement shall not constitute acceptance by YG of:

23.2.1 the breach or non-fulfillment;

23.2.2 a further breach or non-fulfillment of the same provision; or

23.2.3 the breach or non-fulfillment of any other provision of this Agreement.

24.0 Termination

24.1 Either Party may terminate this Agreement without cause by giving the other Party 30 days written notice of its intention to terminate.

24.2 The Recipient shall, within 30 days of giving or receiving notice of intention to terminate, discharge any outstanding obligations under this Agreement.

24.3 In addition to any default that would at law entitle YG to terminate the Agreement, any of the following shall also constitute a default by the Recipient:

24.3.1 the Recipient fails to perform or comply with any term, condition or obligation under this Agreement;

24.3.2 the Recipient, in support of its application for funding, or proposal, or in connection with this Agreement, has made materially false or misleading representations or statements, or provided materially false or misleading information to YG;

24.3.3 the Recipient fails to make progress so as to jeopardise the success or outcome of the Project in accordance with this Agreement;

24.3.4 in the opinion of YG, there is a detrimental change in the Recipient's ability to carry out its responsibilities under this Agreement;

24.3.5 the Recipient is no longer in good standing or ceases to operate;

24.3.6 the Recipient becomes bankrupt or insolvent, goes into receivership or takes the benefit of any statute being in force from time to time relating to bankrupt or insolvency debtors; or

24.3.7 the Recipient is dissolved, or an order is made or resolution passed for the winding up of the Recipient.

24.4 If, in the opinion of YG, an event of default occurs, then YG may, with prior notice to the Recipient and without restricting any remedies otherwise available:

24.4.1 arrange, under specific terms and conditions, for the Project to be completed or continued by another recipient;

24.4.2 require that the Recipient takes such reasonable actions as may be necessary to remedy the event of default;

24.4.3 audit or cause to have audited the accounts and Records of the Recipient;

24.4.4 direct the Recipient to repay forthwith to YG all or part of the Funds paid under this Agreement;

24.4.5 withhold all or part of the Funds payable under this Agreement; or

24.4.6 terminate the Agreement and YG's obligation to provide any further Funds to the Recipient.

24.5 YG may exercise any one or more of the remedies set out in 24.4.

25.0 Obligations Surviving Termination

25.1 All obligations of the Recipient shall expressly, or by their nature, survive expiry or termination of this Agreement until, and unless, they are fulfilled, or by their nature, expire.

26.0 Notice

26.1 Any written communication, report, or notice required pursuant to this Agreement may be given by personal delivery to the undersigned, or by email or by prepaid mail to the addresses set out below. A notice shall be considered to be received if delivered personally on the date of delivery; if delivered by email, two business days after transmission; or if delivered by mail, three business days after mailing.



If to YG:

Dawn Hansen, FireSmart and Fuels Management Specialist
Yukon Government, Protective Services Branch (C19)
Government of Yukon
PO Box 2703
Whitehorse, Yukon Y1A 2C6

Phone: (867) 332-8657
Email: Dawn.Hansen@yukon.ca

If to the Recipient:

Danny Granberg
Manager of Operations
Town of Faro
Box 580
Faro, Yukon Y0B 1K0

Phone: (867)-994-2728
Email: operations@faroyukon.ca

27.0 Signing of this Agreement

- 27.1 Each Party represents and warrants that it has full power and authority to enter into, perform, and execute this Agreement, and that each person signing this Agreement on behalf of a Party has been properly authorized and empowered to enter into and execute this Agreement.

28.0 Counterparts

- 28.1 This Agreement may be executed in counterparts, each of which will be considered an original, and all of which will constitute one and the same document.



IN WITNESS WHEREOF the Parties have executed this Agreement by their duly authorized representatives on the date first written.

GOVERNMENT OF YUKON)
as represented by the)
FireSmart and Fuels Management Specialist)

In the presence of)

_____))
(name and signature of witness 19 years of age or older)

_____))
Dawn Hansen

Town of Faro)
as represented by the)
Manager of Operations)

In the presence of)

_____))
(name and signature of witness 19 years of age or older)

_____))
Danny Granberg

Schedule A

Project

A1.0 Deliverables

A1.1 The FireSmart Funding Program supports community safety by reducing the threat of wildfires. It supports job creation by developing and promoting the use of local resources and skills.

First Nations, municipal governments, registered non-profit organizations, and school councils are eligible to apply for funding.

FireSmart projects aim to address fire hazards in and around communities.

A1.2 The FireSmart Project consists of conducting a Treatment, as per the prescription in Appendix A, within the area defined on the map in Appendix B.

A1.3 The Project objectives are to:

- reduce the threat of wildfire to the community by conducting a fuel modification Treatment on the identified hazard;
- promote local employment and economic benefits to the community; and
- use the funds as efficiently as possible with the aim to increase the total area treated and decrease the overall cost per hectare.

A2.0 Work Plan

A2.1 The Recipient shall carry out the Project in accordance with the work plan as initially approved in writing by YG and included as Appendix A.

A2.2 The Recipient may, with the prior written approval of YG, revise the work plan from time to time to meet the Project deliverables set out in A1.0. For greater certainty, such revision does not constitute an amendment for the purposes of this Agreement.

A3.0 Work Schedule

- A3.1 Operations shall not commence until signing of the Agreement by the Parties, and not before the September 16, 2026.
- A3.2 YG and the Recipient shall agree on a work schedule for operations prior to commencement of the project.
- A3.3 The Recipient shall make efforts to commence operations as soon as possible after signing of the Agreement and attainment of required permits and authorities.
- A3.4 The Recipient shall notify the local YG, Wildfire Management, FireSmart and Fuels Management Specialist **at least two business days prior to the commencement of operations.**
- A3.5 **The Recipient shall commence operations on or before November 17, 2026.** If the Recipient fails to comply with start date, YG reserves the right to de-commit the allocated funding and the Recipient must repay all funds advanced under this agreement.
- A3.6 All on-site treatment activities, including burn pile extinguishment and garbage removal from site shall terminate annually on or before **March 19, 2027** during the term of this Agreement.
- A3.7 The Recipient shall act in accordance with all applicable legislation and regulations.
- A3.8 The Recipient is required to notify residents of planned FireSmart Activities, and if there are questions or concerns, communicate those back to the FireSmart and Fuels Management Specialist.

Schedule B

Budget

B1.0 Budget and Expenses

B1.1 The Recipient shall carry out the Project in accordance with the Budget as approved in writing by YG and reflected in Schedule B

B1.2 Eligible expenses for the purposes of this Agreement shall be those expenses directly related to the Project for Fuels Treatments.

B1.2.1 Ninety (90) percent of the total Funds shall be allocated towards eligible expenses on the Treatment, and up to ten (10) percent of the funds may be claimed as an administration fee at the conclusion of the Project. The following table outlines the Budget for this Project:

Budget Item	Amount (\$)
Fuel Treatment	\$45,000
Administration Fee	\$5,000
Total	\$50,000

B1.3 The Recipient may, on prior written approval from YG, reallocate dollar amounts between eligible expenses within the approved Budget. For greater certainty, such reallocation does not constitute an amendment for the purposes of this Agreement.

