



**Town of Faro
Regular Meeting Minutes
November 04, 2025, at 7:00 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	CAO	Kimberly Ballance
Councillors	Gary Jones	Ops Manager	Mark Vainio
	Wendy Michell-Larocque	Executive Assistant/	Trudy Amos
	Michelle Vainio	Financial Assistant	
	Neil Yee		

Delegation: Tina Freake, Sarah McHugh, and Sarah Smith, Faro Arts and Recreation Association

Public Present: 8 Public on Zoom: 3

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Council Meeting Agenda

Resolution 25-378

Vainio, Michell-Larocque

THAT the agenda for the November 04, 2025, Meeting of Council be adopted as presented.

Carried

3. DELEGATIONS

Resolution 25-379

Vainio, Yee

THAT Council do now move into Committee of the Whole for a delegation.

Carried

- 3.1 Tina Freake, Sarah McHugh, and Sarah Smith, Faro Arts and Recreation Association (FARA) Re: Proposed MOU for Kettle Café Trailer

An overview of FARA as a local, non-profit society was provided, including its role as an umbrella organization that assists local groups and clubs in attaining funding through its society status. FARA is not responsible for individual project applications, implementation or reporting. The local group or club applying is responsible for this work. FARA's goal is to help the community of Faro to have more arts and recreation programming.

The Kettle Café trailer project was initiated through a public consultation process in 2023 to enhance the previous Kettle Café work that was being completed by youth at the Recreation Centre. This project was approved in the

municipality's 2024 budget and was initially put forward to the Community Development Fund with the Town of Faro as the applicant. Due to another project that the Town wished to pursue, FARA was approached to submit the Kettle Café application on behalf of the Town and agreed to do so. The project includes other funding partners, including Yukon University.

Council requested clarification on FARA's status as a society, the history of the Kettle Café, and its current operation as part of the Town of Faro's Youth Programming.

FARA advised that they are seeking the execution of a Memorandum of Understanding to confirm that the Town will continue to maintain the Kettle Café trailer and operate it as a program going forward. If the Town of Faro decides not to proceed with continued operation, FARA representatives identified that there may be other user groups locally to take it on.

Council thanked FARA for its attendance and will provide feedback once a determination has been made.

Resolution 25-380

Jones, Vainio

THAT Council do now revert into Regular Meeting of Council.

Carried

4. BUSINESS ARISING FROM DELEGATION

None.

5. ADOPTION OF MINUTES

5.1 Minutes of the October 21, 2025, Regular Meeting of Council

Resolution 25-381

Jones, Michell-Larocque

THAT the minutes of the October 21, 2025, Special Meeting of Council be adopted as amended.

Carried

5.2 Minutes of the October 30, 2025, Special Meeting of Council

Resolution 25-382

Vainio, Yee

THAT the minutes of the October 30, 2025, Special Meeting of Council be adopted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

None.

7. FINANCIAL

7.1 Finance Report

Clarification was requested on Cheque Nos. 3027, 3043, and 3050, as well as the current status of the Community Lotteries Program.

THAT Council receive for information the Finance Officer's report, including the Payment Register Summary, and acknowledge the Cheque Register for the period October 16 to October 29, 2025.

Carried

8. REPORTS

8.1 Mayor's Report

- Attended the Special Meeting on November 1, where Council completed a walk-through of a mock meeting based on the new draft Procedural Bylaw. Council also completed a Strategic Planning workshop. A draft Strategic Plan will be forthcoming to Council and the public. This project was delayed, but will provide direction moving forward.
- There was a big change in the territorial government yesterday in the Yukon, with the election of a majority Yukon Party government. Noted that he is hopeful to see improvements to the Comprehensive Municipal Grant (CMG), the landfill management agreement for Faro, as well as improvements to healthcare and education services.

8.2 Council Reports

Councillor Jones

- Attended the School Council meeting and advised that it now has a full slate of five members. The school still has two teacher vacancies. The School Council is working on a Purdy's chocolate fundraiser, and there will also be a school asset sale held on the same day as the community's Christmas Market. The Yukon Government will be upgrading school kitchens, which may align with the Town's Recreation Centre kitchen project if a shared space or agreement can be made. The school still needs a standby generator and that is not yet part of the plan.