B1.4 The following activities are not eligible for Funds:

- Conducting fuel treatments on private property

B1.5 If the Recipient elects to employ their own staff to implement the project then eligible expenses shall be the hourly wage of the employees including employer paid benefits.



B1.6 If the Recipient elects to hire a contractor to implement the project then eligible expenses shall be the agreed upon rate between the Recipient and the contractor. The Recipient shall ensure:

B1.6.1 Upon award of the contract, the contractual rate between the Recipient and the chosen contractor, shall be submitted to YG. Payments by YG to the Recipient will be determined based on area treated.

B1.6.2 If the Recipient hires a contractor, the contract entered into will be between the Recipient and the contractor and all contractual obligations will be between those two parties. For greater certainty, said contract, and all obligations within, will not be the responsibility of YG.

B1.6.3 The Recipient shall be responsible for making payment to the contractor.

Schedule C

Terms of Payment

C1.0 Funds

- C1.1 YG shall pay to the Recipient the Funds as follows:
- C1.2 Initial advance to the Recipient upon submission of the signed Transfer Payment Agreement, workplan (Appendix C), and confirmation that work has begun onsite by a designated YG staff member.
- C1.3 Interim Payment(s) to the Recipient may be issued upon request by the Recipient to an amount not exceeding work completed. Work completed will be determined by an inspection conducted by YG.
- C1.4 The initial advance may be used to pay staff salaries and must be used within eligible expenses and budget.
- C1.5 Prior to approving any interim payment YG will conduct a site inspection to confirm that the requested interim payment amount is in-line with progress of the Project.
- C1.6 The Recipient may claim up to ten (10) percent of the total annual Agreement costs as an administration fee. The administration fee shall not equal more than ten (10) percent of the total annual funding approved for the project as defined in Schedule B of this Agreement.
- C1.7 Formula for calculating eligible administration fee is as follows:
(Actual monies spent on treatment / Total budgeted for treatment) X Budgeted Administration Fee

Deliverables to qualify for Payments:

Deliverable	Percentage of total funds	Payment (\$)
1. Signed TPA, 2. Provided Work Plan (Appendix C), 3. Confirmation that work has begun on site by YG staff	50	\$25,000
1. Final site inspection by YG confirms project is complete to prescription 2. Final report submitted to YG (Appendix D)	50	\$25,000

Appendix A

FireSmart Treatment Prescription

- Retain all healthy deciduous trees. Deciduous trees that look to be in poor health and will likely die soon anyways should be considered for removal to promote root suckering and/or stump sprouts.
- 3-4 metre stem spacing of conifer trees favouring removal of spruce type over pine type.
- Removal of all spruce regeneration less than 4 metres tall, removal of the majority of the pine less than 4 metres tall, retain pine regeneration spaced to 4 metres.
- Stems chosen for retention will be pruned to a height of 2 metres. Removal of limbs must be done without scarring the trunk of the tree.
- Removal of standing dead, leaning and down dead trees of all types; obvious bird habitat trees may be retained at a density of 6 per hectare.
- All woody debris (limbs, tops, rotted or dead materials unsuitable for fuel wood) should be burned on site.
- All fuel wood 12.5 cm in diameter or larger to be cut into 1.2 metre (4 foot) lengths and stacked for area residents use. Deciduous stems are not considered fuelwood and shall be disposed of along with slash. (see FRP)
- The contractor conducting the FireSmart treatment is not authorized to collect and/or retain the fuelwood from this project.
- Stumps to be cut as close to the ground as possible and must not exceed a height of 10cm with a stump angle of less than or equal to 10 degrees.
- Falling of trees to be done into the project area, no falling onto private properties or crown land not identified for FireSmart treatment.
- All work to be conducted in accordance with WCB regulations and applicable Yukon Government Permit(s). Yukon Electrical Company Limited must be notified prior to the commencement of any work in or adjacent to power line right of ways and any necessary permits must be obtained.
- All trails, if any, to be free of debris at the end of each work day.
- All contractor refuse (i.e. oil cans, water bottles, etc...) to be removed daily.
- Note: If any crew member sees what appears to be a historic artifact such as an old cabin, grave, arrowhead or shaft etc., stop working in that area and contact your contract supervisor.

Burning Guidelines

The following conditions must be strictly adhered to for burning:

- Fires must be small (no more than 1.5 metres X 1.5 metres) and should be hot to ensure complete combustion of material.
- Piles must be ignited using propane torches if accelerants are required for ignition.
- No more fires to be ignited than can be effectively supervised by contractor.
- Burning should not damage retained trees or be conducted on any known squirrel dens.
- All fires must be extinguished by the end of the day they were ignited.
- Burning must only occur during periods of good venting or when area winds are such that adjacent properties are not adversely affected by smoke.
- Contractor/staff will obtain a burning permit from Wildland Fire Management to burn material prior to October 1st

Appendix B

Project treatment area

Map is TBD and will be updated



Appendix C Work Plan

Project #: FS-845

TPA #: T000

Proponent name: Town of Faro

Project start date (est.): _____

Project end date (est.): _____

Who will be doing the treatment: _____

Area size: _____

Estimated cost per hectare: _____

Appendix D

Year End Report

Background

The **Town of Faro** applied for and received financial assistance in the amount of \$50,000 as part of the FireSmart Program, Department of Community Services, Yukon Government. The project was to continue reducing forest fire hazards in Faro by reducing potential forest fire fuels.

The project manager for the Recipient was Danny Granberg.

A. Objectives (as per Schedule A – A.1.3)

The Project objectives were to:

1. reduce the threat of wildfire to the community by conducting a FireSmart Treatment on the identified hazard,
2. promote local employment and economic benefits to the community,
3. use the funds as efficiently as possible with the aim to increase the total area treated and decrease the overall cost per hectare.

B. Project Statistics

Project Start Date	
Project Completion Date	
Number of People Employed	
Total Person Hours	
Total Area Treated (ha)	



C. Financial Reporting fill out the tables that are pertinent to your project. Add information if necessary.

Budget Expense Summary

Item	Budget	Expensed
Treatment Contract	\$45,000	
Administration Fee	\$5,000	
Total	\$50,000	

Project Cost: \$_____

Signature

The information provided in this report is in fulfillment of the reporting requirements of the Transfer Payment Agreement between YG and **Town of Faro**. I confirm that the information provided in this report is accurate to the best of my Knowledge.

Name: _____
(print)

Signature: _____

Date: _____

Preliminary Decision Document

This document meets the decision bodies' requirements as set out in the *Yukon Environmental & Socio-economic Assessment Act*.

Decision Bodies for this Project

Yukon government

Project

Project Name	Former Chateau Jomini - Structural Demolition, Lot 158, Faro	YESAB File	2026-0029
---------------------	--	-------------------	-----------

Proponent Name Zubair Qureshi

Project Description

Project Scope - Summary

The Project is the demolition of the former Chateau Jomini complex, which is considered a safety hazard in its current state. Located on Lot 158, within the municipal boundaries of the Town of Faro, this four-building complex is approximately 1.2 km east of the Pelly River and 85 m southeast of Vangorda Creek. The Project is located in the Yukon portion of Kaska territory, within the Territories of the Ross River Dena Council and Liard First Nation. Activities are expected to take approximately 12 to 16 weeks and will commence within 12 months of receipt of all authorizations and required permits.

Project Scope - Activities

General

- Work hours between 8:00 a.m. and 8:00 p.m.
- Use of heavy equipment
- Staging for equipment and materials will occur in a gravel parking area for the complex east of the buildings

Demolition

- Prior to demolition:
 - Confirm power disconnect with Yukon Energy
 - Ensure water and sewer are disconnected
 - Locate underground utilities
 - Safety barriers, fencing and signage will be installed
- Demolition of 3 three-story residential buildings (total footprint ~ 1 686 m²)
- Demolition of 1 one-story recreational building (footprint of 422 m²)
- Vertical piles filled with cement will be excavated and cut off ~1 m below grade
- Site clean-up following demolition activities
- Final site grading

Water Use

- Water required for hazardous building material (HBM) abatement and dust control
- Sourced from the municipality (~200 L/day)

Waste Management

- Up to 5 670 m³ of demolition waste to be transferred and disposed of at the Town of Faro Solid Waste Management Facility (SWMF) or shipped to another approved facility
- Recyclable, non-hazardous and hazardous materials segregated and stored on site prior to disposal
- HBMs will be disposed of at the Town of Faro SWMF or shipped to approved facility
- Asbestos fibre air monitoring conducted during demolition activities
- If petroleum hydrocarbons are encountered, an environmental consultant will perform soil testing
 - Contaminated soil will be excavated and disposed of at a permitted land treatment facility

Fuel

Yukon Environmental and Socio-economic Assessment Act

Preliminary Decision Document

- Removal of two underground fuel tanks
 - Purge contents (if present), excavation, removal, potential soil testing/excavation
 - If required, backfilling with imported clean fill (~40 m³), sourced locally from approved quarry
- Fuel may be stored on site
 - Diesel in a truck-mounted tidy-tank (up to 500 L)
 - Gasoline in a truck-mounted tidy-tank (up to 500 L)
- Refuelling >30 m away from watercourse or sanitary drain system
- Drip pans used during refuelling/maintenance
- Fuel Storage, Handling and Spill Contingency Plan to be in place
- Spill response equipment located onsite

Personnel

- Up to 20 workers onsite at any given time
- Accommodation within the Town of Faro is expected, but if not available, a camp may be brought in by the contractor
 - If a camp is required, it will be located within the property boundaries of the Chateau Jomini
 - Up to 2 Atco-style camp trailers (or similar)
 - Wastewater stored in holding tanks; removed by pump truck; disposed of at approved facility
 - Domestic waste disposed of at the Town of Faro SWMF

Protection of Heritage/Cultural Sites

- If potential cultural or heritage resources are encountered, work will cease immediately and area secured
 - Government of Yukon, Ross River Dena Council, and Liard First Nation will be notified

Decision Bodies for this Project

Consolidated Decision

Not Applicable

First Nations Consultation

Liard First Nation

Ross River Dena Council

A. Consultation under YESAA section 74

Yes

In accordance with section 74(2) of the Yukon Environmental and Socio-economic Assessment Act (YESAA), consultation was undertaken with the Ross River Dena Council and the Liard First Nation.

Both First Nations were contacted and provided an opportunity to review the project and submit comments. However, no comments or responses were received from either First Nation within the consultation period. Neither First Nation identified or expressed any concerns regarding the potential impacts of the project on their asserted or established Aboriginal rights or interests.

B. First Nations Consultation - General

Based on the information available, there are no outstanding concerns from the Ross River Dena Council or the Liard First Nation related to the potential effects of this project on First Nation rights.

Consultation with both First Nations will continue during the Decision Phase.

YESAB Recommendation

Under s. 56(1)(b) of the *Yukon Environmental and Socio-economic Assessment Act*, the Watson Lake Designated Office Designated Office recommends to the Decision Bodies that the Project be allowed to

Yukon Environmental and Socio-economic Assessment Act

Preliminary Decision Document

proceed, subject to specified terms and conditions. The Designated Office determined that the Project will have significant adverse environmental and socio-economic effects in or outside Yukon that can be mitigated by those terms and conditions.

Decision

Pursuant to section 75 and 80, the Yukon government has considered the assessment of this project and:

- ☒ Accepts the recommendation and the terms and conditions as follows:
- ☐ Rejects the recommendation and the terms and conditions as follows for the reason(s) specified:
- ☐ Varies the recommendation and the terms and conditions as follows for the reason(s) specified:

Rationale for Decision

Rationale

The Chateau Jomini Complex has reached the end of its service life and presents ongoing public health and safety risks due to its deteriorated condition. Demolition of the building will eliminate these hazards and reduce the risks associated with structural failure and unauthorized access.

The Evaluation Report identified the potential for impacts on Little Brown Myotis and Barn Swallows, as demolition must commence during the restricted period (March 1 to October 31) to allow the project to be completed within a single construction season. Delaying the project is not practical, as it would prolong the presence of an unsafe structure, and leaving the construction/demolition work for the next construction season is not an option.

The Proponent will minimize potential impacts by retaining a qualified environmental professional to conduct a pre-demolition survey to determine whether the building is being used by roosting Little Brown Myotis or nesting Barn Swallows. If any roosting or nesting activity is identified, the Proponent will implement all recommended mitigation measures, including the installation of alternate bat houses where required, and comply with all applicable legislative requirements before proceeding with demolition.

The Proponent will also address concerns raised by a neighbouring property owner regarding construction noise. The demolition contractor will be required to comply with the Town of Faro Noise Bylaw, with no work permitted between 11:00 p.m. and 7:00 a.m. Normal construction activities will be limited to 8:00 a.m. to 8:00 p.m., and any activities expected to generate significant noise will be communicated to the public through the Town of Faro in advance.

Considering the significant public health and safety benefits of removing the deteriorated building, together with the proposed environmental and noise mitigation measures, the potential adverse effects are considered manageable and acceptable.

Term	Term &	Status	Reason
1	YESAB: The Proponent shall attempt to schedule demolition activities between October 1 to March 31 to avoid disturbing roosting bats or nesting birds. If demolition activities must be conducted outside this timeframe, a qualified environmental professional shall conduct pre-demolition surveys to determine the presence of roosting bats or nesting birds.	Agree	--

Date

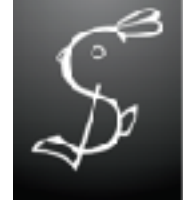
Project Recommendation2026-07-23

Recommendation Received From

Designated Office - Watson Lake Designated Office



Dennis Shorty Fine Art
Box 162
Ross River, Yukon
Y0B 1S0
Email: dennisshortyarts@gmail.com
Phone 867-335 3355



Ross River, September 08. 2026.

Sponsorship Letter – A one year - Dena Style Wooden Masks Carving community project

Dear Kimberley and Town of Faro,

We are Dennis Shorty Fine Art, a team of dedicated community members in Ross River, Yukon. We are planning a 1-year Dena Style wooden Mask carving project for our rural community in Ross River, Yukon Canada.