Councillor Vainio

- The Town's Halloween Party was held on October 24 and was well attended. The Recreation staff did a great job.
- The Special Meeting held was good and is helping Council move its planning and projects forward.
- Expressed her thanks to Josie O'Brien and Lael Lund for putting their names forward as candidates in the territorial election and thanked Patti McLeod for committing to for working for her constituents in the riding.

Councillor Yee

- Expressed concerns about the information that the Mayor is sending to CBC and Yukon Health since Council had not authorized any correspondence to be sent out on its behalf, nor has it appeared on the Agenda in the Correspondence Section. He referenced the Code of Conduct and noted an interest in increased accountability by Members in this regard.
- Presented a signed Code of Conduct, Schedule A, with a notation at the top and identified that he signed a separate copy as he does not wish to sign next to those

members who he believes are failing to uphold the Code's principles. This copy will be provided to the CAO following the Meeting.

8.3 Administration's Reports

8.3.1 Chief Administrative Officer

CAO Ballance summarised her written report.

8.3.2 Operations Manager

Acting Manager Vainio summarized his written Report and responded to questions by Council.

9. BYLAWS

10. UNFINISHED BUSINESS

10.1 Sale of Lot 258 (605 Yates Crescent) to Caden Grey Lancaster

Resolution: 25-384

Jones, Vainio

THAT the Mayor is authorized and directed to execute the Agreement of Purchase and Sale of Lands and Premises with Caden Grey Lancaster for the property identified as Lot 258 (605 Yates Crescent).

Carried

11. NEW BUSINESS

11.1 Recommendation to Council re: 2026 Disposal List – Equipment

Resolution: 25-385

Vainio, Michell-Larocque

RESOLVED THAT Council hereby approves the disposal of assets identified in the Recommendation to Council, dated October 30, 2025, re: 2026 Asset Disposal List – Equipment.

Carried

11.2 Recommendation to Council re: Bylaw 2008-04, Maintenance Bylaw Authorize provision of notice

Council requested clarification on the proposed motion and discussed updating the bylaw. Administration recognizes the need to update the bylaw and noted that the proposed motion is an interim solution to address a couple of active complaints.

Resolution: 25-386

Yee, Vainio

RESOLVED THAT Council hereby authorizes the CAO and Manager of Operations to provide notice to property owners where non-compliance with Bylaw 2008-04, Maintenance Bylaw has occurred; and

FURTHER THAT the bylaw continue to be enforced on a complaint-driven basis.

Carried

11.3 Association of Yukon Communities (AYC) Representative Appointment

Resolution 25-387

Vainio, Michell-Larocque

THAT Council appoint Councillor Gary Jones to be the Association of Yukon Communities (AYC) Representative for the Town of Faro for the remainder of the current term of Council.

Carried
Councillor Yee opposed

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

13. PUBLIC QUESTION PERIOD

Resolution 25-388

Vainio, Jones

THAT Council do now move into Committee of the Whole for public question period.

Carried

Council responded to questions from the gallery.

Resolution 25-389

Jones, Michell-Larocque

THAT Council do now revert into Regular Meeting of Council.

Carried

Resolution 25-390

Time: 8:09 p.m.

Michell-Larocque, Yee

THAT Council do now recess for five minutes and reconvene in-camera.

Carried

14. IN CAMERA

14.1 Legal Matter – in accordance with Municipal Act Section 213 (3)(e) Re: Lease Agreement

14.2 Legal Matter – in accordance with Municipal Act Section 213 (3)(e) Re: Memorandum of Understanding

In camera discussion

Resolution 25-391

Vainio, Michell-Larocque

THAT Council do now revert into Regular Meeting of Council.

Carried

Council reviewed information and provided direction to the CAO on a Lease Agreement.

Council reviewed information presented and provided direction to the CAO on a Memorandum of Understanding.

15. ADJOURNMENT

Resolution 25-392

Michell-Larocque, Jones

THAT the November 04, 2025, Regular Meeting of Council be adjourned at 9:00 p.m.

Carried

Approved at the Regular Meeting of
Council held on November 18, 2025, by
Resolution # 25-____



Jack Bowers, Mayor

Kimberly Ballance, CAO