This is a unique opportunity to support a cultural revitalization project, as this carving style is no longer being practiced and produced. Not many people know the traditional style of these masks and their significance to the Kaska culture.

Our project, which has received partial funding from the Council of Yukon First Nations, will bring our community and surrounding communities together and participants will get to carve a mask throughout one year with my guidance through free community workshops. We have participants from Watson Lake, Whitehorse, Teslin and local from Ross River.

We also have planned two carving sessions out at Ketzia Mine Road, which happen already August 07-12. 2026 and at Faro September 18 - 20. 2026 community down by the river with a film crew that will document the process of the carving the Dena style masks and also the impact of the mine and the history of the area. It used to be a bread basket of the Kaska people, TsehZul.

With all completed masks, we will have an exhibition at the Yukon Arts Centre in Whitehorse and also at KDCC to encourage and inspire other communities to have this kind of project organized and coordinated within their community.

Our launch and first two days of carving were May 28 - 31 May 2026, we started with a tree cutting ceremony and then started carving the masks in the following days. We had an open house with a speech from Chief Lablow and a performance by the Kaska Drummers. We encourage the public to drop by and visit to observe the carvers, as well to learn Kaska Dena language, teachings, legends and storytelling with laughter in each workshop. We would like to ensure that community members are able to gather, have a tea, and celebrate their culture.



As we bring people together from all over to make this workshop a success, we are actively seeking sponsorship to support the following activities:

- Local Kaska - Performances - honorarium for the opening at the Yukon Arts Centre in June 2027 Budget would be \$2500 for Kaska Drummers \$2500 for Remelin women drum group from Mayo and \$5500 for Dena Zagi band.
Total performances = \$10,500.00
- Sponsorship for filming a documentary for preservation of the Mask Carving process to use for educational purpose after, the film makers coming in from Vancouver (flights sponsored by Air North)
2 sessions x \$8000 = **\$16,000**
- Gas vouchers for the team (15 carvers) to travel to Faro - Pelly River for two carving days, which also is being filmed = **\$2,000.00**

We believe in the importance of teaching this to our next generation. It is not just about the carving. It is much more than that as we celebrate Kaska and nourish culture in the environment we are trying to create for our community.

This project will bring healing and also preserves the knowledge about the Kaska culture and traditions to all participants and visitors. It will bring pride and hopefully create a generation of Carvers that will continue to preserve the style of carving.

Creating art has saved my life and helped me to overcome residential school trauma. Over the next year, this initiative will be documented and preserved through a film project so knowledge can be captured throughout the 1-year process of creating these precious masks.

We are thankful to all those who consider our requests and are interested to support this important community project in the Yukon.

If you would like to provide sponsorship or discuss donations please reach out to the team at (867) 335-3355 or email us at dennisshortyarts@gmail.com

Here is a link from CBC media release about the launch of our project:

[Ross River residents relearn the craft of Kaska mask-making](https://www.cbc.ca/news/canada/north/yukon-kaska-mask-making-first-nations-9.7218571)

CBC

2 weeks ago

<https://www.cbc.ca/news/canada/north/yukon-kaska-mask-making-first-nations-9.7218571>

Please also check out my website: www.dennisshortyarts.com

We really appreciate all the support from you!

Souga Sinla, Thank you!

Dennis Shorty

Dennis Shorty Fine Arts team

Opening ceremony was in May 29 - 30 at Raven Nest in Ross River with film crew

June 27 - 28 at Raven Nest in Ross River - happened successfully

August 07 - 11 at Ketza Mine Road with Film crew - happened successfully



FREE

COMMUNITY ART PROJECT

Join Master Carver and Kaska Knowledge-Keeper, **Elder Dennis Shorty**, in Tu Eldini (Ross River, Yukon) to learn carving skills in this community project. Events held one weekend per month for 12 months.

WHAT TO EXPECT:

- LEARN CARVING SKILLS
- ENJOY DRUMMING
- SINGING & STORYTELLING
- KASKA LANGUAGE
- TEAMWORK & CAMPFIRES
- SNACKS & TEAS
- POSSIBLE HUGS

ALWAYS AH'NEZEN / RESPECT

MAY 29-30-31 2026
KICK OFF EVENT FOR A 1 YEAR COMMUNITY PROJECT!

Supported by:
 Council of Yukon First Nations

EMAIL TO INQUIRE & REGISTER
dennisshortyarts@gmail.com

 THE ORIGINAL
LOGO



DennisShortyArts.com



We invite you to our next planned carving session that is open for public:

*September 18 - 20
at Faro - Interpretive centre on September 19 starts 10am
Pelly River sand bar by the bridge September 20 starts at 10 am with Film crew*

https://drive.google.com/file/d/1iRCwjLNXhSkCOjFF1fs_F1jBotmpdTio

Please check out the link which shows you an article from our last mask carving workshop back in 2018 - in the Yukon North of ordinary magazine that was displayed in the air north airplanes during that time.

LIST OF BID DOCUMENTS OPENED TOWN OF FARO

For:	Quote – Supply and Install Weight Room Equipment
Closing Date and Time	August 10, 2026 @ 10:00 am
Opening Date and Time	August 10, 2026 @ 1:27 pm

Supplier	Notes / Comments	Price	Tax	Total
Fitness Experience	Possible freight reduction based on actual shipping costs.	78,037.89	3,901.90	81,939.79
Fit22 Consulting Inc.	Not to RFQ Specifications, Extended delivery timeline; quote includes PST and GST	56,726.00	6,807.12 (2,836.30)	63,533.12 (59,562.30)
Fit22 Consulting Inc.	Meets RFQ terms; quote includes PST and GST	68,846.00	8,021.52 (3,442.30)	74,867.52 (72,288.30)
Fit22 Consulting Inc.	Not to RFQ Specifications; quote includes PST and GST	42,830.00	5,139.60 (2,141.50)	47,969.60 (44,971.50)
	*Fit22 quotes subsequently updated to correct Taxes. Correct figures are in parentheses			

Opened and recorded by: Kimberly Watson, Chief Administrative Officer



REQUEST FOR QUOTE

Supply and Install Weight Room Equipment – Faro, Yukon

The Town of Faro is requesting quotes for the supply and installation of commercial grade weight room equipment at the Faro Recreation Centre located at 108 Bell Avenue, Faro, Yukon as follows:

Product	Quantity
Spin Bike	2
Step Climber (Climbmill)	1
Rowing Machine	1
Power Cage	1
Multi Station/Functional Trainer/Cable Pull	1
Multi Function Chest & Shoulder Press	1
Multi Function Leg Extension & Leg curl	1
Hack Squat/Leg Press	1
Dual Function - Pec Fly/Rear Delt	1
Rubber Olympic Plates (set -2 ea, 2.5 - 45 lb)	3
Commercial Dumbbell Set 5-75 lb	1
Commercial Dumbbell set 5-25 lb	1
Kettlebell set 5-60 lb	1
Three Tier Dumbbell Rack	1
Vertical Dumbbell Rack	1
Plate Rack	1
Kettlebell Rack	1
Preloaded Barbells and Rack (30 - 70 lb)	1
Camber Squat Bar	1
Olympic Barbell	2
Barbell Collars	4
5 lb Weight Stack adapter plate	1
Interlocking Black Rubber Floor Mats	300 sq ft

The proponent will be responsible to supply, deliver, and install the equipment, and to remove any refuse from the site to the Faro Solid Waste Facility (located at 867 Mitchell Road). The Town of Faro will be responsible for Waste Disposal Tipping Fees for waste produced from this project. The weight room is located on the second floor of the Recreation Centre, and the proponent is responsible for all aspects of equipment delivery.

Submissions must include the following:

1. A statement identifying that the proponent will ensure the project will be completed in accordance with this Request for Quote and the Workers' Safety and Compensation Act.
2. Cost breakdown including:
 - Individual costs for each piece of equipment including detailed item specifications (Note: a weblink to the items specifications will suffice);
 - Cost for delivery and installation; and,
 - Total Cost for completion of the work with GST clearly identified.
3. Timeline for completion of the work.
4. Proposed requirements for use of the Faro Solid Waste Disposal Facility (i.e. day / hours of operation that would be required).

The following documents will be required prior to the Town accepting a proposed quote:

1. Certificate of Insurance
2. Proof of WSCB Coverage

Submissions clearly marked, "Quote – Faro Weight Room Equipment" will be received by email to Chief Administrative Officer, Kimberly Ballance at cao-faro@faroyukon.ca until:

10:00 a.m. local time on Monday August 10, 2026

The lowest or any quote not necessarily accepted. The Town of Faro reserves the right to reject any or all quotes, to waive, irregularities and informalities therein, and to award any contract in the best interests of the municipality in its sole unfettered discretion.

The Town of Faro

Kimberly Ballance Chief Administrative Officer
200 Campbell Street, Box 580,
Faro, Yukon, Y0B 1K0, Canada
Tel 867.994.2728 www.faro.ca

**LIST OF BID DOCUMENTS OPENED
TOWN OF FARO**

For:	Expression of Interest – Engineering Services 2026-2028
Closing Date and Time	January 12, 2026 @ 11:00 a.m.
Opening Date and Time	January 12, 2026 @ 4:00 p.m.

Supplier	Notes / Comments
WSP	
Associated Engineering Ltd.	
Core Geoscience Services Inc. (CoreGeo)	Working in coordination with Kerr Wood Leidal Associates Ltd. (KWL) and CMP Engineering (CMP)
Stantec	
Dorward Engineering Services Ltd.	Initial proposal received at 11:00 a.m., one attachment was received late (11:23 a.m.).

Opened and recorded by: Kimberly Ballance, CAO



EXPRESSION OF INTEREST

Engineering Services for the Town of Faro – 2026 to 2028

The Town of Faro is seeking expressions of interest from qualified engineering firms for a variety of projects such as:

- The development of engineering servicing standards for future planning and development of municipal infrastructure (roads, water distribution, sewer collection, storm water collection etc.)
- Design, Engineering and Contract Administration for major Road, Water Distribution and Sewage Collection Infrastructure projects planned for phased implementation.
- Electrical engineering assessment and potential design of a commercial kitchen required for use by the community during emergencies.
- Environmental engineering work including monitoring related to the Town's drinking water, sewage lagoon and landfill.
- Development of Class C Construction Estimates for Budget/Funding application purposes.

The Successful Proponent will be required to complete all work in accordance with relevant legislation, regulations, the individual project's Scope of Work, and the Workers' Safety and Compensation Act.

The Town of Faro intends to select (or shortlist) an Engineering Firm through this Expression of Interest process and will work collaboratively with the successful firm in the development and completion of its projects over the next three years. The successful firm will support the Town in the development of each project's Scope of Work and to submit budget pricing for each project for approval by Council.

Submissions must include the following:

1. Letter of Interest demonstrating:
 - A general understanding of the type of work that is planned to be undertaken by the Town of Faro.
 - A brief description of Engineering Specialties available within the firm and identification of whether work will be completed in-house, and/or if any subcontractors will be utilized. If subcontractors will be used, the identification of those subcontractors must be identified.

- A brief explanation of the firm's planned communication processes to ensure effective service delivery, transparency and accountability.
- 2. Current hourly rates for engineering services (2026 rates).
- 3. Three References including:
 - Contact Name,
 - Contact's direct phone number and email address, and
 - A project description of the work that was completed for the reference.
- 4. Certificate of Insurance
- 5. Proof of WSCB Coverage or a statement indicating proponent's willingness to acquire coverage.

Submissions clearly marked "EOI – Engineering Services for the Town of Faro" will be received by email to cao-faro@faroyukon.ca until:

11:00 a.m. local time on Monday January 12, 2026

For further information please contact Chief Administrative Officer, Kimberly Ballance at 867.994.2728 x 4 or by email at cao-faro@faroyukon.ca.

The Town of Faro reserves the right to negotiate with the preferred proponent to ensure the best interests of the municipality will be met. This will be completed in the Town's sole unfettered discretion.

The Town of Faro

Kimberly Ballance Chief Administrative Officer
200 Campbell Street, Box 580,
Faro, Yukon, Y0B 1K0, Canada
Tel 867.994.2728 www.faro.ca



Stantec Consulting Ltd.
202-107 Main Street
Whitehorse YT Y1A 2A7

January 12, 2026

The Town of Faro

200 Cambell Street, Box 580
Faro, Yukon Y0B 1K0

Attention: Kimberly Balance, Chief Administrative Officer

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

Dear Kimberly,

Please accept this letter as Stantec's expression of interest in providing professional engineering services for the Town of Faro over the next three years. Stantec is excited about the opportunity to continue supporting the Town and to deliver the variety of projects outlined in your request.

We have assembled a qualified engineering and supporting services team experienced in municipal, buildings, electrical and environmental engineering in Faro and throughout the North. We lead our northern projects from our local office in Whitehorse, allowing us to support your projects on short notice and with minimal travel costs. Importantly, our local expertise allows us to be familiar with the required work, community context, and best practices applicable to the North.

With 49 professional staff living in the Yukon including civil, electrical and buildings engineering, environmental, architecture, construction administration, budget and funding, climate, and planning and engagement professionals, Stantec has the capacity to respond to a wide variety of scopes in a timely manner. Stantec has undertaken numerous municipal projects for various communities throughout the Yukon, including the Town of Faro. Stantec's northern municipal, civil, buildings, environmental and planning services will provide the Town with an unmatched team with broad northern expertise and experience. This local advantage is strongly supported by additional expertise from Stantec's global resources as needed.

We would welcome the opportunity to meet with you and learn more about your specific needs and develop targeted work plans that align with your budget and project scope. We are available to answer your questions or provide clarification arising from our Expression of Interest response, including providing details about our Project Team.

The Yukon is our home, and we want to contribute to the success of Yukon communities. We are enthusiastic about the opportunity to enhance our relationship with the Town of Faro and provide innovative, cost-effective and flexible solutions that meet the needs of the present and build on your future needs.

1 UNDERSTANDING OF THE TOWN'S PLANNED WORK

Stantec understands that the Town of Faro plans to undertake various infrastructure works including future planning, design, budgeting, funding, cost estimation and contract administration services of municipal infrastructure (design standards, roads, water distribution, sewer collection, storm water collection, etc.), buildings (electrical engineering and kitchen design, etc.), and environmental engineering (water quality monitoring including drinking water, sewage lagoon and landfill) projects.

The Town of Faro updated its Official Community Plan (OCP) in 2024, setting the direction for how the community can create a foundation for a sustainable, vibrant, and prosperous Faro for residents today and tomorrow. The process highlighted the community's anticipated growth, and where the community supported increased economic development and diversified housing, and new demand for land, services and infrastructure. The Town is proactively looking ahead to meet community needs, including providing municipal services for current and future housing and services, managing stormwater to minimize flooding and overall water quality protection, supporting community transportation routes and managing wastewater and drinking water systems, and completing assessments of existing infrastructure and buildings. As noted in the OCP, growth needs to be carefully planned and phased to grow at a speed conducive to providing housing, job opportunity and services to the Town, while preserving the natural environment, cohesion, culture and Town character that makes Faro a special place to live. This requires consideration of climate sustainability, operation and maintenance optimization, and cost-effective designs and implementations, aligned with relevant legislation and regulations, including the Workers' Safety and Compensation Act.

Stantec has prepared our Expression of Interest to outline how we can support the Town of Faro meet its future infrastructure needs, and highlight our relevant experience. We understand that the Town will select or shortlist an Engineering Firm through the Expression of Interest to develop and complete priority projects over the next three years through individual project scopes.

2 ENGINEERING SPECIALTIES

Stantec has been operating in the North since 1976 and is the largest integrated northern architecture, engineering and planning consulting firm, with local staff in Whitehorse, Yellowknife and Iqaluit. Because of our very broad and deep resource pool, we can add additional professional and technical resources to our projects as required, including industry leading experts in specialized fields or generalists with a background in a variety of projects.

Through technology and effective communication, our teams can provide services from different geographic locations throughout Stantec, coordinated through a local office. Our combined knowledge forms the basis of the solutions we deliver to clients. Because of our teamwork, Stantec is a recognized award-winning industry leader.

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

For each of our specialties below, we have included our discipline leads so you can get to know us through this Expression of Interest. When a specific scope is issued, Stantec will work with the Town to confirm scope and assign appropriate project leads to deliver the projects, and can provide resumes for all team members.

2.1 Development of Municipal Engineering Servicing Standards

Our local Whitehorse office offers civil engineering services specializing in municipal services. Our team has experience in preparing engineering servicing and development standards to provide a framework for future planning, development, design and construction of municipal services, including but not limited to:

- Development Procedures
- Roadways
- Water Distribution Systems
- Sewer Collection Systems
- Storm Water Collection, Conveyance and Treatment
- Site Grading
- Open Spaces, Multi-use Pathways
- Construction Procedures

Other specialties include landscaping and street lighting. Our Stantec team can work with the Town to develop engineering servicing standards, and any others that align with the Town's priorities.

Municipal Engineering Lead: Jackie Bellemare, P.Eng., Whitehorse YT

2.2 Municipal Servicing Design, Engineering, Contract Administration

Our local Whitehorse office offers civil engineering services specializing in municipal services. Our team has experience in engineering, design and contract administration (CA) of municipal services including but not limited to:

- New and infill development design (subdivisions, site plans, etc.)
- New roadways and existing roadway upgrades
- Water supply (wells, etc.), treatment facilities and distribution infrastructure
- Sewer collection, gravity and forcemain/ lift stations and treatment facilities
- Storm water collection, conveyance and treatment
- Site development (residential, commercial, industrial, etc.)

Our local engineering team will lead these scopes of work and may collaborate with individual discipline specialties from Stantec offices in British Columbia or Alberta as necessary.

Municipal Engineering Lead: Jackie Bellemare, P.Eng., Whitehorse YT

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

2.3 Buildings and Electrical Engineering

Stantec has a Buildings team of 17 professionals in Whitehorse supporting projects across Yukon and the North. We specialize in building assessments, engineering, design and CA for new builds and renovations, including recreation centres, health centres, etc. Our code specialists ensure compliance for diverse uses, including emergency facilities. Key specialties include and are not limited to:

- Electrical Engineering
- Mechanical Engineering
- Structural Engineering
- Architecture and Lead Consulting
- Building Code Specialists

Stantec partners with Burnstad Consulting Ltd. (BCL), an Edmonton based food facilities consultant, for commercial and institutional kitchen design. BCL provides services such as functional programming, space planning, cost analysis, complete kitchen design, equipment specification and construction management. Stantec and Burnstad have a longstanding relationship from twenty-five years of collaboration, delivering design and construction services unique to client specific needs.

Our local buildings and electrical engineering team will lead these scopes of work, and coordinate any work required by Burnstad Consulting.

Buildings Engineering Lead: Brandon Morris, Practice Leader, P.Eng., Whitehorse YT

Architecture Lead: Lynn Burrell, Registered Architect, Whitehorse YT

2.4 Environmental Engineering

Stantec's Environmental Engineering team supports projects across Yukon and the North with permitting, assessing water quality, and tailored monitoring programs. Our experience includes and it not limited to the program development, execution and reporting of:

- Drinking water quality assessments
- Sewage lagoon monitoring and sampling, including both surface water and groundwater
- Landfill monitoring and sampling, including:
 - Groundwater monitoring and sampling
 - Surface water monitoring and sampling
 - Landfill gas monitoring

Stantec's Environmental Engineering team in the Yukon and BC includes Qualified Environmental Professionals experienced in surface and groundwater monitoring at former and operating landfills, sewage lagoons, drinking water sources and a variety of contaminated sites. Our biologists, engineers, and field technicians are skilled in the development, execution, and reporting services to meet regulatory requirements and due diligence needs.

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

Our local engineering team will lead these scopes of work and may collaborate with individual discipline specialties from Stantec offices in British Columbia as necessary.

Environmental Engineering Lead: Jeff Muirhead, P. Eng, Whitehorse YT; Matthew Deane, Environmental Scientist, Burnaby BC

2.5 Construction Estimates and Budget

Stantec's professional Cost Estimating team includes ten (10) certified professionals with credentials from Canadian Institute of Quantity Surveyors (CIQS), Royal Institute of Chartered Surveyors (RICS), Association for the Advancement of Cost Engineering International (AACEI), the Canadian Construction Association, and the Project Management Institute.

Our Cost Estimating Subject Matter Experts (SME) specialize in costing, procurement / tender analysis, and claims for numerous sectors throughout Canada. Our SME provide Value Engineering solutions and cost control throughout Feasibility, Design, and Construction stages of a project, and deliver efficiencies through technology and close collaboration with our Engineering team to review that construction scope is captured, categorized, and costed efficiently. Our cost estimates account for location specific conditions and economic factors such as economic impacts that could affect material, labour, and equipment pricing. This approach ensures that an appropriate level of funding is received to avoid cash flow issues throughout the project's life cycle.

Stantec's team brings extensive experience across Canada including Water Conveyance and Treatment, Infrastructure, Roads and Rail, Transportation, Buildings, and Environmental.

Construction Estimates and Budget Lead: Marco Alescio, Estimating Manager, Markham, ON

2.6 Funding Strategy and Application Support

Stantec's North America Funding Program (NAFP) identifies Canadian funding opportunities through grants, low-interest loans, and tax incentives for shovel ready projects. Through workshops and analysis, we assess fundable characteristics and early-stage capital requirements then research, analyze and prioritize funding opportunities that best fit the portfolio of projects. We create a prioritized list of funding opportunities to pursue, providing a clear roadmap of funding pursuit scenarios, implementation strategies and schedules.

Stantec's NAFP team also supports grant and low-interest loan applications. Navigating provincial and federal programs can be timely and complex, with multiple agencies, each with multiple programs, streams and requirements. Our team provides flexible support - augmenting your team or leading the application process as needed. Our services include:

- Designate lead funding specialist and team
- Facilitate funding application kick off

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

- Develop and manage all elements of the application, including funding application narrative, attachments and letters of support unless you prefer to have your internal team develop these and Stantec review and advise on these content development aspects.
- Assemble application package and facilitate delivery through government portals and accounts.

Our NAFP team has secured over \$4 billion in grants and low-interest loans for clients across North America. In 2023, Stantec secured \$38M for a Yukon community through the Disaster Mitigation and Adaptation Fund (DMAF) to advance critical infrastructure projects.

With our familiarity with both funding programs and small Yukon communities, we can support the Town to advance its strategic priorities as outlined in the OCP, and as new priorities emerge.

Funding Lead: Ailsa McCulloch, Funding Leader, Vancouver, BC

2.7 Planning and Engagement

For many project types in the Expression of Interest, collaboration across disciplines is key. Our Whitehorse-based Professional Certified Planners, supported by a broad network of planning and multi-disciplinary professionals, bring local knowledge and diverse expertise, making Stantec a unique consultancy. Our team would be pleased to explore how our planning and engagement services may support the delivery of Faro's engineering projects.

Our planning team understands small communities—we work, live, and grow in them every day. There's a distinct rhythm to how small communities operate, people wearing multiple hats, working towards shared goals, and balancing priorities. We specialize in planning and engagement in this smaller community context, including meaningful collaborations with local First Nations. In small communities, every voice matters.

Our planning services include pre-planning reviews, development planning, master and neighbourhood plans, Official Community Plans and Zoning Bylaws and amendments, rezoning, and subdivisions. We've led numerous housing initiatives, including projects funded by the Housing Accelerator Fund, and have delivered engagement and facilitation services across the Yukon, including community meetings, open houses, Indigenous-specific engagement, surveys, interviews, and communication materials. We excel at co-designing engagement processes that get communities the information they need to make informed decisions.

Planning and Engagement Lead: Jodi-Lyn Newnham, Senior Strategic Advisor and Community Planner, RPP, MCIP, MA, Whitehorse, YT

3 SERVICE DELIVERY AND COMMUNICATION FRAMEWORK

Stantec believes in open clear and open communication with our clients. A Client Manager will be identified to oversee the delivery of all projects and serve as the primary relationship, ensuring accountability at the

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

highest level. For each project undertaken, a dedicated Project Manager will be assigned to lead the project, managing all multi-disciplines and subconsultants noted herein required for the project. The Project Manager will provide the Town with timely updates and effective coordination of the day-to-day operations. Frequency of check-ins with the Client Manager can be scheduled quarterly or tailored to suit Town expectations and as project demands require.

Stantec will acknowledge receipt of any requested project scope and fee within one business day, initiating discussions and requesting additional information as required. Stantec will strive to have the scope and fee letter submitted within 10 business days, subject to the complexity of the scope. Stantec will identify if more time is required to prepare the letter for submission. The letter will include key milestone and submission dates for the work to be completed. The schedule identified in the fee letter will begin upon approval, followed by a project kick-off meeting where project communications will be agreed upon and documented. Regularly scheduled check-ins between the Town and Project Manager will be determined to suit the project size and needs. Stantec includes these check-ins as part of any project as this proactive communication ensures accountability and transparency between all parties throughout the project.

Official communication will be documented via email between the Project Manager and the Town's Representative, with copies to Secondary Contact and supporting representatives as appropriate. Telephone discussions will be summarized and shared via email to parties involved for the project record. Meetings shall be chaired by a party designated by the Town with minutes distributed within five business days.

Stantec is committed to ensuring all communications are transparent, timely and documented, promoting trust and accountability throughout every stage of project delivery. We are excited by the term of this Expression of Interest as it provides the time and flexibility to build strong relationships with our teams, deepen our understanding of your needs, and deliver more tailored advice and strategic solutions that create long-term value.

4 CURRENT HOURLY RATES (2026)

We propose to complete the scope of work which may arise from this letter at our standard hourly rates. Our 2026 standard hourly rates are shown in the table below. Discussions around the project scope details and needs of the Town will take place to identify the appropriate staff and applicable hourly rate to reach a mutually agreeable decision prior to any scope of work being initiated. Additional resources can be included for specific call-up needs at our current 2026 rates, available upon request.

Role	Billing Level Range	Hourly Billing Rate (\$/hr)
Admin	5 – 8	134 - 172
Junior Staff	7-9	162 - 177
Intermediate	10-12	183 - 200
Senior	13-15	210 - 239
Expert/Specialist	16-18	256 - 294

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

Additional Services and Qualification of the Fees

For any hourly work, an eight percent (8%) flat rate disbursement (FRD) recovery charge will be billed over and above the fees to cover miscellaneous project expenses including, but not limited to, internal incidental printing, copying and plots, film, CDs and report materials; communication expenses (e.g. faxes, office and mobile phones, and other devices); office expenses (e.g. postage, couriers, equipment, common software, and other supplies); staff local mileage; and archive maintenance. This will appear as a “Direct Project Expense” on invoices, and no supporting documents will be provided.

Any 3rd party expenses such as those required for equipment and travel (e.g. vehicle rental, airfares, accommodation, and taxis), will be charged at Stantec's cost plus ten percent (10%) with receipt back-up provided. Meals will be billed at current Government of Yukon per diem rates.

We reserve the right to review and update our billing rates on January 1st of each year.

Stantec invoices will be submitted monthly and depending on the tasks completed and will provide substantiation for the level of effort billed.

This document contains information proprietary and confidential to Stantec and is provided to the Town of Faro for the sole and specific purpose of the Town's review of this document in connection with the Expression of Interest – Engineering Services for the Town of Faro submission. This document shall not be reproduced or disclosed to others or used for any purpose other than that for which it is furnished without the prior written consent of Stantec.

5 PROJECT REFERENCES

The following are three project references including contact name, contact information and a brief project description of the work that Stantec completed.

5.1 Jon Ra Water Extension – Municipal Services

Contact: Frank Vullings, Capital Works Manager, Selkirk First Nation
vullingsf@selkirkfn.com , 867.334.8960
Project Work: 2021 - 2025

Stantec was retained to complete engineering design and construction administration (CA) services for a watermain extension and water treatment plant (WTP) upgrades in Pelly Crossing, YT required to provide adequate water services to existing and future community needs as identified in a hydraulic analysis completed by Stantec. WTP upgrades included additional raw water source (new well) and treatment process upgrades. Stantec then undertook design and CA of new watermain installed in existing roadways to service existing and future homes. Special considerations included design to consider future road and infrastructure upgrades, existing utilities and structures, and water recirculation for freeze protection and collaborating with Selkirk First Nation on desired materials for the work.

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

5.2 St. Elias School Biomass Heating System - Buildings/Electrical

Contact: Kali Olson, P.Eng, Project Manager, Government of Yukon, Highway and Public Works
Kali.Olson@yukon.ca , 867.334.1000
Project Work: 2024 - 2025

Stantec was retained to assess the feasibility of implementing a biomass heating system at the St. Elias School in Haines Junction, YT. The assessment included identifying risks with the retrofit of existing building systems, providing recommendations on the Government of Yukon's proposed locations for a standalone biomass heating plant, and providing an opinion of probable costing for the work. The feasibility assessment required a site visit to review existing electrical, controls and mechanical systems, review of existing and biomass plant applicable codes and standards, and Government of Yukon Design Requirements and Technical Standards. Stantec developed Options for the proposed location of a biomass heating system, and related design requirements for those Options, providing a schematic design and opinion of probable construction cost estimate for each. Operation and Maintenance cost was also reviewed, alongside payback periods for implementation of a biomass heating system. Based on the above, Stantec provided a preferred Option and opinion on its feasibility for the Government of Yukon's consideration.

5.3 Former Ross River Fire Hall - Groundwater and Potable Water Monitoring

Contact: Benjamin Prince, Project Manager, Government of Yukon, SARU
Benjamin.prince@yukon.ca, 867-332-1193
Project Work: 2021 - 2025

Stantec conducted groundwater and potable water monitoring, site investigation and delineation at the site to address a historic heating oil spill. Services included regulatory support, project management, drilling and installation of monitoring wells, and development of the monitoring program tailored to client needs in accordance with Environment Yukon and BC Environmental Protocols. Stantec undertook regular sampling of the groundwater and potable drinking water sources for analysis and characterization, and prepared detailed monitoring reports to summarize findings, trends, and provide recommendations for ongoing risk management and remediation efforts.

Reference: Expression of Interest - Engineering Services for the Town of Faro - 2026 to 2028

6 Certificate of Insurance and WSCB Coverage

Stantec confirms that a valid Certificate of Insurance and proof of Workers' Safety and Compensation Board (WSCB) coverage are provided with this Letter of Interest. For future projects, we will supply updated and customized documentation as required to meet project-specific needs and compliance standards.

Sincerely,

Stantec Consulting Ltd.



Jackie Bellemare P. Eng.
Associate, Civil Lead Yukon
Phone: (902) 800-2919
jackie.bellemare@stantec.com



Jodi-Lyn Newnham RPP, MCIP
Senior Strategic Consultant
Phone: (867) 322-6235
jodi-lyn.newnham@stantec.com

[stantec.com](https://www.stantec.com)

Attachment: Certificate of Insurance & WSCB Coverage



200, 1167 Kensington Crescent NW Calgary AB T2N 1X7
T. 403-451-4132 | 1-888-451-4132 | F. 403-313-3365

CERTIFICATE OF INSURANCE
No SCL-SCL-PL-EN-25-03102

THIS IS TO CERTIFY TO:

To Whom It May Concern

that the following described policy(ies) or cover note(s) in force at this date have been affected to cover as shown below:

NAMED INSURED: **STANTEC CONSULTING LTD.**

ADDRESS: **#300, 10220 103 Avenue NW, Edmonton, AB T5J 0K4**

Description of operations and/or activities and/or locations to which this certificate applies:

Evidence of Insurance

TYPE	INSURER / POLICY No	TERM	LIMITS
Errors And Omissions (Professional Liability)	National Liability & Fire Insurance Company Policy No: 43-EPP-308777-07	Oct 01, 2025 to Oct 01, 2026	
Each Claim and Aggregate Limit			\$ 2,000,000
Inclusive of Costs			
Claims Made Basis			
No Retroactive Date			
Contractors Pollution Liability	AIG Insurance Company of Canada Policy No: CPO 18938670	Oct 01, 2025 to Oct 01, 2026	
Each Loss			\$ 2,000,000
Annual Aggregate			\$ 2,000,000

Additional Information

Should one of the above-noted policies be cancelled before the expiry date shown, notice of cancellation will be delivered in accordance with the policy provisions.

This certificate is issued as a matter of information only and is subject to all the limitations, exclusions and conditions of the above-listed policies as they now exist or may hereafter be endorsed.

Limits shown above may be reduced by Claims or Expenses paid.

BFL CANADA Risk and Insurance Services Inc.

Authorized Representative
Adam Bunz

Signed in Calgary this September 29, 2025



**Workers' Safety and
Compensation Board**
Yukon

401 Strickland
Street
Whitehorse, Yukon
Y1A 5N8

tel: 867-667-5645
fax: 867-393-6279
claims fax: 867-667-
8740

toll free: 800-661-
0443
web: wcb.yk.ca

January 6, 2026

00856-01113

TOWN OF FARO
PO BOX 580
FARO, YT
Y0B 1K0

COMPLIANCE LETTER

RE: STANTEC CONSULTING LTD. / STANTEC EXPERTS-CONSEILS LTEE

This letter is to confirm that the above noted employer is registered with the board and is in compliance with the payroll reporting and payment provisions of the Workers' Safety and Compensation Act and is in good standing until 31-MAR-2026.

If you have any questions, please call 867-667-5645 or toll free 1-800-661-0443.

Yours truly,

Employer and Client Services



ACCEPTING PUBLIC BIDS FOR Demolition / Deconstruction of the Ballfield Gazebo – Faro, Yukon

The Town of Faro has received several requests from members of the public for materials from the Ballfield Gazebo. In the interest of fairness, the Town of Faro is accepting public bids for the demolition of the ballfield gazebo, including the reclamation of its materials.

Bidders must:

- Completely demolish / deconstruct the gazebo in a safe manner in accordance with the process outlined in their bid;
- Be responsible for the disposal of any waste, and upon completion, leave the site in a clean and clear condition leaving only the concrete pad;
- Complete the work within a prescribed timeline; and
- Maintain the site in a safe condition at all times during the demolition.

Submissions must include the following:

1. A statement agreeing to the terms of this Public Bid process;
2. An explanation of how they intend to complete the demolition:
 - Who will complete the demolition?
 - What equipment will be used? (small equipment vs. heavy equipment)
 - How will the demolition / deconstruction occur?
3. A proposed timeline for completion of the work.
4. A detailed explanation of how the project will be completed safely.

Submissions clearly marked, “Bid – Ballfield Gazebo Demolition” will be received by email to Chief Administrative Officer, Kimberly Watson at cao-faro@faroyukon.ca until:

11:00 a.m. local time on Monday September 14, 2026

The Town of Faro reserves the right to reject any or all bids, to waive, irregularities and informalities therein, and to award any contract in the best interests of the municipality in its sole unfettered discretion.

The Town of Faro

Kimberly Watson, Chief Administrative Officer
200 Campbell Street, Box 580, Faro, Yukon, Y0B 1K0, Canada
Tel 867.994.2728 www.faro.ca
